

Meeting Minutes



BMPO Bend Metropolitan
Planning Organization

BMPO Policy Board

Location: Baney Conference Room, Building M, ODOT Region 4
63055 N. Highway 97, Bend, Oregon

Date: July 19, 2024

Time: 12:00 p.m.

Prepared by: ABC Transcription Services, LLC.

In Attendance

Policy Board Members

- Chair Barb Campbell, Bend City Councilor
- Vice-Chair Phil Chang, Deschutes County Commissioner (arrived at approx. 1:15 pm)
- Ariel "Ari" Mendez, Bend City Councilor
- Bob Townsend, Oregon Department of Transportation (ODOT) Region 4 Area Manager

Member Alternates

- Tarik Rawlings, Deschutes County

BMPO Staff and Other Attendees

- Tyler Deke, BMPO Manager
- Andrea Napoli, BMPO Senior Planner
- Kelli Kennedy, BMPO Staff
- David Abbas, City of Bend
- Eric Lint, Cascades East Transit (CET)
- Sharon Smith, Bend La Pine Schools (BLS)
- Greg Bryant, BMPO Technical Advisory Committee (TAC) member
- Susanna Julber, City of Bend
- Ashley Bryers, Federal Highway Administration (FHWA)

Agenda Items

1. Call to Order and Introductions

Chair Campbell called the regular meeting to order at 12:02 p.m., with a quorum established.

2. Hybrid Meeting Guidelines

Mr. Deke reviewed the meeting guidelines.

3. Public Comment

None.

4. Meeting Minutes

Materials referenced: June 21, 2024, Policy Board draft meeting minutes (Attachment A)

Motion 1: Ariel Mendez moved to approve the June 21, 2024, Policy Board draft meeting minutes as presented. Bob Townsend seconded the motion, which passed unanimously.

5. Metropolitan Transportation Improvement Program (MTIP) Full Amendments & Administrative Amendments Update

Materials referenced: Public notice, which includes a summary of the proposed amendments (Attachment B) and Public comment record, as of July 12, 2024 (Attachment C)

Kelli Kennedy presented via PowerPoint the four proposed full amendments to the 2024-2027 MTIP. One public comment was received relating to the grant project for updating the Transportation Safety Action Plan (TSAP). Staff requested approval of the amendments.

It was confirmed looking at the design factors that caused, for example, a failure to yield, was a recommendation in the current TSAP and would certainly be in the Plan again. The Board discussed the crash review team that the amendment would put together.

Motion 2: Ariel Mendez moved to approve the proposed 2024-27 MTIP full amendments as presented. Bob Townsend seconded the motion, which passed unanimously.

Manager Deke shared via PowerPoint the 2024-2027 MTIP administrative amendments following the ODOT Statewide Transportation Improvement Program (STIP) rebalance, noting no action was required from the Board and clarifying the US20 (Greenwood Avenue) 1st Street to 6th Street amendment action was not the grind overlay sidewalks Highway 20 project being pushed back.

6. TSAP Implementation – MPO Funding Support

Manager Deke presented the TSAP implementation via PowerPoint, asking the MPO to consider funding towards the grants if awarded. The Central Oregon Intergovernmental Council (COIC) was seeking match contributions from regional partners.

It was clarified that the funding would be requested for federal Fiscal Years 2025 and 2026 which meant the match would be contributed twice.

The Board discussed the efficacy of safety messaging and whether it would be better to put the funds toward something that would have a concrete benefit. It was noted that this year the Central Oregon Area Commission on Transportation (COACT) discussed pairing messaging with

enforcement. Councilor Mendez wanted to see messaging take a backseat to engineering/infrastructure and enforcement.

Chair Campbell clarified it was not being suggested the MPO contribute the full \$50,000. COIC was looking to find 10 partners to contribute the \$50,000 altogether.

Motion 3: Ariel Mendez moved the MPO provide \$5000 per federal fiscal year (for the 2-year grant expected) to COIC for the safety grant local match requirement. Bob Townsend seconded the motion, which passed unanimously.

7. Federal COVID Funding – Remaining Funds

Materials referenced: TAC funding recommendation (Attachment D), CET project proposal (Attachment E), Bend La Pine Schools proposal (Attachment F), City of Bend proposal (Attachment G), and Proposals cost summary (Attachment H)

Manager Deke provided via PowerPoint a background of the MPO's \$1.5 million of COVID funding received and existing City of Bend awards, requesting the Board approve fully funding the cost of the Toolcat purchase and authorize the balance of funding for distribution among new project applications presented today. He confirmed \$7600 was left over even if the higher Toolcat cost was approved.

Motion 4: Ariel Mendez moved to approve the authorization for reimbursement of the full, \$6561 cost of the Toolcat. Bob Townsend seconded the motion, which passed unanimously.

Motion 5: Ariel Mendez moved to approve the authorization to redistribute \$7600 of the balance of COVID funding among the new project applications. Bob Townsend seconded the motion, which passed unanimously.

The MPO received three proposals requesting awards from the remaining COVID funds.

Eric Lint, CET, presented via PowerPoint CET's funding request for its bus stop improvement project with an overall cost of \$257,275.

- He confirmed any amount received, even if not the full request, would go into the project and described how CET had trimmed the initial proposal cost presented to the Technical Advisory Committee (TAC).

Chair Campbell asked CET to consider using the money from the MPO for new stops on Baker Road in Deschutes River Woods and in Tumalo.

Sharon Smith, Bend La Pine Schools, presented via PowerPoint the request for \$345,000 for planning and construction of a regional, multi-use trail in the southeast area near High Desert Middle School. She noted part of the sewer line going in would remove the existing trail. Part of

the funding request was to repave the segment that would be gravel after the City was done with its easement.

Councilor Mendez and Ms. Smith discussed collaborating to support the idea of the City requiring developers to include multi-use trails in their planning.

David Abbas, City of Bend, presented via PowerPoint the City's request for \$60,000 for the Cooley Road Pedestrian Enhancement Sidewalk Infill Project which Staff would self-perform.

Manager Deke shared via PowerPoint the Technical Advisory Committee's recommendation for allocating the balance of funding as follows: \$60,000 to City of Bend for its proposal, \$50,000 to Bend La Pine Schools for planning plus \$75,000 for construction of Segment 2A, and using the balance of \$105,586.84 to CET for its project.

Questions from the Board were addressed clarifying the numbers included the redistributed \$7600, the receiving entities had until 2029 to expend the funds, and whether the MPO would need to revisit the matter if any projects came in at a lower amount.

Motion 6: Ariel Mendez moved to approve the Technical Advisory Committee's COVID funding recommendation as presented. Bob Townsend seconded the motion, which passed unanimously.

8. MPO Boundary (US20/Tumalo)

Materials referenced: None. Information would be distributed at the meeting.

Manager Deke presented via PowerPoint the one potential action left after actions taken by the Board in August 2023 to adjust the MPO boundary which was to make some MPO boundary adjustments on US20 between Bend and Tumalo. ODOT and the person he spoke with at State Parks were supportive of the changes.

The Board discussed Commissioner Chang's request that, due to the concerns of the Tumalo community having decisions made for them, either the matter be brought to the full Board of Commissioners or the MPO Board do community engagement in Tumalo. Mr. Townsend supported adding the two areas and doing community outreach to inform, not get feedback. He was not in favor of taking such decisions to the Board of Commissioners for approval.

Motion 7: Ariel Mendez moved to approve the MPO boundary expansion as presented, with the condition that public outreach efforts occur in the fall. Bob Townsend seconded the motion, which passed unanimously.

9. Other Business

Policy Board member agenda item requests: Chair Campbell reminded Board members to reach out to her or MPO Staff with agenda requests.

MTP Update – public engagement: Senior Planner Napoli announced she would present maps and information about the Board's fiscally constrained projects at Big Sky Park next Friday. Growth Management Staff would also share some Climate-Friendly and Equitable Communities (CFEC) work. Manager Deke said the MPO would also try to partner with Bend for CityFest in August, the City's community engagement process.

The next scheduled meeting of the Policy Board would be August 16, 2024, at 12:00 p.m.

10. Public Comment

This item was not addressed.

11. Adjournment

The meeting adjourned at 1:43 p.m.



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