



BEND URBAN RENEWAL AGENCY

corearea@bendoregon.gov

710 NW Wall Street Bend, OR 97703

Please email your application and attachments to corearea@bendoregon.gov

CORE AREA BUSINESS ASSISTANCE PROGRAM APPLICATION

Only Permitted Land Uses identified in Bend Development Code are eligible for grants unless other terms apply. Note that some uses may not be Permitted in all Zoning Districts, and this form may not reflect those unique instances. Refer to [Title 2 of the Bend Development Code](#) for additional information or contact corearea@bendoregon.gov with questions.

1. Business/Organization Name:
 2. Applicant Name:
 3. Applicant Email:
 4. Applicant Phone Number:
 5. Property Address (where proposed improvements are to take place):
-
6. How are you (Applicant) involved in this project?
 - Applicant is a business owner, and leases their space from someone else
 - Applicant is both the property owner and business owner, and their business occupies the entire building
 - Applicant is both the property owner and a business owner who occupies one space in the building, and leases the other space(s) to other business(es)
 - Applicant is the Property Owner, and leases all spaces in the building to businesses

Note: If Applicant/Business is not the sole property owner, you are required to upload a completed Owner Authorization Form in the Attachments section of this application.

7. Property Owner Name:

- 8. Property Owner Email:
- 9. Property Owner Phone:
- 10. Please describe nature of the Applicant's business and business operations:

11. Applying for:

- Design Assistance
- Construction Assistance

12. Funding Request in \$ (for Construction Assistance only)

- \$10,000 or less: _____
- \$10,001-\$25,000: _____
- \$25,001-\$50,000: _____

13. Business Tenancy demonstrated by the following documentation (please upload selected documentation):

- Ownership of site
- Current Lease
- Letter of Intent to Lease

14. Does the business where proposed improvements are to take place provide one of the following services (check all that apply):

- Customer-facing (ie. retail; not office)
- Food and/or beverage
- Entertainment/art
- Childcare
- Makers (art, craft, design, or production related businesses including but not limited to artisanal foods, baked goods, brewing, decorative arts, glassblowing, pottery, printmaking, textiles, traditional crafts, reuse, and woodcrafting)
- Other. If so, please describe: _____

15. Is your business any of the following (check all that apply)

- Local (headquarters are, or will be located in Core TIF Area)
- Business has been in Core Area for 5 or more years
- Business ownership includes 50% or more ownership by a person or people that identify as one of the following identities:
 - Lower socioeconomic status (<80% Area Median Income, 2023)
 - <\$53,312 (1-person household)
 - <\$60,928 (2-person household)
 - <\$68,544 (3-person household)
 - <\$76,160 (4-person household)
 - Woman
 - Black, Indigenous, and/or Person of Color (BIPOC)
 - Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual, Two-Spirit (LGBTQIA2S+)
 - Veteran
 - Person with a disability
 - Non-English Speaking
 - Non-citizen(s)

16. What are the intended use of requested funds (check all that apply)?

- Building façade or exterior upgrades (doors, windows, lighting, signage, siding, awnings, paint, murals)
- Frontage improvements (sidewalks, landscaping, signage, accessibility upgrades pedestrian amenities and utilities including utility undergrounding)
- Internal or external building renovations (accessibility upgrades, improvements to older building to meet current codes, mechanical/electrical or building safety upgrades such as fire suppression/seismic upgrades, energy efficiency improvements)
- Permit fees
- Design services such as design, architectural or engineering services

17. Please provide description of proposed improvements and the need or problem your project will address:

Note: if applying for Design Assistance, please describe desired improvements.

18. Help us understand why a grant is needed on this project?

- I have funds to do this project without a grant, but I would prefer to use those funds for other expenses.
- I would do a small version of this project without a grant, but a grant will help me complete the full project.
- I cannot do any version of this project unless I receive a grant.

19. Please further describe your need for funding assistance, why are funds needed to support these improvements? I.e. Is your business undercapitalized (ie unable to access equity and/or traditional debt resources); at risk of leaving the Core Area; won't be able to start operations in the Core Area if improvements aren't made.

20. What types of funding will you use to match funds provided by the City of Bend (check all that apply):

- Loan from Bank or Credit Union
- Business Savings
- Personal Savings
- Loan from Friend or Family Member
- Grant Funding from Another Source
- Gift
- Other

If you are applying for funding above \$10,000, it requires a cash match, how will you pay for the rest?

21. Describe the ways in which your proposed project will have a long-term impact on the need or problem being addressed? What is the intended life span of the improvements (ie number of years)?

22. Will improvements be on a street-facing location or visible from the street or public sidewalk:

- Yes
- No

23. For projects applying for construction assistance, have you progressed on any of the following to support your intended improvements?

- Design concept
- Completed design
- Architect secured
- Contractor secured
- Permit(s) secured

24. For projects applying for construction assistance what is your anticipated start and end date for improvements (month and year)?

- Anticipated Start date: _____
- Anticipated Completion date: _____

ATTACHMENTS

Please verify that you have the following documentation to support your application.

For All Applicants

- Map of Project Location
- Property Legal Description
- Proof of Ownership, Copy of Lease, or Letter of Intent to Lease
- Owner Authorization Form (only if applicant is not the property owner)
- Photos of Existing Conditions. Include 3-4 current photos of the building or tenant space focusing on areas you want to improve as part of the project.

For Construction Assistance Applicants Only

- Detailed Project Budget including required match if applicable
 - Please provide a detailed project budget for the proposed improvements including a description of the assumptions used to determine total project cost including funding sources and a statement regarding your organization's ability to proceed without your requested funds.
- Plans, Elevations, Renderings, and/or Sketches (optional)
- Site Plan, Design, and/or Construction Drawings (optional)

December 5, 2023

Addendum to grant application with City of Bend,
Core Area Business Assistance Program;

On behalf of Marcos Rodriguez, and Daisy Almanza at 1631 NE 2nd St.;
The proposed improvements description, section 17, should read as follows (addendum shown
in red);

Currently the 4 tenants of the building have brought up concerns regarding the
ADA/accessibility ramps and sidewalk. The proposed improvements would include a ramp,
clearly marked ADA parking, new street facing signage, exterior paint and energy efficient
exterior lighting.

After on-site contractor inspection, additional improvements will include;

- Roof Rubber Boot and Vent installation
- Repair damaged gutters or replace
- Exterior painting

Addendum prepared by consultant, Libre Strategies, LLC.







ESTIMATE

Remarkable Remodel &
Construction LLC CCB#235246
63416 Vogt Rd
Bend, OR 97701

rrcbend@gmail.com
+1 (541) 480-9266



Marcos Rodriguez

Bill to

Marcos Rodriguez
1631 2nd,
Bend, Oregon 97703

Ship to

Marcos Rodriguez
1631 2nd,
Bend, Oregon 97703

Estimate details

Estimate no.: 1081
Estimate date: 11/30/2023
Expiration date: 12/30/2023

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Exterior painting Building Exterior Painting Cost Non-discounted retail pricing for: Exterior paint. Latex based, paint and primer in one. Flat, eggshell and semi-gloss finish options. For wood, vinyl, masonry, stucco, brick. Mildew resistant. 15 yr warranty. Quantity includes typical waste overage, material for repair and local delivery. 4424 SF House Exterior Painting Labor, Basic Basic labor to paint Building exterior with favorable site conditions. Prep up to 2 hr per 350SF - remove loose paint, spot prime and caulk edges, gaps. Roll / brush 2 coats of paint on siding. Trim extra. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. 121.8 h Building Exterior Painting Job Supplies Cost of related materials and supplies typically required to paint exterior building including: masking tape and paper, surface repair material, solvents and cleanup supplies. 4424 SF Option: Power Wash Surface Clear surface of solid debris. Apply cleaner with light scrubbing. Power wash and rinse			\$3.50	\$14,504.00

Total **\$14,504.00**

Expiry date 12/30/2023

ESTIMATE

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Marcos Rodriguez

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1631 2nd,
Bend, Oregon 97703

Ship to

Marcos Rodriguez
1631 2nd,
Bend, Oregon 97703

Estimate details

Estimate no.: 1083
Estimate date: 12/01/2023
Expiration date: 12/28/2023

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Roof Rubber Boot and Vent installation cost Roofing was inspected and we suggest to fix or replace Roofing Rubber boots and Vent Installation Labor, Basic Basic labor to install roof vent with favorable site conditions. Install connection to nearest drain line and up to 10m/30ft of vent to exterior. Install waterproof exterior flashing. Secure and leak test. Route in wall/underfloor only. Demolition, structural modifications and surface restoration are NOT included. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. Roofing Rubber boots and Vent Installation Job Supplies Cost of related materials and supplies typically required to install roof vent including: fittings, mounting hardware and connectors. Plumbing Vent Installation Equipment Allowance Job related costs of specialty equipment used for job quality and efficiency, including: Pipe cutting and threading, tubing cutter, brazing kit and pipe wrenches. Daily rental. Consumables extra.		14	\$230.00	\$3,220.00
2.		Sidewalk Concrete Refinishing Concrete Repair Labor, Basic Basic labor to repair concrete with favorable site conditions. Remove loose material and debris. Clean and prime patch area. Fill, level and finish blend the repair. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. Concrete Repair Job Supplies Cost of related materials and supplies typically required to repair concrete including: basic replacement fasteners, hardware, sealants, adhesives and lubricants		552	\$7.50	\$4,140.00
3.		Gutters Cost to repair damaged gutters or replace gutters. Roof Gutter Cost Non-discounted retail pricing for: K style aluminum gutter. 0.031 inch thick. 21 prefinished finish color options. Quantity includes typical waste overage, material for repair and local delivery.			\$30.00	\$1,140.00

Gutter Installation Labor, Basic

Basic labor to install gutters with favorable site conditions. Layout, fabricate and secure rain gutters to roof (rafter) framing. Achieve proper drainage slope. Seam and seal corners and edges. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup.

Gutter Installation Job Supplies

Cost of related materials and supplies typically required to install gutters including: fasteners, underlayment, drip edges, sealant and basic flashing.

Option: Remove Gutters

Remove downspouts and mounting hardware - up to 1 per 30 LF of gutter. Remove gutter mounting hardware and gutter sections from single story structure. Remove material from premises. Material cost includes dump fee.

Roof Gutter Debris Disposal

Costs to load and haul away old materials, installation waste and associated debris.

Total	\$8,500.00
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Expiry date	12/28/2023
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Owner Authorization Form

This form is required when the Applicant is not the Property Owner

Core Area Business Assistance Program

PROPERTY INFORMATION:

Property Owner Name: DAISY ALMANZA
 Phone: 541-419-9237 Email: 541ALMANZA@GMAIL.COM
 Building Address: 1031 NE 2ND ST. BEND OR 97701
 Tenant Space Address (If Different): _____
 When was the building originally built?: 1979
 Has this property received funds from the Building Improvement Program, Storefront Improvement Program, or Tenant Improvement Program in the last 5 years? Yes No

GRANT APPLICATION DETAILS:

My tenant intends to apply for the following grant through the City of Bend's Core Area Business Assistance Program:

- Design Assistance:** In-kind architectural services to create a new design concept.
- Construction Assistance:** A cash matching grant to support improvements.

AUTHORIZATION, CERTIFICATION, AND CONSENT OF OWNER:

I, DAISY, certify that I am the property owner (Owner) of the building located at 1031 NE 2ND ST BEND, OR 97701 in Bend Oregon (Building).
 I authorize _____, the business that is housed in my building (Business), to apply for and accept grant funds from the City of Bend's grant program identified above.

I understand that if the Business is awarded a grant, I may be required to additionally sign a Grant Agreement in order for the grant to be finalized.

By signing below, Owner certifies that all information provided in this section is true to the best of Owner's knowledge.

DAISY ALMANZA
 Printed Name of Owner


 Signature of Owner

10/11/2023
 Date