

**Minutes**  
**Bend Landmarks Commission**  
**September 17, 2024**  
**6:00 PM Regular Meeting**  
**Virtual Zoom meeting platform and in person**  
**in the Council Chambers.**



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***Minutes shall be prepared with sufficient detail to meet their intended uses. Verbatim minutes are not required.***

**REGULAR MEETING 6:00 p.m.**

**A. Roll Call:**

**Voting**

**Commissioners:**

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Kathy Nagel Hood	<i>Present</i>
Jim Figurski	<i>Excused</i>
Heidi Slaybaugh	<i>Present</i>
Andy Coughlin	<i>Present</i>
Tom Schmidt	<i>Present</i>

**Alternate**

**Commissioners:**

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Sean Quinlivan	<i>Present</i>
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**Staff Present:**

Heidi Kennedy	<i>Senior Planner</i>
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- 1. Call to Order/ Roll Call.** Commissioner Coughlin called the meeting to order at approximately 6:00 PM and conducted roll call.
- 2. Visitors:** General comments and questions from the public. (Topics not on the agenda) *Note: Public Presentations and Oral Testimony may be limited to five minutes.*

Comments and recommendations were received from Ms. Nunzie Gould regarding draft Code work via an email dated 9-17-2024 and in person.

- 3. CONTINUED DISCUSSION OF THE BEND HISTORIC CODE AUDIT PROJECT MATERIALS CREATED BY PETER MEIJER ARCHITECTS, PC – Heidi Kennedy**

Staff and the Commission continued to review the audit project materials. Staff will provide a revised draft code with recommendations for language changes in red that incorporated commissioner's comments from this evening's meeting into one document.

#### **4. Approval of Minutes: August 20, 2024 Draft Minutes**

Commissioner Schmit made a motion to approve draft minutes as presented. Commissioner Coughlin seconded the motion. All other Commissioners present approved the minutes.

#### **5. COMMUNICATIONS:**

Ms. Kennedy clarified that there is still an active Deschutes County Landmarks Commission. The Commission has not been disbanded.

On November 6, 2024 there will be a State Historic Preservation Workshop in Dallas, Oregon. All Commissioners are welcome to attend.

There is also a recruitment for the open Landmarks Commission volunteer position that was vacated by Commissioner Derek Stevens.

Ms. Kennedy will forward on a recent email regarding windows from Commissioner Slaybaugh.

Commissioner Coughlin recommended including the architectural design documents that were forwarded on from Commissioner Slaybaugh in the City's documents.

#### **6. Adjourn:** Commissioner Schmidt made a motion to adjourn. All present approved the motion. The meeting was adjourned at 8:16 pm.