



CITY OF BEND

Agenda

Core Area Advisory Board

Thursday June 15, 2023

Council Chambers, 710 NW Wall Street Bend, OR

3-5pm PST

This meeting will be held in person for board members and via Zoom for members of the public.

To Join via Computer: <https://bendoregon-gov.zoom.us/j/86352566960?pwd=VXlFdGY4YkhIb21lUHhQSTd3Um1YZz09>

You may call into the meeting

- United States Toll Free: 1-888-788-0099
- United States Toll: 1-253-215-8782
- Webinar ID: 863 5256 6960#
- Passcode: 295324

If you have **technical difficulties** connecting to the meeting, call 541-410-9341

3:00 p.m. Core Area Advisory Board Meeting

Roll Call

- Corie Harlan, Chair
- Elisa Cheng, Vice-chair
- Alyssa Heim
- Dale Van Valkenburg
- John Fischer
- Jeff Baker
- Katherine Austin
- Kina Chadwick
- Kurt Alexander
- Councilor Perkins, Council Liaison
- Katy Brooks or Sara Odendahl, Bend Chamber of Commerce
- Sharon Smith, Bend LaPine School District
- Rachel Colton, Bend Park and Recreation District
- Whitney Hale, Deschutes County
- Lynne Mildenstein, Deschutes Library District
- Rachel Zakem, Central Oregon Intergovernmental Council

1. Conflicts of Interest Disclosures

This is the time for committee members to disclose whether any item on the agenda could result in a financial benefit or detriment to the committee member, a family member, a client, or business with which any of them are associated.

2. Approve Minutes (5 minutes) – Chair Corie Harlan

3. Staffing and CAAB Schedule Updates (10 minutes) – Allison Platt

Staff will provide an update on staffing and CAAB's upcoming meeting schedule.

4. Climate Friendly Areas (45 minutes) – Brian Rankin & Jennifer Knapp

Growth Management Division staff will provide an update on the City's Climate Friendly Area study. Review [project FAQ](#) prior to meeting. This is an informational item only at this time.

5. CAAB Work Plan (20 minutes) – Allison Platt

Staff has developed a [draft letter](#) based on CAAB input from the May meeting to City Council and BURA outlining CAAB's recommended work plan and priorities for the upcoming biennium. CAAB may make a formal recommendation to send the letter or letter with any proposed changes to City Council and BURA.

6. Assistance Programs Update (20 minutes) – Allison Platt

Review the Program Webpages and Draft Application Questions prior to the meeting. CAAB members will provide staff input on the application questions and webpage content for both assistance programs.

Business Assistance Webpage:

<http://www.bendoregon.gov/government/departments/economic-development/core-area-business-assistance-program>

Development Assistance Webpage:

<http://www.bendoregon.gov/government/departments/economic-development/development-assistance-program>

7. Public Comment (15 minutes) – Chair Corie Harlan

8. Next Meeting & Information Sharing (5 minutes)

- a. Upcoming Meeting Schedule:
 - i. No July or August meetings
 - ii. Return Thursday September 21, 2023 3-5pm
- b. Development Updates
- c. Staff contacts while Allison is out:
 - i. Ben Hemson, Economic Development Manager
bhemson@bendoregon.gov
 - ii. Matt Stuart, Real Estate Director mstuart@bendoregon.gov

Accessible Meeting/Alternate Format Notification



This meeting/event location is accessible. Sign and other language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats, language translations or any other accommodations are available upon advance request at no cost. Please contact the meeting organizer no later than 24 hours in advance of the meeting at aplatt@bendoregon.gov, or fax 385-6676. Providing at least 2 days notice prior to the event will help ensure availability.