

Meeting Minutes



BMPO Bend Metropolitan
Planning Organization

BMPO Budget Committee

Location: Growth Management Conference Room, Wall Street Annex Building, Bend City Hall
709 NW Wall, Suite 102, Bend, Oregon

Date: March 19, 2024

Time: 12:00 p.m.

In Attendance

Policy Board Members

Chair Barb Campbell, Bend City Councilor

Vice-Chair Phil Chang, Deschutes County Commissioner

Ariel "Ari" Mendez, Bend City Councilor

Bob Townsend, Oregon Department of Transportation (ODOT) Region 4 Area Manager

Citizen Members

James Dorofi

Janet Gregor

Aryn Seiler

BMPO Staff and Other Attendees

Tyler Deke, BMPO Manager

Andrea Napoli, BMPO Senior Planner

Kelli Kennedy, BMPO Staff

Tory Carr, City of Bend

Samantha Nelson, City of Bend

Agenda Items

1. Call to Order and Introductions

Chair Campbell called the meeting to order at 12:04 p.m., with a quorum established.

2. Hybrid Meeting Guidelines

Mr. Deke reviewed the meeting guidelines.

3. Public Comment

None.

4. Budget Committee Member Terms and Assignments & Chair Appointment

Materials referenced: Budget Committee Roster (Attachment A in agenda packet)

Chair Campbell cited ORS Chapter 294 governing municipal financial administration, highlighting term requirements for Budget Committee members and Chair election at the first meeting. It was noted that two members, Chuck Arnold and Janet Gregor, have terms that expire after this (fiscal) year.

Motion 1: Janet Gregor moved to nominate James Dorofi as Chair, who declined. Janet Gregor then moved to nominate Aryn Seiler as Chair. James Dorofi seconded the motion which passed unanimously.

Chair Seiler assumed presiding over the meeting.

5. Receive Fiscal Year 2024-25 (FY25) Budget Message

Materials referenced: Proposed BMPO FY25 Budget (Attachment B in agenda packet)

Tyler Deke presented an overview of the MPO including background, purpose, and funding sources with history of federal planning funds highlighted. Also presented were current year key accomplishments, tasks underway with note that the biggest task is the Metropolitan Transportation Plan (MTP) update, and priorities for next year. The draft update to the BMPO boundary was also presented.

Clarifications were provided on the draft BMPO boundary, including federally required changes, the possibility of adding filters to the map, and potential considerations near the community of Tumalo. Clarifications were also provided various other items, including the name and source of “5303” funds, the MTP update frequency, and the general scope of the Transportation Safety Action Plan (TSAP) with some discussion of the crash data and bike/pedestrian considerations.

An overview of the BMPO Unified Planning Work Program (UPWP) – or work program document – was provided, with summaries of each of the four main work tasks including funding tables and key subtasks. Key program and funding changes from FY24 to FY25 were described, including note that the FY25 will include three programs for total budgeted requirements of \$2,917,000.

Clarifications were provided on the environmental justice work, the MPO's mapping tool and datasets, the number of MPOs in the state, and the purpose of the year-end loan and the possibility of replacing it with reserves in future years. Additional information was also provided regarding ODOT safety funds, including why the funding is separate from overall funding, where this type of funding is reflected in the BMPO budget, and information about the related local match requirements. Also discussed was the Household Travel Survey and data with information provided on the timeline for completion.

The COVID Relief Program was described, including of the initial award amount, amount awarded to-date, amount remaining and deadline for allocation, and the need to define next steps. The State Highway Fund (SHF) Program was also described, noting that previous funds were administered to recipients through ODOT, but these funds will be received directly by the BMPO for administering.

The proposed FY25 budget table was reviewed and discussed. The Committee noted that much of the MPO's work is prescribed, with few discretionary expenditures. Clarification was provided regarding City staff support and how it is budgeted. Regarding work tasks, the importance of formalizing values regarding COVID relief funding allocations was highlighted as was the potential impact of the new TSAP – with its different focus, approach, and better data.

Motion 2: Janet Gregor moved to approve and recommend BMPO Policy Board adoption of the BMPO fiscal year 2025 proposed budget, as presented. James Dorofi seconded the motion which passed unanimously.

6. BMPO FY25 Budget – Public Hearing & Adoption

Chair Seiler announced that the public hearing to adopt the BMPO FY25 Budget is scheduled for April 19, 2024, at 12:00 p.m. Advance public notice of the meeting would be provided as required by budget law.

7. Public Comment

James Dorofi suggested allocating funds to outreach efforts focused on Tumalo involvement. In response, history was provided on some of the concerns of Tumalo community members with regard to the concept of being included in the MPO.

8. Adjournment

Chair Seiler adjourned the meeting at 1:26 p.m.



Accommodation Information for People with Disabilities

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