



CITY OF BEND

## Minutes

### Affordable Housing Advisory Committee

3:00 PM, Wednesday, February 14, 2024

**Staff Liaisons:** Lynne McConnell, Racheal Baker, Amy Fraley, Deena Cook, Kerry Bell Mellissa Kamanya and Brook O'Keefe

**Roll Call:** Matt Martino (Vice Chair), Helen Silfven, Heather Simmons, Tony Levison, Joanna Gardner, Alison Hohengarten

**Absent:** Ian Schmidt, Geoff Wall, Mandy Dalrymple

**Guests:** Elizabeth Oshel (City of Bend, Assistant City Attorney), Megan Perkins (Bend City Councilor), Barb Campbell (Bend City Councilor)

- **Public Comment**

No public comment.

- **Approval of January Minutes**

Motion to approve January minutes made by Heather Simmons and seconded by Helen Silfven. Minutes approved. Five approved. None opposed.

- **Conflict-of-Interest Disclosure**

Chairperson Martino addressed the committee that members are to disclose whether any item on the agenda could or would result in a financial benefit or detriment to the committee member, a family member, a client, or business with which any of them are associated.

Matt Martino has a potential conflict of interest if a home buyer chooses to pursue his services/his employers services in financial assistance in home buying.

Helen Silfven has a potential conflict of interest if a home buyer chooses to pursue her services/her employers services in financial assistance in home buying.

- **System Development Charge (SDC) Waiver for Bend Parks and Recreation Department – 61635 Daly Estates Drive**

Joanna Gardner moved to recommend the Bend Park and Recreation District Executive Director, or designee, waive Thistle & Nest from pending Bend Park and Recreation District System Development Charges of \$108,948.00. If waivers are not exercised before any expected increase, the increase will be added to the total waiver. Matt Martino seconded the recommendation. Recommendation approved. Five in favor. None opposed.

- **Public Services CDBG Funding Presentations**

Mellissa Kamanya, Affordable Housing Coordinator, explained how Community Development Block Grants CDBG funds are accessed and distributed as outlined by the Housing and Urban Development (HUD) guidelines.

Next month will begin deliberations on today's presentations. Scores are due Friday, March 8, 2024.

Matt Martino stated that the presenters will have five minutes to present followed by ten minutes for committee questions.

Bend Church – Patricia Luce and Leslie Hopper presented on behalf of Bend Church. They are requesting \$12,200.00 in CDBG funds to serve people by expanding assistance to individuals in the form of food, water, mail services, job-support, utility bills, rent, gasoline, shelter items, clothing, and hygiene items.

Home More Network – Jessica Gamble presented on behalf of Home More Network. She is requesting \$25,000.00 in CDBG funds to serve unhoused people who are experiencing gaps in care such as vehicle repair, fuel, transportation, gym memberships, medical care, hotel stays, emergency travel, work clothes, car insurance, tires, and vehicle towing.

Living Options for Teens (LOFT) – Eliza Wilson presented on behalf of J Bar J Youth Services and the LOFT. She is requesting \$25,000.00 in CDBG funds to staff a case manager at the shelter. Case management services include food pantries, victim counseling, counseling services, assistance with securing housing, financial and legal counseling and after-care support.

Thrive Central Oregon – Sarah Mahnke presented on behalf of Thrive Central Oregon. She is requesting \$35,771.00 in CDBG funds to support staff costs for a Bilingual Outreach Advocate in Bend to provide housing and resource navigations services.

Volunteers in Medicine – Kat Mastrangelo presented on behalf of Volunteers in Medicine. She is requesting \$40,000.00 to provide one year of comprehensive medical care to 40 low, very low or extremely low-income, uninsured Bend adults who are not eligible for Affordable Care Programs.

- **Safe Parking & Shelter Bed Update**

Amy Fraley and Brook O’Keefe, Senior Program Manager for Houselessness Services and Shelter Coordinator, provided an update on Safe Parking and a Shelter Bed Count. They started their presentation with the 2023 Point in Time Count (PIT Count) noting that Oregon has the 3<sup>rd</sup> highest rate of houselessness in the nation. They provided overviews for each of the local Bend community shelters highlighting their occupancy rates.

In addition to providing support to the local shelters discussed, the City also provides technical support to Safe Parking providers and hosts. In January 2024, the Stewardship Subcommittee encouraged expansion of the Safe Parking program. On March 5, 2024, the City of Bend Housing Department will host an informational session on Safe Parking at City Hall.

Fraley asked for support from AHAC regarding the methodology for counting shelter beds in Bend. The Housing Inventory Count (HIC) is reported to HUD, and it includes beds in shelters but not beds in Safe Parking. Additionally, with the need to accurately represent Central Oregon Villages, they would like to change their originally stated 40 bed count to the actual occupancy to 20 beds as they have consistently been occupied by single individuals.

- **Staff Report**

- Helen Silfven attended the Council Committee check-in and provided an update from that meeting. She asked that Bend Parks and Recreation model their methodology on SDCs to be consistent with AHAC’s methodology in an effort to provide fairness and consistency for affordable housing development. Additionally, Council asked for further clarification on SDC waivers from Bend Parks and Recreation and information on ADU policy development.

- City Council has approved the Content Plan for Stevens Road which will bring 20 parcels deeded for Affordable Housing.

- Envision Bend have space at their next workshop February 29 from 10am-12pm and invite AHAC members to attend.

- City Council approved the AHC recommended Bear Creek and Franklin surplus projects.
- Book Club ideas – what kind of content would the committee members prefer. The committee discussed ideas and preferences.

- **Adjourn**