

The meeting of the City Council Stewardship Subcommittee was called to order at 11:33 a.m. on Monday, March 25, 2024, in the City Council Chambers, 710 NW Wall Street, and online.

1. Roll Call: Mayor Pro Tem Megan Perkins (virtual), Councilor Barb Campbell, Councilor Mike Riley

2. Approval of Minutes

Councilor Campbell moved to approve the January 22, 2024, meeting minutes. Councilor Riley seconded the motion. Voice Vote – Mayor Pro Tem Perkins, Councilor Campbell and Councilor Riley Yes 3 No 0

3. Landfill Siting Discussion – Two Landfill Sites Recommendations

Senior Management Analyst Cassie Lacy and Deschutes County Department of Solid Waste Director Tim Brownell gave the presentation.

Brownell stated that the Knott Landfill will be filled up by the end of 2030 and the county has started the process of siting a new landfill. Instead of transporting the waste to the Oregon/Washington border, the county has considered over 200 sites within Deschutes County. The remaining two sites under consideration are Moon Pit and Roth East.

Presentation slides included:

Solid Waste Management Facility (SWMF) Siting Study

Steps to SWAC recommendation

February 2024: Site Evaluation Findings Overview and Discussion – Introduction and overview for the SWAC to the Site Evaluation Report Findings

March 2024: Site Evaluation Report Review and Discussion – Opportunity for the Solid Waste Advisory Committee (SWAC) to discuss and provide input on the full Site Evaluation Report

April 2024: Finalist SWMF Site Recommendation – the SWAC will vote on recommendations to the Board of County Commissioners (BOCC) for a preferred SWMF location

Key Site Considerations – Schedule, Cost & Feasibility

Finalist Sites: location and Concept Design, Moon Pit and Roth East

Key Considerations: Moon Pit, schedule and cost

Key Considerations: Roth East, schedule and cost

Site Evaluation Report SWAC Review & Discussion

Finalist Site Evaluation Report Key Topics Overview

Conceptual Site Layouts

Site Development and Permitting Assessment

Transportation System Assessment
Water Infrastructure Assessment
Electrical Power Supply Review
Flood Risk Desktop Review
Geology/Hydrology Assessment
Preliminary Geotechnical Feasibility
Environmental Assessment Phase 1
Weather and Air Quality Desktop Review
Natural Resources Assessment
Archaeology and Cultural Heritage Assessment
Community Assessment
Cost Analysis
BSC Discussion
Roadman to opening in 2029
What happens next

Continued briefings/outreach to interested parties

Site evaluation report: March 29, 2024: SWAC feedback due, email comments to:
managethefuture@deschutescounty.gov

SWAC Meetings: April 16, 2024, 9-11 a.m. final site recommendation

Board of County Commissioners Approval Process: May and June 2024 (tentative), public hearing(s) prior to BOCC decision

Subcommittee members discussed the sites benefits and drawbacks of the landfill sites that have been and are currently under consideration. They also discussed diverting food waste to reduce methane emissions.

Kavi Chokshi and Kellie Jensen, members of the City's Environment and Climate Committee were present, discussed the importance of reducing the amount of waste that ends up in landfills through diversion via recycling and composting, and asked about emissions from miles traveled during landfill operations. Lacy stated that more detailed information will be available in the coming weeks.

Councilor Riley stated that the Board of County Commissions did a scientifically valid survey of county residents regarding siting the landfill locally or transporting it to the Columbia gorge, and that over 80% of county residents supported siting the landfill locally.

Brownell stated that the landfill is modeled on a 45% diversion rate within the next 15 years, but also modeled on a 1% population growth rate or about one million county residents.

4. Neighborhood Code Changes –

City of Bend Community Relations Manager Makayla Oliver and City of Bend Assistant City Attorney Ian Leitheiser gave the presentation.

Slides included:

Update to Bend Code Chapter 1.70, Neighborhood Associations

Overview of Changes

- Update program title and neighborhood names

- Update general meeting requirement

- Add annual survey requirement

- Add neighborhood purpose statement

Neighborhood Workshop Surveys

Language starting point

Overview of Changes cont'd

- Add guidelines for incorporating new and annexed areas in neighborhoods and update boundary change process

Case Studies

Staff recommendations

- On boundary changes and adding new areas, take a light approach on City oversight and allow community members to add areas and change boundaries if desired

- Consider including:

 - Minimum size requirement for any new Neighborhood District, perhaps using what is currently the smallest District (Old Bend) as the marker for minimum size

 - Guidelines about Districts following identifiable/logical boundaries

 - Reserve ability of City (Council or City Manager) to recognize Districts/new Districts, and to terminate recognition

- Minimize City involvement in disputes or disagreements between Districts about boundaries or boundary changes

Subcommittee Direction

- Thoughts on purpose statement

- Desired level of City and/or Council involvement for boundary process

- Any other feedback on proposed amendments

Councilors expressed a desire to have the code language emphasize fostering connections within neighborhoods and to have the code language be clear and easy to read. Councilors also expressed support for staff's recommendations for dealing with boundary changes within neighborhood associations/districts.

5. Advisory Group Code Changes – Affordable Housing Advisory Committee and Human Rights and Equity Commission

City of Bend Assistant City Attorney Ian Leitheiser gave the presentation.

Slides included:

Update to Bend Code Chapter 1.20 Advisory Boards, Committees and Commissions

Overview of Potential Changes

Update code section on appointments: appointees should show commitment to the City's values of accountability, integrity, and respect, and embracing everyone's worth and dignity

Affordable Housing Advisory Committee (AHAC) – conceptual: Optimizing real-world expertise and experience of membership to continue lowering barriers to housing production

Human Rights and Equity Commission (HREC) – drafting underway: Modernize language while maintaining the initiating work, and remove section about HREC providing a forum for people who experience discrimination to obtain resolution

Councilors provided feedback on the potential changes to the code language for advisory groups. Regarding the Affordable Housing Advisory Committee (AHAC), Councilors expressed a desire for keeping the focus on affordable housing, not market rate housing. Councilors expressed support for updating the code language for the Human Rights and Equity Commission (HREC).

3. Adjourned at 1:05 PM

Respectfully Submitted,

Morgen Fry
Deputy City Recorder