

BEND METROPOLITAN PLANNING ORGANIZATION  
**BUDGET COMMITTEE MEETING**

Minutes

May 8, 2012

Boardroom, City Hall, 710 NW Wall Street, Bend, Oregon

**1. CALL TO ORDER – INTRODUCTIONS**

Mr. Deke called the annual BMPO Budget Committee (BC) meeting to order at 12:08 p.m. with a quorum present. Attending were:

Budget Committee

Anthony DeBone, Policy Board member, *Deschutes County Commissioner*  
Nick Arnis, Policy Board member (alternate), *City of Bend Transportation Manager*  
Paul Rheault, Policy Board member (alternate), *City of Bend Public Works Director*  
Bill Wagner, citizen member, *BMPO Citizens Advisory Committee (CAC)*  
David Quiros, citizen member  
Kyle Kendall, citizen member, *BMPO CAC*  
Mike Lovely, citizen member, *BMPO CAC*  
Mark Capell, Policy Board member, *Bend City Councilor* (arrived 12:51 p.m.)  
Tom Greene, Policy Board member, *Bend City Councilor* (arrived 12:53 p.m.)

BMPO Staff

Tyler Deke, *BMPO Manager*  
Jovi Anderson, *BMPO Program Technician*  
Cameron Prow, *TYPE-Write II*  
Sharon Wojda, *City of Bend Budget & Financial Planning Manager*

*(The three-digit figure following the motion title shows the number of Budget Committee members voting in favor/against/abstaining.)*

**2. REVIEW BUDGET COMMITTEE MEMBER TERM and OFFICER ASSIGNMENTS**

**Motion 1** (7/0/0): Mr. Lovely nominated Mr. Kendall to serve as BMPO Budget Committee Chair for 2012. Mr. DeBone seconded the motion which passed unanimously.

Mr. Deke turned control of the meeting over to Budget Committee Chair Kendall.

**3. RECEIVE BUDGET MESSAGE**

Mr. Deke provided an overview (via PowerPoint) of the proposed budget for fiscal year 2012-2013, which is based on the Unified Planning Work Program (UPWP). Major UPWP work tasks and associated budget amounts for 2012-2013 are set forth below:

Major Work Task	Proposed Budget
1-Development & Program Management	\$319,873
2-Short-Range Planning	\$50,861
3-Long-Range Planning	\$154,884
4-Travel Demand Model & Data Collection/Analysis (8.9%)	\$50,936
	Rounded <b>\$576,555</b>

In addition to clarifying their understanding of the proposed budget, member concerns included the *federal transportation bill*, *impact of changing the population threshold to establish an MPO*, *role of Central Oregon Area Commission on Transportation if the Bend MPO is de-commissioned*, *mobility standard change* (focus on “corridors” instead of “intersections”), and *changing how surface transportation funds are calculated*, *cost of pre- and post-employee benefits*, and *impact of BMPO staff relocating to new State transportation building*.

Budget Committee Chair Kendall opened the public hearing on the proposed BMPO 2012-2013 Budget at 12:58 p.m. and closed it when no one offered testimony.

**Motion 2** (7/0/0): Mr. DeBone moved that the Budget Committee recommend that the Policy Board approve the budget for fiscal year 2012-2013 as proposed. Mr. Wagner seconded the motion which passed unanimously.

**4. 2012-2013 BMPO BUDGET – PUBLIC HEARING**

The public hearing to adopt the BMPO 2012-2013 Budget is not yet scheduled, but will occur before the end of the current fiscal year (June 30, 2012).

**5. ADJOURN**

With no further business, BC Chair Kendall adjourned the meeting at 1:13 p.m.