Finding Failed Review Correction Comments.

1 Navigate to **https://cityview.ci.bend.or.us/Portal/**

2 Click "Sign In"

3 After signing in, click "My Items"

4 Click "My Building Permit, Permanent Sign & SDC Estimate Applications"

5 Click your Permit Number. In this example it is "PRNC202400099"

PRNC202400166	710 NW WALL ST, BEND, OR 97703	New Construction/Installation

Description: 123

[Add A Permit] [Add A Revision] [Add Fees to My Cart] [Upload Submittals] [S

PRNC202400100	710 NW WALL ST, BEND, OR 97703	New Construction/Installation

Description: Initial conditions of rule completed

[Add A Permit] [Add A Revision] [Add Fees to My Cart] [Upload Submittals] [S

PRNC202400099	710 NW WALL ST, BEND, OR 97703	New Construction/Installation

Description: Initial conditions of rule completed

[Add A Revision] [Request Inspection] [Share]

PRNC202400098	710 NW WALL ST, BEND, OR 97703	New Construction/Installation

Description: Initial conditions of rule completed

[Add A Revision] [View Open Conditions] [Request Inspection] [Share]

PREL202400094	710 NW WALL ST, BEND, OR 97703	Electrical

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6 Scroll down slightly and click here on Submittals.

Locations ⊙

Contacts ⊙

Permits ⊙

Submittals ⊙

Deposits & Bonds ⊙

Inspections ⊙

Conditions ⊙

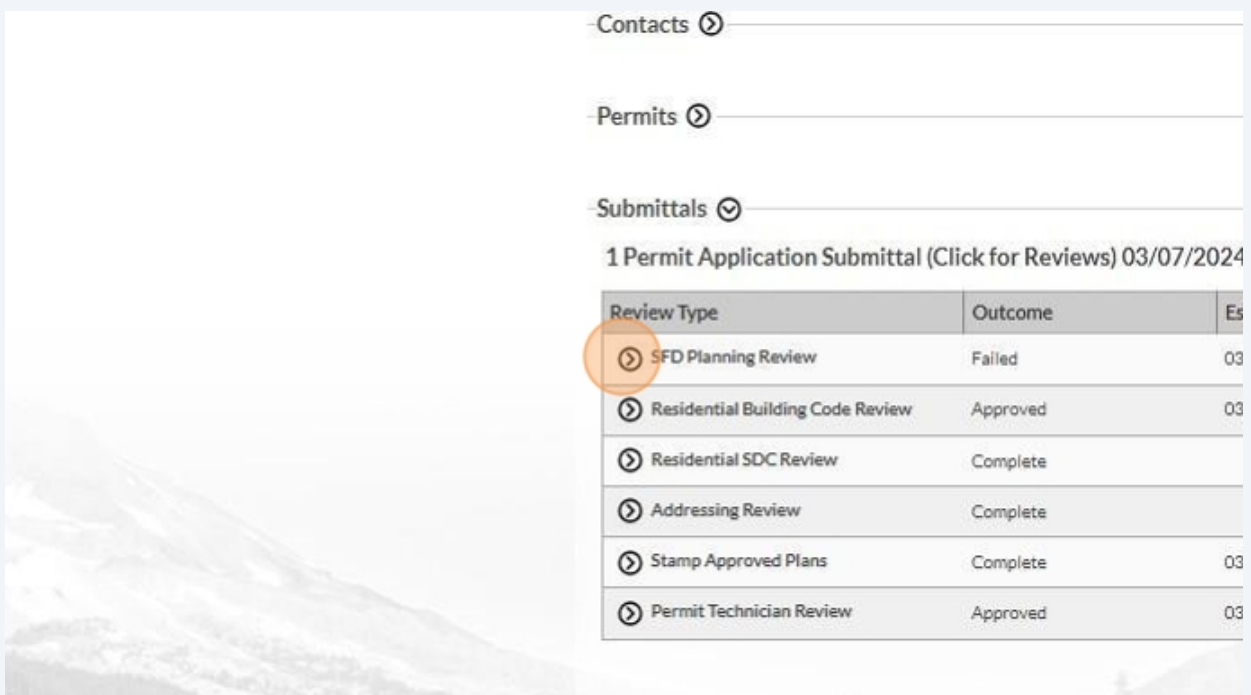**7** Click "1 Permit Application Submittal (Click for Reviews) 03/07/2024   Status: Pending". The beginning "1" shows which submittal cycle it is in.

Locations ⊘ ──────────────────────────────

Contacts ⊘ ──────────────────────────────

Permits ⊘ ──────────────────────────────

Submittals ⊘ ──────────────────────────────
  1 Permit Application Submittal (Click for Reviews) 03/07/2024   Status: Pending ⊘

Deposits & Bonds ⊘ ──────────────────────────────

Inspections ⊘ ──────────────────────────────

Conditions ⊘ ──────────────────────────────
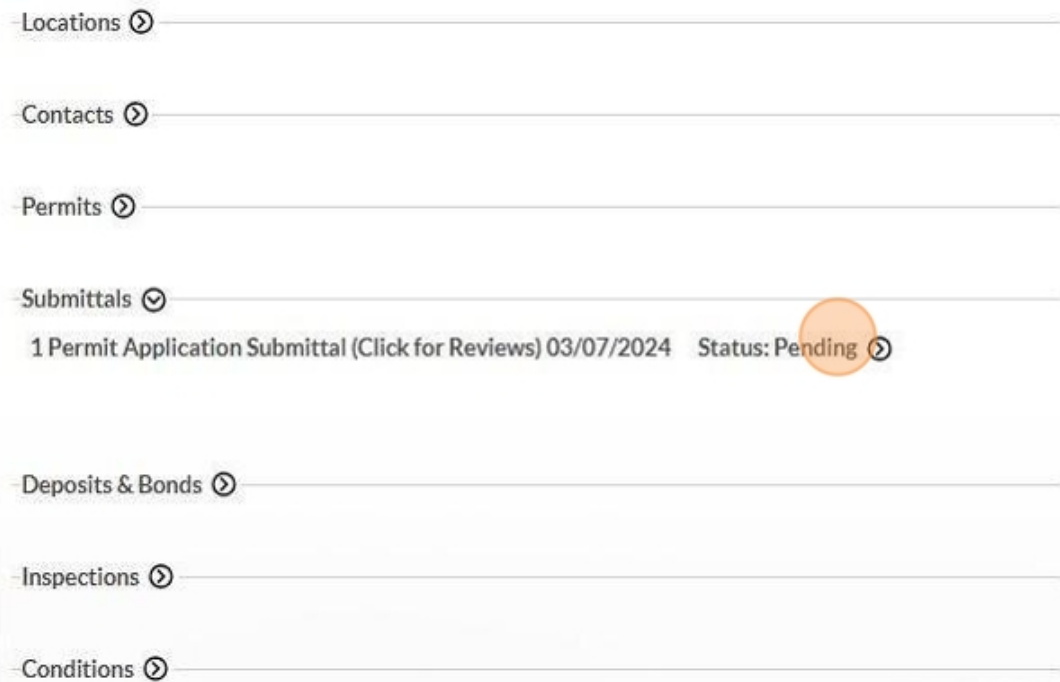
8 You will see the list of reviews during this review cycle. Depending on what review you are interested in, click and open this review to view the correction comments and assigned reviewer. Use your correction notice as a guide for how to proceed and which reviews to look at.

Contacts ⊘ ──────────────────────────────

Permits ⊘ ──────────────────────────────

Submittals ⊘ ──────────────────────────────
  1 Permit Application Submittal (Click for Reviews) 03/07/2024

Review Type	Outcome	Es
⊘ SFD Planning Review	Failed	03
⊘ Residential Building Code Review	Approved	03
⊘ Residential SDC Review	Complete	
⊘ Addressing Review	Complete	
⊘ Stamp Approved Plans	Complete	03
⊘ Permit Technician Review	Approved	03

9   If there are correction comments on review, you will see them like the example below. Only comments with a status of OUTSTANDING or CARRIED FORWARD are considered "Failures". Some comments may have been resolved and will also appear here. If you are pre-reviewing failed comments before ALL reviews have been completed, you must be aware of this status difference. Correction notices will only show OUTSTANDING or CARRIED FORWARD comments.

As always, the best guide for finding corrections that need to be fixed is the final, formal summary PDF when all reviews are complete.

10   What if I can't see anything under the review? Unfortunately, you may be unable to see the full list of corrections in this format until all reviews have been completed. However, the email that was received notifying you that there are corrections contains the same information that will be displayed on portal as soon as this new feature is fully functional.