
AGENDA
Bend Metropolitan Planning Organization
Policy Board

Date: June 16, 2023
Time: 12:00 – 1:30 pm
Location: **Hybrid meeting**

In-Person Location: ODOT Region 4, Building M, 63055 N. Highway 97, Bend, Baney Conference Room (use the DMV entrance on Mervin Sampels Road and Bldg. M is straight ahead)

Virtual Option: https://bendoregon.gov.zoom.us/webinar/register/WN_almFSMPRJ6FxxfoYmrZ2g

After registering, you will receive a confirmation email with a link to join the meeting

To join by Phone: 1-669-900-9128, Enter webinar ID: 851 9141 0684 and Event Passcode: bmpo or 507564 (*The ID and password are not typically required*)

To comment, use the "raise hand" feature and staff will call on you. Phone participants use *9

YouTube Option: <https://youtube.com/live/n3u2z7WXEhQ?feature=share>

Contact: Tyler Deke at (541) 693-2113 or tdeke@bendoregon.gov

1. **Call to Order & Introductions** **Chair Campbell**
2. **Hybrid Meeting Guidelines** **Tyler Deke**
3. **Public Comment** **Chair Campbell**

Action Items

4. **Meeting Minutes** **Chair Campbell**
Review and approve the April 26, 2023, Budget Committee (**Attachment A**) and May 19, 2023, Policy Board (**Attachment B**) draft meeting minutes.

Recommended Language for Motion: I move approval of the April 26, 2023, Budget Committee and May 19, 2023, Policy Board draft meeting minutes as presented.

5. 2023-2024 Approved Budget Public Hearing and Adoption Tyler Deke

Background: Staff will provide an overview of the Budget Committee approved budget for fiscal year July 1, 2023, to June 30, 2024, including a summary of major work tasks and funding sources. A public meeting of the Budget Committee was held April 26. The Budget Committee recommended Policy Board approval of the proposed budget. The Policy Board will hold a public hearing to review the approved budget, receive comment, and adopt the approved budget.

Attachments: Resolution 2023-04 to adopt the budget (**Attachment C**). The 2023-2024 Approved Budget is posted on the BMPO website:

<https://www.bendoregon.gov/government/departments/bend-metro-planning-organization/plans-and-programs/work-plan-budget>

Action Requested: Hold public hearing and consider adoption of the 2023-2024 Approved Budget (via Resolution 2023-04)

Recommended Language for Motion: I move to adopt the Fiscal Year 2023-24 Approved Budget and make appropriations by means of Resolution 2023-04.

6. Approval of Promissory Note for FY 2022-23 Year End Loan from the City of Bend General Fund Tyler Deke

Background: Government accounting standards do not allow negative cash balances at fiscal year-end (June 30). The activities of the MPO are fully supported by grants which can only be requested on a reimbursement basis. The Policy Board is requested to approve the attached promissory note authorizing an operating loan from the City of Bend General Fund to the MPO in an amount not to exceed \$100,000 to provide interim financing before grant funds are received. The loan will be repaid in July 2023 with received grant funds.

Attachments: Promissory Note (**Attachment D**)

Action Requested: Authorize the Policy Board Chair to sign the Promissory Note as presented.

Recommended Motion: I move to authorize the Policy Board Chair to sign the Promissory Note to document the reimbursement practices of the City of Bend and Bend MPO and state law regarding year-to-year municipal budgets.

7. Federal Safe Streets and Roads for All Grant Application Tyler Deke

Background: The federal Infrastructure Investment and Jobs Act (approved November 2021) created the Safe Streets and Roads for All grant program. The program includes funding for planning and capital projects. The current Bend Transportation Safety Action Plan (TSAP) was completed in fall 2019. Many of the high crash locations have been addressed through ODOT STIP or City of Bend CIP projects or will be addressed through GO Bond or future STIP and CIP projects. Staff would like to submit a grant application to update the TSAP to review and update the high crash

location data (including a more detailed look at crashes involving people walking and biking), identify planning level improvements for those locations, and review and update the other components of the plan.

Attachments: The existing TSAP is posted on the following link: <https://www.bendoregon.gov/home/showpublisheddocument/43304/637177198387770000> <https://www.transportation.gov/grants/SS4A> Information about the Safe Streets and Roads for All grant program is available on the following site: <http://www.buildingabetterbend.org/upcoming-lectures.html>

Action Requested: Authorize staff to submit grant application

Recommended Language for Motion: I move to authorize staff to submit a federal Safe Streets and Roads for All grant application to update the Bend Transportation Safety Action Plan

8. Metropolitan Transportation Plan (MTP) Update Overview and MTP Goals and Policies Andrea Napoli

Background: Staff will provide an overview of the next MTP update cycle, which has recently begun. Associated with that, staff will review the MTP Goals and Policies that were adopted in 2020 (after the prior MTP update deadline of September 2019) for Policy Board consideration to continue into the 2024 MTP update. The TAC reviewed the Goals and Policies at their April and May meetings and have recommended approval to the Policy Board with suggested edits.

Attachments: MTP Goals and Policies Memo (**Attachment E**)

Action Requested: Policy Board review and approval of MTP Goals and Policies for the 2024 MTP update.

Recommended Language for Motion: I move to approve the MTP Goals and Policies as presented for the 2024 MTP update.

Information Items

9. Other Business Chair Campbell & Staff

- Summer of Safety Proclamation
- Dutch Cycling Embassy update
- Policy Board member meeting topic requests
- The next scheduled meeting of the Policy Board is July 21 at 12 noon

10. Public Comment Chair Campbell

11. Adjournment



Accessible Meeting/Alternate Format Notification

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Andrea Napoli no later than 24 hours in advance of the meeting at (541) 323-8545 or anapoli@bendoregon.gov. Providing at least 2 days-notice prior to the event will help ensure availability.