

**City of Bend**  
**Environment and Climate Committee**  
**June 13, 2024**

The meeting of the Environment and Climate Committee (ECC) was called to order at 11:05 a.m. on Thursday, June 13, 2024, in the City Council Chambers, 710 NW Wall Street, and online.

1. **Roll Call:** Neil Baunsgard, Alex Cerussi, Andrew Calise, Kavi Chokshi, Kellie Jensen, Laura Tabor, Lauren Fraser, Mark Buckley, Rory Isbell, Smita Mehta.

**Absent:** Serena Dietrich, Jackie Mueller (ex officio), Sasha Sulia (ex officio)

2. **Approval of the May 9, 2024, Meeting Minutes**

Committee members unanimously approved the May 9, 2024, meeting minutes with no corrections requested.

3. **Public Comment**

None

4. **Staff Updates**

Senior Management Analyst Cassie Lacy gave the presentation.

Slides included:

- Electrification Analysis consultant selected
- The Environmental Center sponsorship request follow up
- Staffing update

Lacy shared that Parametrix was selected as the consultant for the electrification policy option analysis, which is the same consultant as the Community Climate Action Plan (CCAP) update.

Lacy explained that the City of Bend was not able to fulfill the full Environmental Center's sponsorship request because it didn't fall into the City's current sponsorship program. However, City staff recognized the need to create a CCAP-specific sponsorship program and did approve sponsorship of \$10,000 to the Environmental Center for the solarized portion of their request. Lacy explained that the issue revolved around how the City selects who we granted the money to. The City would need to provide the sponsorship opportunity equally to all community organizations that might be able to provide those services, and considering a single sponsorship request did not allow for that opportunity.

Assistant City Attorney Ian Leitheiser added that the nature of most of the grant request was for consulting services, and consulting services need to go through the Procurement Request for Proposal (RFP) process outlined in City code and mandated by the State.

Lacy announced that the City is currently recruiting for a new staff member who will focus on analyzing data, leading outreach and engagement efforts, and project management/program development.

## **5. Community Climate Action Plan (CCAP) Update: CCAP Action Refinement**

Senior Management Analyst Cassie Lacy gave the presentation.

Slides included:

- CCAP Action Refinement
- Themes of Proposed Changes
  - Writing actions to have the City as the lead partner, updating language to reflect the City's actionable step
    - Still maintain partnership approach but written from the perspective of the City's role
  - Splitting actions with multiple parts into multiple actions
  - Re-wording actions with simpler terms and phrasing that makes them easier to understand
- Writing actions to have the City as the lead partner, updating language to reflect the City's actionable step
  - ES3E – Develop community solar projects that residents can subscribe to for access to offsite solar energy
    - Proposed ES3E – Support the development of community solar projects locally that residents can subscribe to for access to offsite energy
  - T3A – Create a Mobility Hub program to improve access to a wide range of travel options and support multimodal lifestyles. These hubs combine multiple modes of transportation together in one physical location, often clustered around a high-frequency public transit stop. Typical components include carshare stations, bike parking, wayfinding elements
    - Proposed T3A – Support the development and expansion of a Mobility Hub program to improve access to a wide range of travel options and support multimodal lifestyles. These hubs combine multiple modes of transportation together in one physical location, often clustered around a high-frequency public transit stop. Typical components include carshare stations, bike parking, wayfinding elements
  - T5A – Public agencies will convert fleets to electric and alternative fuel vehicles as total cost of ownership allows
    - Proposed T5A – Convert City fleet to electric and alternative fuels as total cost of ownership allows

- ES5A – Install solar panels on public buildings to demonstrate public sector leadership
  - Proposed ED5A - Install solar panels on new City facilities to demonstrate public sector leadership
- Splitting actions with multiple parts into multiple actions
  - W1A – Improve recycling at multifamily residences. Create codes, standards and specifications to ensure multifamily developments optimize for recycling infrastructure. Conduct outreach and education to improve recycling in multifamily housing. Coordinate with Deschutes County and waste haulers to ensure that programs developed can be standardized across the region.
    - Proposed W1A – Improve multifamily recycling at multifamily residences by ensuring multifamily developments offer recycling services and have adequate infrastructure to encourage recycling
    - Proposed W1A (2) – Improve multifamily recycling by increasing and improving outreach and education at multifamily buildings
  - W2A – Utilize low carbon concrete mixes in City projects and create incentives to encourage developers to utilize low carbon concrete
    - Proposed W2A – Track concrete use in City projects and increase the use of low carbon concrete in City projects
    - Proposed W2A (2) – Create incentives to encourage low carbon concrete in private development
- Rewording actions with simpler terms and phrasing to make them easier to understand and making them more flexible
  - ES3A – Increase community education on renewable energy and available incentives by developing and delivering educational programs
    - Proposed ES3A – Increase community education about renewable energy and available incentives
  - ES3B – Promote renewable energy incentives offered by utilities by providing information about these incentives to individuals and companies applying for building permits
    - Proposed ES3B – Promote available renewable energy incentives for residential and commercial construction with information targeted towards builders and developers.
  - W5 – Develop outreach and education materials for upstream consumption reduction
    - Proposed W5 – Encourage waste prevention and reducing consumption through outreach and education

Chokshi asked if a future CCAP update can suggest moving from sector-based emissions to consumption-based emissions in its approach.

Lacy suggested including this in the new action creation for the Waste and Materials working group, and suggested including bigger picture discussions about CCAP changes following the new action workshops.

Isbell commented that the proposed change of “writing actions to have the City as the lead partner” would take away from the community aspect of the Community Climate Action Plan.

Tabor encouraged clarifying the City’s role while retaining the needed actions from other entities.

Lacy explained that the idea behind changing the language is because CCAP is the City’s adopted plan and not any other agencies’ adopted plan.

Isbell commented that rewording “install solar panels on public buildings” to “install solar panels on City facilities” could limit the impact both in the overall community goal and with partnerships with other organizations. The original wording could promote a culture change.

Lacy suggested using wording that focuses on the City’s actionability and encourages other agencies to follow, rather than use the original wording.

Lacy presented proposed text changes to ES3E.

Committee members gave general support for using the word “locally” as presented.

Lacy presented proposed text changes to T3A.

Isbell requested changing the language to “work with partners to support” to identify the City’s action.

Lacy presented proposed text changes to T5A.

Committee members supported including a second sentence, “The City will encourage other public agencies to do the same.”

Lacy presented proposed text changes to ES5A.

Tabor asked why the proposed change specified new City facilities and not all City facilities.

Lacy explained that most of the current facilities that can feasibly have solar panels already do, but that the word “new” can be removed if the Committee preferred.

Baunsgard commented on T5A, that converting fleets when cost allows is a cost-savings goal, not a climate goal. Baunsgard asked how a more ambitious goal of electrifying all vehicles could become a Council goal.

Lacy stated that ECC can recommend aspirational goals to Council, which will occur at a subcommittee meeting.

Lacy presented proposed text changes to W1A and W2A.

Committee members gave general support for the proposed changes.

Lacy presented proposed text changes to ES3A, ES3B and W5

Fraser asked if ES3B applies to both new development and retrofitting of existing buildings, and if it includes retrofitting, should “contractors” also be included.

Lacy responded that she will seek input from the economic development team to determine if new development and retrofitting should be split into two separate actions or kept as one.

Isbell commented that others might need to be included in addition to contractors, such as non-contractors doing work on their own residence or land use planners.

Lacy agreed to rethink the wording for ES3B.

Isbell supported keeping the original wording of T3B to demonstrate that the City has an active role

Lacy suggested workshopping T3B at the Transportation working group meeting.

Chokshi disagreed with the suggested removal of T3D, “coordinate with the school district to encourage use of public transit for getting to school,” and asked if the City could still play a role in this action.

Lacy commented that because this action involves two non-City entities, it would be a difficult to accomplish. Lacy suggested rewording this if there is desire to keep the intent.

Chokshi commented that many of the goals seem vague, and asked if ECC could be more specific.

Lacy commented that is important to keep strategic plans broad enough to be flexible, but specific enough to be actionable. Lacy commented that more issues arise from an implementation standpoint when actions are too specific, for example, when context changes and a specific action no longer applies. Lacy supported discussing more specific language with the working groups.

Cerussi suggested changing W6A, “conduct outreach campaigns that promote food waste prevention” to “conduct outreach campaigns that promote food waste prevention and the procurement of less carbon intensive foods.”

Lacy supported discussing this with the working groups.

## **6. CCAP Update: New Action Generation Discussion**

Senior Management Analyst Cassie Lacy gave the presentation.

Slides included:

- New Action Generation Process
- CCAP Next Steps
  - July/August: Define new CCAP actions
  - September: Begin greenhouse gas (GHG) evaluation, Launch community survey

- October: Review analysis and survey results
- Proposed Process for New CCAP Action Working Group Meetings
  - Each working group meets in-person for a 2-hour workshop meeting that will be held as a public meeting
  - Meeting will kick-off with a presentation and discussion to share the following information
    - Data relevant to that sector from the community greenhouse gas emissions inventory
    - Existing actions in the CCAP for that sector
    - Major statewide policies with greenhouse gas reduction implications for that sector
    - Potential funding opportunities relevant to that sector
    - Best practices memo including proposed actions to consider
  - Conduct new action generation exercise
  - Discuss final list of actions and consider recommendation to ECC

Chokshi asked if there is a plan for the City to reach out to the community for input.

Lacy answered that the City's community survey will ask for feedback on the proposed actions and allow people to supply their own action ideas. Lacy added that the scope of the CCAP Update does not include the same extensive community outreach that occurred in the initial CCAP development.

## **7. Agenda Review**

Slides included:

- Agenda:
  - July 2024:
    - No ECC Meeting – Working Group Meetings
  - August 2024:
    - Working Group (WG) Meetings Continued
    - ECC meeting tentative if WG's are ready to share back
  - September 2024:
    - WG recommendations to Committee
    - Tentative: Electrification options discussion

## **8. Adjourned at 1:05 p.m.**