



CITY OF BEND

Agenda

Core Area Advisory Board

Thursday December 14, 2023

Council Chambers, 710 NW Wall Street Bend, OR

3-5pm PST

This meeting will be held in person for board members and via Zoom for members of the public.

To Join via Computer: <https://bendoregon-gov.zoom.us/j/88504488858?pwd=N1BMT081Ni83RURpMTFjRU54WmIwUT09>

You may call into the meeting

- United States Toll Free: 1-888-788-0099
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- Passcode: 771301

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3:00 p.m. Core Area Advisory Board Meeting

Roll Call

- Corie Harlan, Chair
- Elisa Cheng, Vice-chair
- Alyssa Heim
- Dale Van Valkenburg
- John Fischer
- Jeff Baker
- Katherine Austin
- Kina Chadwick
- Kurt Alexander
- Councilor Perkins, Council Liaison
- Katy Brooks or Sara Odendahl, Bend Chamber of Commerce
- Sharon Smith, Bend LaPine School District
- Rachel Colton, Bend Park and Recreation District
- Whitney Hale, Deschutes County
- Lynne Mildenstein, Deschutes Library District
- Eric Lint, Cascade East Transit (COIC)

1. Conflicts of Interest Disclosures

This is the time for committee members to disclose whether any item on the agenda could result in a potential financial benefit or detriment to the committee member, a family member, a client, or business with which any of them are associated.

2. Approve Minutes (5 minutes) – Chair Corie Harlan

3. Business Assistance Program Application Review and Preliminary Funding Recommendations (65 minutes) – Allison Platt & Jonathan Taylor

CAAB members may not participate in this agenda item if an applicant is a business with which they, a family member, or a client are associated, or if an applicant is located directly adjacent to a business or property of the CAAB member.

CAAB members are asked to review all seven applications and send preliminary scores to staff by **Tuesday, December 12 at noon**. Staff has prepared a memo to support member review of applications. Staff is seeking a recommendation from CAAB on how to allocate the \$100,000 of available funding for this program among applicants. CAAB may also establish a subcommittee to meet one final time this year to finalize funding recommendations. Subcommittee meeting to take place on either:

- Tuesday, December 19 from 9-11am
- Thursday, December 21 from 1-3pm

Alternatively, CAAB can provide direction to staff to finalize funding awards based on CAAB direction given at the meeting. BURA will tentatively review CAAB's funding recommendations at their February 7 meeting.

4. Core Area Funding Update (20 minutes) – Jonathan Taylor

Staff will provide an update of the tax collections for FY 2023 and discuss preliminary implications for the Core Area CIP and adopted programs.

5. Work Plan & CAAB Schedule (5 minutes) – Allison Platt

Discussing next steps for the CAAB Work Plan and overview of potential CAAB schedule changes for 2024.

6. Public Comments (15 minutes) – Chair Corie Harlan

Members of the public are able to speak for a maximum of two (2) minutes during this agenda item.

7. Thank you to CAAB members rotating off (5 minutes)

Accessible Meeting/Alternate Format Notification



This meeting/event location is accessible. Sign and other language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats, language translations or any other accommodations are available upon advance request at no cost. Please contact the meeting organizer no later than 24 hours in advance of the meeting at aplatt@bendoregon.gov, or fax 385-6676. Providing at least 2 days notice prior to the event will help ensure availability.