



CITY OF BEND

SCHEDULING FIRE PREVENTION INSPECTIONS FOR COMMERCIAL BUILDING PERMITS

The City of Bend Building Safety Division and Bend Fire & Rescue try to coordinate final inspections at the same time for everyone's benefit. We need to your help as the permit holder to achieve this.

Please follow these guidelines to best complete the process:

- The building inspector and the fire inspector typically want to concurrently inspect:
 - Fire Sprinkler Final (Building Inspector)
 - Fire Suppression Final (Building Inspector)
 - Fire Alarm Final (Building Inspector) and
 - Fire Prevention Final (Fire Inspector)
- Building inspections can be scheduled anytime up to midnight the day before you need the inspection.
- Fire Inspectors have up to five days from the date requested to complete the inspection. The permit holder is encouraged to schedule this inspection as early as possible but not before the work is complete and ready for inspection.
- **Call The Fire Prevention front desk at (541) 322-6300 after you have requested your fire prevention final inspection to coordinate time day and time with a fire inspector.**
- After coordinating time with fire department, request on **City permit portal** for building inspections for the scheduled day.

Scan this code with your phone to keep a digital copy of this document with you:



Accommodation Information for People with Disabilities

To obtain this information in an alternate format such as Braille, large print, electronic formats, etc., please contact Catey Mackenzie at cmackenzie@bendoregon.gov or 541-617-4521. Relay Users Dial 7-1-1.

