

The meeting of the Stewardship Subcommittee was called to order at 11:30 a.m. on Monday, September 25, 2023, in the City Council Chambers, 710 NW Wall Street, and online.

- 1. Roll Call:** Mayor Pro Tem Megan Perkins, Councilor Mike Riley, and Councilor Barbara Campell

Absent: none

Note: Councilor Campbell switched subcommittees with Councilor Mendez

2. Approval of Minutes

Mayor Pro Tem Perkins moved to approve the April 14, 2023, meeting minutes. Councilor Riley seconded the motion. **Voice Vote** – Mayor Pro Tem Perkins, Councilors Riley, and Councilor Campbell Yes 3 No 0

3. Onwards and Upwards – Vision Action Plan 2024-2028

City Manager Eric King introduced the Envision Bend team – Executive Director Matt Muchna, Board Member Kathy Schroeder, and Board Chair David White.

Envision Bend presented the following slides:

- Onwards and Upwards: Vision Action Plan 2024-2028
- Introductions
- Gratitude – Leadership Alliance Partners
- Gratitude – Bend Vision Project Investors
- Gratitude – Bend Vision Project Partners
- Why the Bend Vision Project?
- Bend Vision Project Info
- Timeline 2021-2023
- Community Input
- Cross Cutting Themes
- Our Values – environment, community, economic opportunities, family-friendly atmosphere
- Our Vision Statement
- Four Focus Areas – 28 Strategies
 - Building an Economy for Everyone
 - Guiding our Growth & Development
 - Cultivating an Inclusive Community
 - Ensuring a Safe, Healthy Environment
- The Role of Envision Bend
- Role of Lead and Supporting Partners (128 partners)

- Role of 'Greater Bend' Community
- The City is a Key Partner – City is listed on 18 of the 28 strategies, and 10 as a lead partner. Envision Bend hopes that more of this plan gets aligned with council goals, and hope Council will use this study as a guiding resource.
- What happens next?
- Requests –
 - Envision Bend asks for opportunity to present to full Council and encourage them to get behind the plan.
 - Add badge to City Council planning items
 - Maintain our partnership
 - Help us engage with City staff and volunteers at all levels
 - Funding to sustain Envision Bend
 - Make a recommendation for us to present to City Council
- Questions for us?

Mayor Pro Tem Perkins voiced concern over whether partners are confirmed.

Muchna clarified that they are recommended partners, not confirmed partners. Envision Bend checked in with quite a few, especially lead partners, to see how it aligns with their goals. Lead and supporting partners may fluctuate, as it's an informal agreement.

Mayor Pro Tem Perkins asked whether there will there be a formal ask of partners.

Schroeder responds that no, partners won't be asked to sign an MOU, but the Envision team hopes to share their intentionality and inspire organizations. They will continue to elevate their vision to other organizations.

King notes that there are a few items in Envision Bend's goals that do not entirely line up with Council's goals or budget. King has already let Envision Bend know that the City cannot currently support goals that do not align with Council goals. Options include a Council conversation about reprioritizing or considering these goals for Council's next set of goals.

Councilor Riley asks for more information about methodology with the focus groups and surveys, to understand if they are statistically valid and how well it reflects what the entire community really thinks.

Muchna responded that they did not use a scientific randomized survey method. Individuals were self-selected in an augmented way. Envision Bend tracked demographics and targeted diverse communities through community events and targeted older adults through Meals on Wheels. Some focus groups had larger turnouts than others.

Councilor Riley requested a written summary on methodology.

Councilor Riley and Mayor Pro Tem Perkins asked why housing affordability didn't show up more in the survey results and Envision Vision Action Plan.

Muchna responded that housing affordability was number one in the feedback that they received, and it shook out in a lot of the different strategies.

King suggests a presentation to Council, focusing the City action items.

Councilor Riley expresses excitement and support of the project.

4. Intergovernmental Agreement (IGA) between Deschutes County and Cities of Bend, La Pine, Redmond and Sisters – Coordinated Houseless Response Office (CHRO)

City Manager Eric King provided an update regarding the CHRO and shared that a revised IGA will include minor updates to include the CHRO Board bylaws, change in governance structure and new staffing model.

Councilor Riley as Board member of the Central Oregon Intergovernmental Council (COIC) clarified that COIC's contract will be directly with Deschutes County for services and implementation.

Mayor Pro Tem Perkins indicated that there would be possibilities for a shared staffing model at the COIC.

King shared the need to convene a roundtable due to safety issues and large displacements in rural parts of counties. Staff is looking at options for managed camps with the help of Governor's Office for a framework that also outlines roles of the State, County, and Cities. Staff is doing work to identify sites and are building a portfolio of options ranging from safe parking to tiny homes to more supported services campground applying best practices.

Mayor Pro Tem Perkins added that to-date, CHRO Board have aligned on values and criteria for the sites including a commitment to community engagement.

5. American Rescue Plan Act (ARPA)

King introduces Accounting and Financial Reporting Manager Kymala Lutz, who updated us on the spending of the \$14M American Rescue Plan Act funding.

Lutz gave an overview of the ARPA funds and presented the following slides:

- Stewardship Subcommittee American Rescue Plan Act (ARPA) Grant Update
- American Rescue Plan Act (ARPA) Funding – received \$14.077 Million, must be obligated by December 2024 and spent by December 2026
- ARPA Summary
- Staff Recommendations & Next Steps

- Lutz asks Council to permit broadening one allocation – Allow funding initially allocated to Project Turnkey (Stepping Stone) to be reallocated to general Shelter Operations, which will allow us to maximize funding

Councilors and Mayor Pro Tem agree to the funding shift.

6. Adjourned at 12:50 p.m.

Respectfully Submitted,

Ashley Bontje
Senior Administrative Support Specialist