
AGENDA
Bend Metropolitan Planning Organization
Policy Board

Date: November 17, 2023
Time: 12:00 – 1:30 pm
Location: Hybrid meeting

In-Person Location: ODOT Region 4, Building M, 63055 N. Highway 97, Bend, Baney Conference Room (use the DMV entrance on Mervin Sampels Road and Bldg. M is straight ahead)

Virtual Option: <https://bendoregon.gov.zoom.us/j/83999492015?pwd=dThlbUJiWnhnV3A4dIlzcWNWVXdadz09>
Webinar ID: 839 9949 2015; Passcode: bmpo

Phone Option: 1-888-788-0099, Enter webinar ID: 839 9949 2015 and Event Passcode: bmpo (*The ID and password are not typically required*)

YouTube Option: https://youtube.com/live/amHrNI_zy3s?feature=share

Contact: Tyler Deke at (541) 693-2113 or tdeke@bendoregon.gov

1. **Call to Order & Introductions** **Chair Campbell**
2. **Hybrid Meeting Guidelines** **Tyler Deke**
3. **Public Comment** **Chair Campbell**

Action Items

4. **Meeting Minutes** **Chair Campbell**
Review and approve the October 20, 2023, Policy Board draft meeting minutes (**Attachment A**).
Recommended Language for Motion: I move approval of the October 20, 2023, Policy Board draft meeting minutes as presented.
5. **2023-2024 Budget Adjustment** **Tyler Deke**
Background: The proposed supplemental budget adds funding to the BMPO FY24 Budget. The proposal will Increase beginning working capital and expenditure appropriations by \$320,000 for COVID relief funding that was

originally anticipated to be awarded in fiscal year 2023. The COVID relief funding was received in fiscal year 2022 and the total original funding amount (\$1,500,900) is now anticipated to be awarded in fiscal year 2024. The awards will be recorded in Expenditures as the funds are dispersed to external grant recipients. The supplemental budget will decrease Transfers and increase expenditure appropriations in Materials & Services for the COVID Relief Program by \$1,180,900 to align the budget with accounting procedures.

Attachments: Issue summary and Resolution 2023-05 to adopt the budget amendment (**Attachment B**). 2023-2025 Unified Planning Work Program (UPWP) Addendum (**Attachment C**). The Budget and UPWP are posted on the BMPO website: <http://www.bendoregon.gov/mpobudget>

Action Requested: Review and consider approval of the proposed budget amendment (via Resolution 2023-05)

Recommended Language for Motion: I move approval of the 2023-24 Supplemental Budget by way of Resolution 2023-05.

6. 2024-2027 Metropolitan Transportation Improvement Program (MTIP) Amendments Tyler Deke

Background: Several amendments are proposed to the 2024-2027 MTIP. The amendments reflect new funding, changes to an existing project, and the addition of several existing projects. Staff will review each project.

The amendments were noticed on the bendoregon.gov website and through email notification to the MPO email lists and news media. Any comments received will be discussed at the Board meeting.

Attachments: Public notice, which includes a summary of the proposed amendments (**Attachment D**).

Action Requested: Review and consider approval of the proposed amendments

Recommended Language for Motion: I move approval of the proposed amendments to the 2024-2027 MTIP as presented.

7. Federal COVID Funding Update Tyler Deke

Background: The MPO was awarded COVID funding through the federal *Consolidated Appropriations Act, 2021*. Earlier this year, the Policy Board awarded funding to the City of Bend to purchase several items, including a small street/bike lane sweeper, a “toolcat” for snow removal in bike lanes and sidewalks, and a snowplow blade. The City has cost estimates for these items and is requesting minor modifications to the approved items list. Staff will review the projects and the proposed modifications.

Attachments: None. Information will be shared during the meeting.

Action Requested: Review and consider approval of the proposed project modifications

Recommended Language for Motion: I move approval of the proposed modifications to the City of Bend project list.

Information Items

8. ODOT Operations and Maintenance Funding Issues Bob Townsend, ODOT

Background: ODOT has relied on gas tax revenue to maintain the transportation system, but that revenue is declining. People are buying hybrid and electric vehicles and gas-powered vehicles are getting more efficient. Meanwhile, the cost of building and maintaining the system is increasing significantly. In response to this structural funding issue, ODOT is reducing its expenses and services. Bob Townsend will discuss how these reductions will impact maintenance and operations in Central Oregon.

Attachments: ODOT Region 4 service reductions factsheet (**Attachment E**) and ODOT District 10 winter maintenance map (**Attachment F**).

Action Requested: None. Information item.

9. Other Business Chair Campbell & Staff

- 2024 Policy Board meeting schedule
- Metropolitan Transportation Plan update
- Federal Safe Streets and Roads for All (SS4A) Grant
- ODOT Safety Grant
- Technical Advisory Committee & Budget Committee – resident openings
- Policy Board member meeting topic requests
- The next scheduled meeting of the Policy Board is December 15th at 12 noon

10. Public Comment Chair Campbell

11. Adjournment



Accessible Meeting/Alternate Format Notification

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Kelli Kennedy no later than 24 hours in advance of the meeting at (541) 693-2122 or kkennedy@bendoregon.gov. Providing at least 2 days-notice prior to the event will help ensure availability.