

Agenda



BMPO Policy Board

April 19, 2024
Hybrid Meeting

Location

ODOT Region 4, Building M, Baney Conference Room
63055 N. Highway 97, Bend, Oregon
(From the DMV entrance on Mervin Sampels Road, Building M is straight ahead.)

Zoom webinar link: <https://bendoregon-gov.zoom.us/j/89129238074?pwd=eXRMZzZFRDdRQmxNS1dGeGxaR2FYdz09>

Webinar ID: 891 2923 8074
Passcode: bmpo
Phone: 1-888-788-0099

YouTube livestream: <https://youtube.com/live/janyorgt1nQ?feature=share>

12:00 p.m. Policy Board Meeting

Start Time	Item	Information	Presenters
12:00	1. Call to Order & Introductions		Chair Campbell
12:05	2. Hybrid Meeting Guidelines		Tyler Deke
12:06	3. Public Comment		Chair Campbell
12:08	4. Meeting Minutes	Attachments Attachment A: March 15, 2024, Policy Board draft meeting minutes.	Chair Campbell

		<p>Attachment B: March 19, 2024, Budget Committee draft meeting minutes.</p> <p>Action Requested Review and approve the March 15, 2024, Policy Board meeting minutes and the March 19, 2024, Budget Committee meeting minutes.</p> <p>Recommended Language for first motion: <i>I move approval of the March 15, 2024, Policy Board draft meeting minutes as presented.</i></p> <p>Recommended Language for second motion: <i>I move approval of the March 19, 2024, Budget Committee draft meeting minutes as presented.</i></p>	
12:10	5. Fiscal Year 2023-24 (FY24) Supplemental Budget	<p>Background This proposed supplemental budget adds funds to the Bend Metropolitan Planning Organization (MPO) Fiscal Year (FY) 24 Budget from State Highway Funds (SHF) funds through the Oregon Department of Transportation (ODOT). Due to state legislative changes, the MPO will now receive all SHF (formerly STBG) funds. The MPO will be responsible for distributing the funds to local recipients. The MPO will continue to utilize a percentage of these funds for internal costs, including consulting support.</p> <p>Attachments Attachment C: Issue Summary and Resolution 2024-03 to adopt the FY24 budget adjustment. The Budget and UPWP are posted on the BMPO website: http://www.bendoregon.gov/mpobudget.</p> <p>Action Requested Review and consider approval of the proposed FY24 budget adjustment (via Resolution 2024-03).</p> <p>Recommended Language for Motion: <i>I move approval of the Fiscal Year 2023-24 Supplemental Budget by way of Resolution 2024-03.</i></p>	Tyler Deke Tory Carr
12:15	6. 2023-2025 Unified Planning Work Program	<p>Background The Unified Planning Work Program (UPWP) outlines all planning activities to be undertaken in</p>	MPO Staff

	<p>(UPWP) Mid-Cycle Amendment Adoption</p>	<p>the BMPO area each fiscal year. The current UPWP covers two fiscal years (2023-2024 and 2024-2025) and needs to be updated to reflect updated work priorities and available funding. Staff will review the proposed changes.</p> <p><u>Attachments</u> None. The draft UPWP Mid-cycle Amendment is available online at: http://www.bendoregon.gov/mpobudget.</p> <p><u>Action Requested</u> Review and consider approval of the proposed mid-cycle amendment to the 2023-2025 UPWP (via Resolution 2024-01).</p> <p>Recommended Language for Motion: <i>I move approval of the proposed amendment to the 2023-2025 UPWP as presented by way of Resolution 2024-01</i></p>	
12:25	<p>7. Fiscal Year 2024-25 (FY25) Budget Public Hearing & Adoption</p>	<p><u>Background</u> Staff will provide an overview of the Budget Committee approved budget for fiscal year July 1, 2024 to June 30, 2025, including a summary of major work tasks and funding sources. A public meeting of the Budget Committee was held on March 19, 2024. The Budget Committee approved the budget and recommended Policy Board adoption. The Policy Board will hold a public hearing to review the approved budget, receive comment, and adopt the approved budget.</p> <p><u>Attachments</u> Attachment D: Resolution 2024-02 to adopt the FY25 Budget. The approved FY25 Budget is posted on the BMPO website: http://www.bendoregon.gov/mpobudget.</p> <p><u>Action Requested</u> Hold public hearing and receive public comment. Review and consider approval of the FY25 Budget (via Resolution 2024-02).</p>	MPO Staff

		Recommended Language for Motion: <i>I move approval of the Fiscal Year 2024-25 Budget by way of Resolution 2024-02.</i>	
12:35	8. Promissory Note for Year-End Loan	<p><u>Background</u> Government accounting standards do not allow negative cash balances at fiscal year-end (June 30). The activities of the MPO are fully supported by grants which can only be requested on a reimbursement basis. The Policy Board is requested to approve the attached promissory note authorizing an operating loan from the City of Bend General Fund to the MPO in an amount not to exceed \$100,000 to provide interim financing before grant funds are received. The loan will be repaid in July 2024 with received grant funds.</p> <p><u>Attachments</u> Attachment E: Promissory Note for FY24 year-end loan from the City of Bend.</p> <p><u>Action Requested</u> Authorize the Policy Board Chair to sign the Promissory Note as presented.</p> <p>Recommended Language for Motion: <i>I move to authorize the Policy Board Chair to sign the Promissory Note to document the reimbursement practices of the City of Bend and Bend MPO and state law regarding year-to-year municipal budgets.</i></p>	MPO staff
12:40	9. Metropolitan Transportation Improvement Program (MTIP) Amendment	<p><u>Background</u> One amendment is proposed to the 2024-2027 MTIP. The amendment includes program funding for enhanced mobility.</p> <p>The amendment was noticed on the bendoregon.gov website and through email notification to the MPO email lists and news media. Any comments received will be discussed at the Board meeting.</p> <p><u>Attachments</u></p>	MPO Staff

		<p>Attachment F: Public notice, which includes a summary of the proposed amendment.</p> <p><u>Action Requested</u> Review and consider approval of the proposed amendment.</p> <p>Recommended Language for Motion: <i>I move approval of the proposed amendment to the 2024-2027 MTIP as presented.</i></p>	
12:45	<p>10. US97 Parkway Plan – Hawthorne Intersection & Hawthorne Bike/Pedestrian Bridge</p>	<p><u>Background</u> The City of Bend received federal and state funding to construct a bicycle and pedestrian bridge over the BNSF rail line and US97 that will connect Hawthorne Avenue. The US97 Bend Parkway Plan, completed in 2020, identifies future improvements at the US97/Hawthorne Avenue intersection. Those improvements may need to be modified to accommodate the bridge. Staff will review work completed to date, including operational and safety analyses, the midtown crossings, and next steps.</p> <p><u>Attachments</u> Attachment G: Hawthorne bridge location map Attachment H: Hawthorne bridge design option</p> <p>More information about the City’s Midtown Connections projects is available on the following site: https://www.bendoregon.gov/city-projects/what-s-being-built/midtown-ped-bike-crossings</p> <p>More information about the US97 Bend Parkway Plan is available on the following site: https://www.bendoregon.gov/government/departments/bend-metro-planning-organization/plans-and-programs/parkway-plan</p> <p><u>Action Requested</u> Support to continue evaluating modifications to the Hawthorne Avenue access within the US97 Parkway Plan. .</p>	<p>Tyler Deke City of Bend Staff ODOT Staff</p>

1:15	11. Federal COVID Funding	<p><u>Background</u> The “Consolidated Appropriations Act, 2021” was approved in December 2020 and included significant COVID pandemic related funding. The Bend MPO received funding from that legislation. In 2023, the Policy Board approved funding for several projects. Staff will discuss options for distributing the balance of funding.</p> <p><u>Attachments</u> Attachment I: COVID funding summary and timeline</p> <p><u>Action Requested</u> Provide direction on next steps to distribute the balance of funding.</p>	MPO Staff
1:25	12. Other Business	<p>Time for Policy Board members to provide updates on current projects and planning efforts and request future meeting topics.</p> <ul style="list-style-type: none"> • Policy Board member agenda item requests • The next meeting of the BMPO Policy Board is scheduled for May 17, 2024, at 12:00 p.m. 	Chair Campbell & Staff
1:28	13. Public Comment		Chair Campbell
1:30	14. Adjourn		Chair Campbell



Accommodation Information for People with Disabilities

To obtain this information in an alternate format such as Braille, large print, electronic formats, etc., please contact Kelli Kennedy at kkennedy@bendoregon.gov or 541-693-2122. Relay Users Dial 7-1-1.