



CITY OF BEND

# Minutes

**Bend Economic Development Advisory Board (BEDAB)**

**Monday, April 3, 2023**

**Hybrid Meeting: Council Chambers or via Zoom**

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## Noon      **BEDAB Meeting**

**Roll Call:** Keith Dodge-Vice Chair, Briana Manfrass, Gary North, Jeremy Agraz, Kevin Cole

Don Myll- Ex Officio, Jim Sansburn-Ex Officio

Councilor Perkins-Council Liaison

### 1. **Public Input**

No comments.

### 2. **Review March 6 Meeting Minutes**

Kevin Cole made motion to approve March 6,2023 minutes; Brianna Manfrass seconded.

Unanimously approved.

### 3. **New Chair Election | Group**

Brianna Manfrass has expressed an interest in serving. The Board will elect a new Chair and Vice Chair at their next meeting.

### 4. **Community & Economic Development Dept. Permitting Fees | Colin Stephens**

Permit Fees Update Presentation slides were reviewed.

The following three topics were presented and discussed:

- Who is CEDD?
- What are permit fees?
- Why do fees need to be increased?

Fee Proposal phased approach for the Building Fund, Planning Fund & Private Development Engineering Fund were outlined and discussed.

Proposed to adopt fees for one year and then monitor it over that year to see where adjustments could be made for subsequent years.

Long range planning surcharge to increase to 10%.

Licensing Fees-Short term rentals (STRs), marijuana, sound variances, taxis, Uber, and Lyft, are to be brought closer to full cost recovery.

Projected effective date for fee increases, July 1,2023

## **5. Transportation Utility Fee Discussions | Sarah Hutson**

Transportation Fee & Funding Discussion, slide presentation.

All the work around the transportation fee is a City Council Goal.

Most general fund revenue comes from property taxes, which Bend has the second lowest tax rate in the State. The money that goes to streets for operations and maintenance is coming out of the general fund.

Several grant applications were submitted for infrastructure funds from the Federal level.

Majority of current revenue sources:

- Federal
- State
- Current System Development Charges (SDC's)
- General Obligation (GO) Bond-passed in 2020

One suggestion is to treat the transportation system like a Utility, it would show up on utility bills, then the use of those funds is decided locally. A public vote is not required. Council has the authority to approve this fee but wants to have an engagement process on what the framework of this fee would look like.

Council gave clear direction regarding the Transportation Utility fee; they want to see this go towards Operations & Maintenance Funding.

Looking for a representative from BEDAB to participate in an Advisory Group to get feedback on how we want to use this revenue, how much we want to collect and what other funding tools we want to explore. Ben Hemson suggested this be put on hold until the April 17,2023 BEDAB Advisory.

## **6. Visit Bend Rainy Day Fund | Kevney Dugan**

Ben Hemson gave an overview of how the rainy-day fund came about, its intended purpose and moving forward how this may change. Tabled until May.

## **7. SDC Working Group Update | Travis Davis & Don Myll**

An update will be given by Travis Davis and Don Myll at the April 17,2023 BEDAB Advisory group meeting.

## **8. Business Advocacy Budget | Ben Hemson**

Ben Hemson is looking for two or three BEDAB Advisory members or Ex Officios to participate in one or two 1 hour calls in the next month. These will via Zoom and will be open to the public.

- Topics:
  - Increasing the business registration fee.
  - Business Advocacy budget.
  - Events that the Business Advocate attends each year.
  - EDCO contract.

## **9. BEDAB Strategic Plan | Ben Hemson**

Currently, Don Myll, Keith Dodge, Travis Davis, Tierney Booker, and Kelly Kearsley are participating. This group will meet one time per month for the next six months.

Ben is going to try to schedule a kickoff meeting with Damon Runberg and Josh Laner the last week in April or first week in May.

Further discussion tabled until the April 17,2023 BEDAB Advisory meeting.

## **10.Roundtable | Group**

No comments.

## **11.Adjourn 1:41pm**

**For a recording of this meeting click on the link below:**

[April 3,2023](#)

## **Upcoming Meetings:**

**April 5:** City Council | Council Chambers, 5 p.m. | Transportation CIP Update (Work Session)

**April 19:** City Council | Council Chambers, 5 p.m. | Council Quarterly Update with Boards & Commissions