

# Meeting Minutes



**BMPO** Bend Metropolitan  
Planning Organization

## BMPO Policy Board

**Location:** Baney Conference Room, Building M, ODOT Region 4  
63055 N. Highway 97, Bend, Oregon

**Date:** February 16, 2024

**Time:** 12:00 p.m.

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### In Attendance

#### Policy Board Members/Alternates

Chair Barb Campbell, Bend City Councilor

Chris Doty (*alternate* for Vice-Chair Phil Chang, Deschutes County Commissioner)

Ariel "Ari" Mendez, Bend City Councilor

Bob Townsend, Oregon Department of Transportation (ODOT) Region 4 Area Manager

#### BMPO Staff and Other Attendees

Tyler Deke, BMPO Manager

Kelli Kennedy, BMPO Staff

Kymala Lutz, City of Bend

Samantha Nelson, City of Bend

Don Morehouse, ODOT

John Bosket, DKS Associates

Greg Bryant, resident

James Dorofi, resident

### Agenda Items

#### 1. Call to Order and Introductions

Chair Campbell called the regular meeting to order at 12:04 p.m., with a quorum established.

#### 2. Hybrid Meeting Guidelines

Mr. Deke reviewed the meeting guidelines.

#### 3. Public Comment

None.

#### 4. Elect Chair and Vice Chair

Chair Campbell opened the floor for nominations.

**Motion 1:** Councilor Mendez moved to appoint Councilor Barb Campbell to serve as Chair and Commissioner Phil Chang to serve as Vice Chair of the Policy Board for 2024. Bob Townsend seconded the motion.

Chair Campbell spoke about how the officers of this organization usually were elected.

The motion passed unanimously.

## 5. Meeting Minutes

Materials referenced: January 19, 2024, Policy Board draft meeting minutes (Attachment A in agenda packet)

**Motion 2:** Councilor Mendez moved to approve the January 19, 2024, Policy Board draft meeting minutes as presented. Chris Doty seconded the motion which passed unanimously.

## 6. Annual Financial Report Presentation (FY23)

Materials referenced: A link to the report was included in the agenda packet.

Accounting and Financial Reporting Manager Kymala Lutz provided an overview of the MPO's annual financial audit for the fiscal year ending June 30, 2023 (FY23), noting that an unmodified/clean opinion was issued and the compliance report results returned no non-compliance or material weaknesses. The MPO's assets at year-end were described and it was noted that going forward the MPO would continue to have a positive net position.

**Motion 3:** Councilor Mendez moved to accept the Fiscal Year 2023 BMPO Annual Financial Report. Bob Townsend seconded the motion which passed unanimously.

## 7. Appoint Resident to TAC and Budget Committee

Chair Campbell and Councilor Mendez provided an update on the applications that were received and reviewed. The decision process was briefly described and Councilor Mendez recommended James Dorofi for the appointment.

**Motion 4:** Councilor Mendez moved to appoint James Dorofi to serve three-year terms on the Budget Committee and Technical Advisory Committee. Chris Doty seconded the motion which passed unanimously.

## 8. US97/Baker Road Interchange Area Management Plan (IAMP)

Materials referenced: A link to the website with project information and documents was provided in the agenda packet.

Don Morehouse introduced the US97/Baker Road IAMP and requested that it be included in the updated Metropolitan Transportation Plan.

John Bosket provided additional background as well as an overview, status update, and next steps. Alternatives were described, including the preferred alternative which was the lowest cost option. Phasing recommendations were presented, and newer parts since the last Policy Board update were called out and described.

Clarification was provided regarding how Community Advisory Committee members were selected. The purpose of the technology linking the traffic signals to the railroad crossing signal was explained. Lane width was discussed, with standards and some associated research related to speed and safety potential noted along with potential for further consideration. Questions around land use considerations, safety considerations, the multi-use trail, and the timeline of the plan were also addressed.

## 9. Other Business

Policy Board member agenda item requests: Councilor Mendez asked if there would be opportunity to follow up with consultants on the Metropolitan Transportation Plan regarding balancing capital projects with paying more attention to some of the programs, incentives, and transit plans. It was noted that this, along with operations and maintenance costs were being reviewed.

Chair Campbell provided a reminder that members can call or email her or Mr. Deke with agenda item requests.

TAC Stipend Policy: Mr. Deke provided a brief update and announced plans for Staff to bring a draft stipend policy to the next meeting for Board a full discussion and consideration.

The next scheduled meeting of the Policy Board is March 15, 2024, at 12:00 pm.

## 10. Public Comment

None.

## 11. Adjournment

Chair Campbell adjourned the meeting at 1:15 p.m.



### **Accommodation Information for People with Disabilities**

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