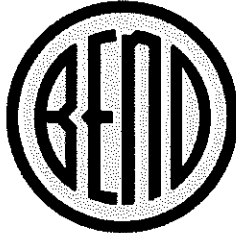




**TITLE: Downtown Residential Permits**  
**POLICY NO.: ADM 2019-09**




**CITY OF BEND**

**Downtown Residential Parking Permits**  
**Policy No. ADM 2019-09**

Bend Code Chapter 1.30.005 provides for 'City Manager Authority to Adopt Administrative Regulations, Policies and Guidelines.' All regulations, policies and guidelines adopted by the City Manager shall be consistent with the City of Bend Charter, the Bend Code, and Council ordinances.


The following policy conforms to the above stated standards.

Authorized by City Manager:

  
\_\_\_\_\_  
Eric King  
City Manager

Dated: 9-10-19

Reviewed by Legal Counsel:

  
\_\_\_\_\_  
Mary Winters  
City Attorney

Dated: 9-6-19



**PURPOSE: Guidelines for the availability and use of Downtown Residential Parking Permits**

**I. GUIDELINES FOR DOWNTOWN RESIDENTIAL PARKING**

Permit Parking for Residents living within the Downtown Parking District

***Verifying Eligibility***

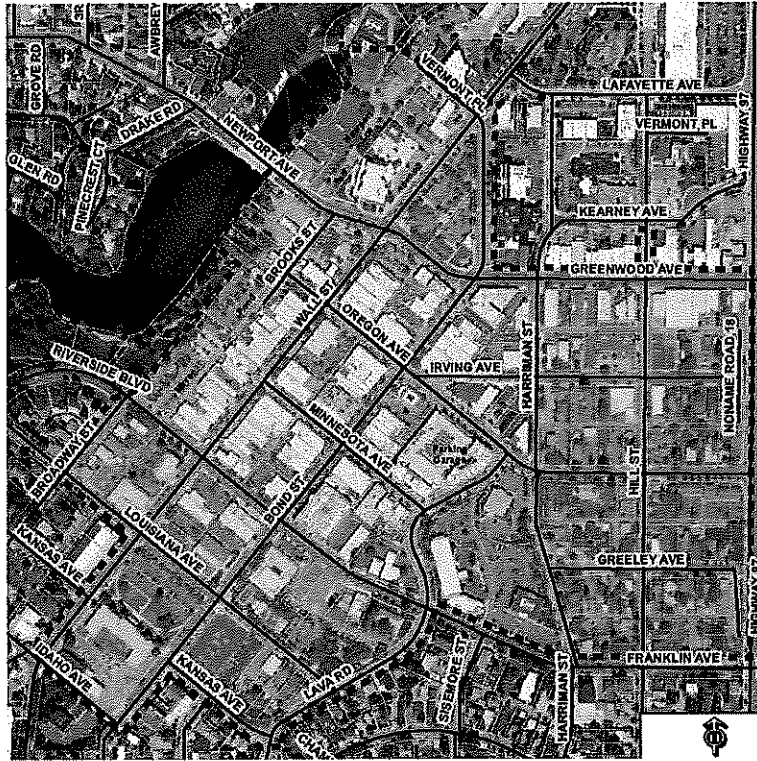
To receive a residential parking permit, a downtown resident must bring in proof of residency as primary resident (lease agreement or utility bill, etc.) and photo ID. Residential permits are not issued without the proper paperwork and identification. Eligibility must be verified every time a new permit is issued to verify that the person has not moved. The primary resident must provide eligibility. The primary resident shall be defined as someone who lives in the home full-time, either as owner or lease-holder. The resident shall furnish proof of registration for each vehicle registered at that address, to determine the number of eligible permits available.

***Cost***

Residential permits are **free** to residents living inside the Downtown Parking District.

***Where Residents Can Park***

The downtown core [Pink Zone] shall be defined as the area from Franklin Avenue to Greenwood Avenue and from Lava Road to Brooks Alley/Street – see map below. Residents within the downtown core can park at various off-street lots depending on the location of their residence. These lots include the Parking Garage, Mirror Pond lots, and the Greenwood and Wall lot. If off-street lots are full during normal business hours (8am-6pm, Monday - Saturday), residents may park on-street after notifying Diamond Parking. Residents living outside of the downtown core [Yellow, Green, Blue Zones] can park within a block of their residence (address information is kept on file).



***How Many Residential Permits are issued?***

Permits are only for residents and not for guests. Permits are only issued directly to residents. Residents are eligible for as many parking passes as vehicles registered to their address. For example, if a resident has three cars registered to their address, they will receive three residential parking permits. Permits are issued annually, and must be renewed each year.

**Guest Passes**

Primary residents may request up to **two (2)** guest passes at a time. Before issuance, guest passes must include name of the guest and license plate number of their vehicle, which must be registered with Diamond Parking. Guest passes are only valid for the month they are issued, and must be renewed monthly if necessary. Additional Guest passes (three or more), cost \$10 per vehicle, per day.