



TURF REMOVAL REBATE PROGRAM APPLICATION



Bye lawn, high desert! The Turf Removal Rebate offered to convert thirsty lawns into a low-water use landscape. Low-water use landscapes provide a colorful, biodiverse, pollinator-friendly, and waterwise alternative to traditional lawns.

Submission

Email: conservation@bendoregon.gov

Mail or Drop Off: City of Bend Utility Department
Attn. Water Conservation
62975 NE Boyd Acres Rd
Bend, OR 97701

Account Information

Account Name	<input type="text"/>	Account Number	<input type="text"/>
Account Address	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>
Zip Code	<input type="text"/>		

Applicant Information

Applicant Name	<input type="text"/>		
Phone	<input type="text"/>	Email	<input type="text"/>
Mailing Address	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>
Zip Code	<input type="text"/>		

Check One: Owner Tenant Property Manager Contractor Other: _____

Project Plan

Please sketch the proposed project area using the provided sheet included with the application. The proposed project plan must include the general, irrigation, and planting elements outlined below and should be clearly indicated on the provided plan.

- General:
 - Project size in sq/ft
 - Project dimensions
 - Number of project zones
 - Existing sprinklers
 - Irrigation zone labels
 - Existing trees
 - Directional arrow
- Irrigation:
 - Current irrigation type
 - Proposed irrigation type
 - Proposed irrigation layout
- Planting:
 - Proposed planting layout
 - Proposed plant water use
 - Anticipated plant species

Tax Notice

Is your proposed project equal to or greater than 200 sq/ft?

Yes: Submit the W-9 tax form

Approx. Sqft

No: Disregard the W-9 form

All rebates that total \$600 or more in a tax year require the submission of a W-9 tax form prior to rebate application approval. All personal information provided on within the W-9 form will be kept confidential. Following the submission of a W-9, a 1099 will be issued to the applicant in accordance with Internal Revenue Service (IRS) requirements.

Eligibility

- Applicants may only apply once per year
- Applicant must own the property or have owner authorized letter to be eligible
- Applicant must be a City of Bend water utility account holder; the applicant's utility account must be in good standing
- Applicant must submit a complete application form; incomplete applications could be denied and returned to applicant, or result in a delay of the issued reservation number
- The City may contact Applicant by phone or email to verify information provided in the application and/or to schedule an inspection
- Property must have an operational and dedicated irrigation system complete with a backflow; no hose end, hose bib, or manual set ups are eligible
- Eligible projects are subject to available funds; after successful application completion, a reservation number will be granted during the approval to proceed which will solidify holding of funds
- City of Bend reserves the right to modify or terminate the program at any time

Terms and Conditions

- Effective start date of the program is April 1st and ends October 31st; all approved projects must be completed by October 31st to accommodate the end of irrigation season
- Participate in a *Project Consultation* with a City of Bend representative prior to any work or turf removal; all consultations shall occur during regular business hours
- Project must be completed within the required time period of 90 days from the project approval date; extensions may be granted with notification to City of Bend prior to the end of the irrigation season, October 31st
- Participate in a *Follow Up Evaluation* with a City of Bend representative after project is completed; all inspection shall occur during regular business hours
- All receipts and invoices must be itemized and submitted at the completion of the project before rebate is issued Applicants are required to complete and sign an Internal Revenue Service W-9 form for rebates \$600 or greater before rebate can be applied or issued
- The rebate will \$3 per sq/ft of removed turf; the maximum rebate amount is \$3,000
- Rebate will be administered through a check to applicant within 60 days of final approval
- With participant permission, staff may be allowed to take photos of landscapes prior to, during, and after being renovated; additionally, photos and water consumption history may be used for reproduction or promotional purposes
- Completed projects must be maintained and remain in compliance with all program terms and conditions for a period of five (5) years following receipt of the rebate

Requirements

- The irrigation system must be in good working order, free of leaks and malfunctions
Irrigation conversion must be applied to the entire irrigation zone(s), may not result in a mixed hydrozone
- Right of way trees must be protected, remain healthy, and cannot be removed as part of the project
Impervious surface added within the project area does not qualify for the rebate (ex. plastic, concrete, asphalt, etc.)
- To ensure water savings are achieved, all converted landscapes and irrigation hardware upgrades must be maintained for a period of at least five (5) years; if this requirement is violated, the applicant may be required to refund all or a portion of the rebate
- The system shall have no run-off, overspray or other water waste as defined by Bend Code 14.20.30
- The system shall not contribute illicit discharge (ex. pollutants, sediment, and garbage) to a stormwater system as defined by Bend Code 16.20.010
- Avoid the use of herbicides in the project site and adjacent stormwater infrastructure
- Projects must result in water savings which will be measured after construction and plant establishment; an estimated water reduction will be calculated during the project consultation
- All equipment in a single zone must match, no mixed sprinkler equipment on the same zone (i.e drip/spray)

- Existing areas to be converted must contain 75% or more healthy turf stand; non-living or unmaintained turf will not qualify
- Only projects removing turf/grass qualify for a rebate; removal of existing hard surfaces or shrubs/plantings do not qualify
- Suggested methods of turf removal include mechanical sod removal (sod cutter) and sheet mulching; sheet mulching is not acceptable in the Right of Way
- The converted area must be completely covered by a 3" layer of mulch permeable to both air and water; common mulch materials include rock and organic mulch
- Turf cannot be replaced with artificial turf or left with bare soil
- Converted area may not include any live lawn and invasive plant species
- Converted area must include a sufficient number of qualifying water efficient plants to ensure at least 50% plant coverage at maturity (approximately 10 plants per 100 Sq/ft)
- Plantings are encouraged to be a low or very low water use plant (as referenced by the OSU Extension [Water Wise Gardening in Central Oregon](#) publication)
- Establishing plant cover from seed is ineligible
- Pervious pathways (ex. decomposed granite, gravel, ungrouted flagstones, stone slabs) will qualify if the overall plant density meets the total plant coverage requirement
- New plantings in the converted areas must be irrigated with drip irrigation
- If the converted area is greater than 8ft wide, high efficiency irrigation with a precipitation rate equal to or less than 1 in/hr may be used if the following conditions are met: does not produce runoff or overspray of any kind and must have a Distribution Uniformity (DU) of 70% or greater

Agreement

I certify, to the best of my knowledge, that all the information provided on this application is true. By signing I agree to all the program terms and eligibility requirements listed above. Failure to comply with program terms will result in forfeiture of any rebate funds distributed through this program.

If the applicant is different from the property owner, please provide the property owner signature below.

Applicant Signature		Print Name		Date	
*Owner Signature		Print Name		Date	

Questions? Reach out to us at conservation@bendoregon.gov



GENERAL

- Include existing sprinklers
- Include existing trees
- Include irrigation zone labels
- Include directional arrow
- Include project dimensions
- Number of Project Zone(s)
- Project Size in Sq. Ft.

IRRIGATION

- Current Irrigation Type:
 - Rotor - Overhead
 - Spray - Overhead
 - Drip
- Proposed Irrigation Type:
 - High-Efficiency Rotary
*Width must be >8'
 - Drip
 - In-Line
 - Point Source
- Proposed Irrigation Layout

PLANTING

- Proposed Planting Layout
*Approximately 10 plants per every 100 sq. ft.
- Proposed Water Use: Very Low Low Medium
- Anticipated Species (shrub, grass, perennial)
- A _____ F _____
- B _____ G _____
- C _____ H _____
- D _____ I _____
- E _____ J _____