



BEND MPO
Metropolitan Planning Organization

Budget Committee Meeting

March 19, 2024

Call to Order & Introductions

Chair Campbell

Call to Order & Introductions

Policy Board Members

- Barb Campbell, Chair, City of Bend Councilor
- Phil Chang, Vice Chair, Deschutes County Commissioner
- Ariel Mendez, City of Bend Councilor
- Mike Riley, City of Bend Councilor
- Bob Townsend, ODOT Region 4 Area Manager

Citizen Members

- Chuck Arnold
- Greg Bryant
- James Dorofi
- Janet Gregor
- Aryn Seiler

BMPO Staff

- Tyler Deke, Manager
- Andrea Napoli, Senior Planner
- Kelli Kennedy, Program Coordinator

Agency Staff

- Tory Carr, City of Bend
- Samantha Nelson, City of Bend

Members of the public, visitors, and presenters will be asked to introduce with name and entity.

Meeting Purpose

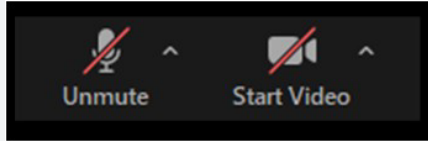
- Review committee assignments
- Review and comment on BMPO Fiscal Year 2024-25 (FY25) Proposed Budget
- Receive public comment
- Make recommendation to BMPO Policy Board to approve the BMPO FY25 Proposed Budget, as-is or with modifications

Hybrid Meeting Guidelines

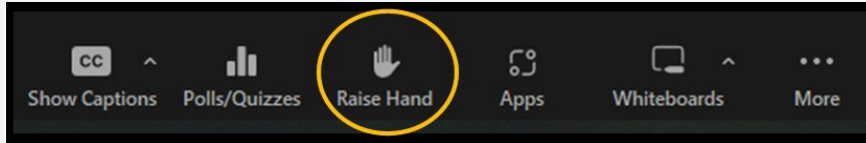
Tyler Deke

Hybrid Meeting Guidelines

- You will be on **mute**, and your **video** will be off when you first join the meeting.



- Please click the **raise hand** icon to speak next.



- If you join the webinar by phone, dial ***9** to raise or lower your hand.
- This meeting will be recorded and is available as a live streaming event on YouTube. The YouTube event can be reviewed on the City of Bend YouTube channel.

Public Comment

Chair Campbell

Public Comment

- Time for members of the public to provide comment.
- Additional time for public comment will be provided before the meeting ends.

Budget Committee Member Assignments & Chair Assignment

Chair Campbell

Citizen Member Assignments & Chair Assignment

- Current Budget Committee Roster (Attachment A)
 - Terms expire for two members this year
 - Welcome James Dorofi

Community Members	Term End
Chuck Arnold	06/30/24
Janet Gregor	06/30/24
Aryn Seiler	06/30/25
Greg Bryant	06/30/25
James Dorofi	06/30/26

- Appoint Budget Committee Chair for today's meeting

Receive FY25 Budget Message

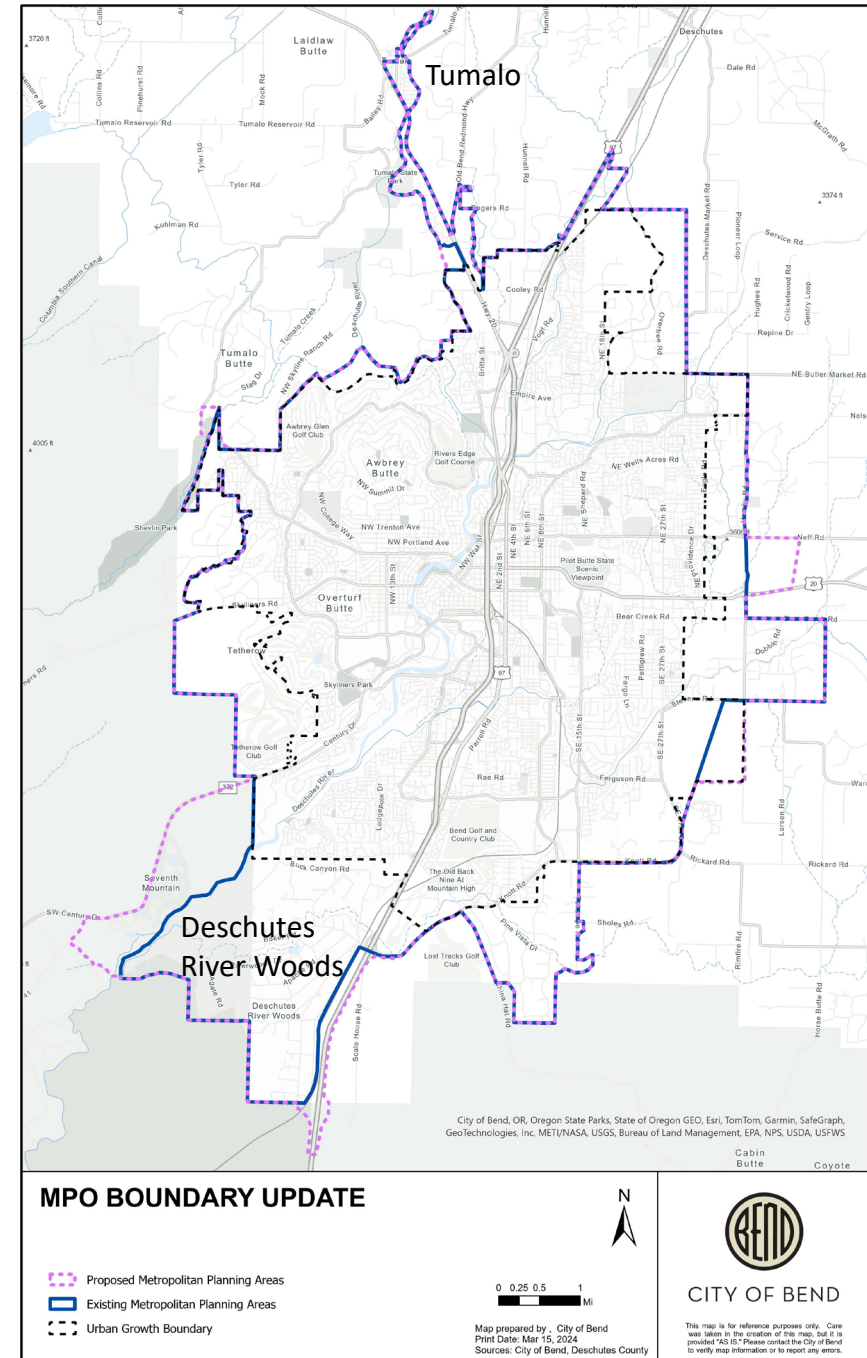
MPO Staff

Presentation Outline

- Background information
 - MPO information & purpose
 - MPO funding sources
 - Funding history
- FY24
 - Accomplishments & work in progress
- FY25
 - Tasks underway & priorities
 - Major work activities (tasks and programs) and products
 - Proposed budget

Background Information

- BMPO Boundary – update in-process
 - Update required based on results of 2020 Census
 - **Blue** line = current MPO boundary
 - **Pink** dashed line = draft, new MPO boundary
 - **Black** dashed line = Bend Urban Growth Boundary (UGB)
- Approximately 410 MPOs in the country
- BMPO is one of ~15 MPOs covering a single city



Background – MPO Purpose

- What is the **purpose** of an MPO?
 - To coordinate transportation planning efforts among local jurisdictions for the entire “urbanized” area
 - Receive and distribute transportation funding each year (currently about \$1.4 million/yr)



Background – MPO Funding Sources

- Who **funds** the MPO?
- Federal sources
 - Federal Highway Administration (FHWA) – Metropolitan Planning (PL) funds
 - Federal Transit Administration (FTA) – Metropolitan Planning (5303) funds
- State sources
 - Oregon Department of Transportation (ODOT) provides match for FHWA funds
 - ODOT State Highway Funds (formerly federal STBG funds)
- Local sources
 - In-kind contributions to match FTA, ODOT Safety, and Safe Streets funds



Background – Federal PL & 5303 Funding History

- Historic budget totals
- Funding for these sources has mostly increased in recent years
- Supplementing budget with State Highway Fund revenue & other sources

FY	Total	Change
2014-15	\$206,440	\$0
2015-16	\$198,727	(\$7,713)
2016-17	\$202,507	\$3,780
2017-18	\$207,835	\$5,328
2018-19	\$210,769	\$2,934
2019-20	\$229,213	\$18,444
2020-21	\$223,147	(\$6,066)
2021-22	\$239,598	\$16,451
2022-23	\$267,900	\$28,302
2023-24	\$281,482	\$13,582
2024-25	\$261,446	(\$20,036)

FY24: Key Accomplishments

- 2024-2027 Metropolitan Transportation Improvement Program (MTIP) adoption
- Obligated funds report
- Title VI annual report
- Transportation Safety Action Plan (TSAP) implementation (partial completion)
- Updates to 2040 travel model scenario & development of 2045 travel model scenarios

FY24: Tasks Underway

- **Metropolitan Transportation Plan update**
- Transportation Safety Action Plan update (SS4A grant)
- Transportation Safety Action Plan implementation (ODOT grant)
- Performance Measures
- Oregon Modeling Statewide Collaborative engagement, including Oregon Household Travel Survey
- MPO representation on various transportation-related committees/groups
- Transportation modeling support: land use development, plans and projects

FY25: Priorities

- **Metropolitan Transportation Plan – update due September 2024**
 - Updated chapters, funding analysis and project lists
 - Travel demand model update
- Climate change planning and rulemaking
 - Oregon Climate Friendly and Equitable Communities rules
 - Federal GHG Performance Measure
- Maintain 2024-2027 MTIP, including State Highway Fund revenue management
- Update TSAP & TSAP implementation
- Program remaining COVID Relief Funding

Task 1: Development & Program Management

- BMPO advisory committees
- Work Program & Budget development
- Coordination with statewide committees (staff & Oregon MPO Consortium)
- Civil Rights (Title VI) & Environmental Justice
- Public participation efforts
- Tasks resultant of 2020 Census

FY25 Task 1	
FHWA PL Funding	\$ 117,800
State Match for FHWA PL	15,300
FTA 5303 Funding	16,300
In-Kind Local Match – UPWP	1,900
Beginning Working Capital	100,000
Loan from General Fund	100,000
Reserves	80,000
Total Task 1	\$ 431,300
Percent of BMPO Program	21.5%

- 1) In-Kind Local Match – UPWP refers to the in-kind match required for FTA 5303 funding. In-kind match sources are listed in each subtask.
- 2) Grant reimbursement revenues are typically received 1-2 months after expenditures are incurred and a year-end loan from the City of Bend is anticipated on June 30, 2024 to cover charges in advance of grant reimbursement.
- 3) The Task 1 budget also includes administrative costs (financial administration, general administration, facility management, computer information systems support, legal support), direct materials and services (supplies, travel, printing), and paid leave (holidays, vacation, sick leave).

Task 2: Short-Range Planning

- Metropolitan Transportation Improvement Program (MTIP)
- Performance Management Tracking & Reporting
- Annual Obligation Report
- State Highway Fund (SHF) management (formerly STBG)
- Interagency Coordination – Committees & Projects
- Transit coordination

FY25 Task 2	
FHWA PL Funding	\$ 24,500
State Match for FHWA PL	2,700
FTA 5303 Funding	26,100
In-Kind Local Match – UPWP	3,000
Total Task 2	\$ 56,300
Percent of BMPO Program	5.2%

Task 3: Long-Range Planning

- Metropolitan Transportation Plan update
- Transportation Safety Action Plan – update & implementation
- State of Oregon climate change planning

FY25 Task 3	
FHWA PL Funding	\$ 24,500
State Match for FHWA PL	2,700
FTA 5303 Funding	16,300
SHF – BMPO	140,000
ODOT Safety Funds	95,000
Safe Streets	200,000
In-Kind Local Match – Safe Streets	40,000
In-Kind Local Match - UPWP	1,900
ODOT Safety Local Match	19,000
Total Task 3	\$ 539,400
Percent of BMPO Program	50.2%

Task 4: Modeling & Data Collection

- Transportation model
 - Updates to existing scenarios
 - Statewide collaboration on new software platform
- Household travel survey
- Data collection & analysis
 - Transportation data collection & management (MPO, City & ODOT)
 - Safety & crash data
 - Equity related data

FY25 Task 4	
FHWA PL Funding	\$ 29,400
State Match for FHWA PL	1,100
SHF – BMPO	210,000
FTA 5303 Funding	6,600
In-Kind Local Match – UPWP	800
Total Task 4	\$ 247,900
Percent of BMPO Program	23.1%

COVID Relief Program

- Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (approved December 2020)
- Bend MPO received ~\$1.5 million
- Spring 2023: Policy Board awarded ~\$1.2 million
- Summer 2024: Policy Board to allocate balance of funding
- *FY25 budget includes funding not yet distributed to award recipient

FY25 COVID Task 1	
COVID Relief Funding	\$ 591,500*

State Highway Fund (SHF) Program

- State Highway Fund (SHF) dollars received by BMPO
- BMPO annually receives about \$1.4 million
- Funds included as beginning working capital for FY25
- Majority of funds are distributed to City of Bend for street preservation
- Approximately one-third for projects and programs through competitive process
- BMPO retains approximately 20% to fund annual operations, staffing, and consultant support

FY25 SHF Task 1	
State Highway Funding	\$ 1,050,600

FY25 Draft Budget Summary

FY25 Budget Summary			
	Resources		Requirements
Beg. Working Capital/COVID Relief Funding/State Highway Funding	793,100		
		By Budget Category (Rounded):	
FHWA PL		BMPO Program	\$ 1,074,900
Federal Share	196,200	Loan Repayment	100,000
FTA Section 5303	65,300	Contingency	100,000
ODOT Safety Funds	95,000	COVID Relief Program	591,500
Safe Streets	200,000	SHF Program	1,050,600
SHF – BMPO	350,000		
SHF – Awards	1,029,000		
Total Grant Funding	\$ 2,728,600	Total Budgeted Appropriations	\$ 2,917,000
FHWA PL		By Task	
State Match	21,800	BMPO Program	
FTA Local Match	7,600	Task 1: Dev. & Program Management	\$ 431,300
ODOT Safety Local Match	19,000	Task 2: Short Range Planning	56,300
Safe Streets Local Match	40,000	Task 3: Long Range Planning	539,400
Total Match Funding	\$ 88,400	Task 4: Modeling and Data Collection	247,900
		COVID Relief Program	
		Task 1: COVID Relief Funding	591,500
		SHF Program	
City of Bend Loan	100,000	Task 1: State Highway Funding	1,050,600
		Total Program	\$ 2,917,000
Total Budgeted Resources	\$ 2,917,000	Total Budgeted Requirements	\$ 2,917,000

Budget Committee Action

- Action Requested
 - Review and comment on the BMPO FY25 Proposed Budget
 - Make recommendation to the BMPO Policy Board to approve the BMPO FY25 Proposed Budget, either as-is or with modifications
- Sample motion for approval: *I move approval and recommend BMPO Policy Board adoption of the BMPO fiscal year 2025 proposed budget, as presented.*
- Sample motion for approval contingent upon revision, as discussed: *I move approval of the BMPO fiscal year 2025 proposed budget with the recommended changes and recommend BMPO Policy Board approval of the BMPO fiscal year 2025 proposed budget with those changes.*

BMPO FY25 Budget Public Hearing & Adoption

Chair Campbell

BMPO FY25 Budget Public Hearing & Adoption

- The public hearing to adopt the budget is scheduled for the BMPO Policy Board meeting on April 19, 2024, at 12:00 p.m.

Public Comment

Chair Campbell

Adjourn

Chair

Accommodation Information for People with Disabilities



To obtain this information in an alternate format such as Braille, large print, electronic formats, etc. please contact Kelli Kennedy at kkennedy@bendoregon.gov or 541-693-2122; Relay Users Dial 7-1-1.