

Bend Sewer Infrastructure Advisory Group

Background

The City of Bend is beginning an update of its Sewer Collection System Master Plan which guides future improvements for sewer infrastructure. The update is being prepared by City staff with the assistance of engineering, environmental and financial specialists, and citizen advisors. The goal is for the new Master Plan to be ready by late 2013.

Advisory Group

An 18-member citizen committee, the Sewer Infrastructure Advisory Group, has been appointed by Bend City Council to advise the sewer planning.

Bruce Aylward Ecosystems Economics	Nathan Boddie Physician	Steve Galash Chamber of Commerce
Pam Hardy 1000 Friends of Oregon	Andy High* COBA	Craig Horrell Deschutes Brewery
Steve Hultberg Radler White Parks & Alexander	Charley Miller Miller Lumber	Craig Moore Pepsi Bottling Company
Wes Price CPA	Lynn Putnam Former water commissioner	John Rexford Bend La Pine School District
Mike Riley Environmental Center	Casey Roats* Roats Water System	Sharon Smith Bryant, Lovlien, and Jarvis
Stacy Stemach Architect	Dale Van Valkenburg** Brooks Resources	Rob Von Rohr Hickman Williams

*Bend Infrastructure Advisory Committee

** Bend Economic Development Advisory Board

New members or alternates may be appointed by the Bend City Council, but no new member will be appointed after the orientation period.

Assignment

Advise Bend City Council and staff on the update of the Sewer Collection System Master Plan:

- Identify community priorities.
- Review short- and long-term collection system needs.
- Consider financial, engineering, economic, environmental, growth management, and public policy implications of sewer system alternatives.
- Evaluate financing options and impacts on sewer rates and charges.
- Solicit public input on sewer system problems and solutions.
- Present recommendations on sewer system improvements and funding solutions, and prepare a *Report to the Community*.

Meeting Schedule

The Advisory Group is initially scheduled to meet monthly or bi-monthly for at least the next 6 months. It is possible that meetings may need to be spaced further apart. As a general rule, meetings will be held (the third Thursday of each month from 4-6 p.m.). In addition to the meetings, Advisory Group members may be invited to participate in facility tours and field trips to view sewer system facilities and sites.

The Advisory Group's work will encompass three stages:

1. Orientation
2. Evaluation
3. Recommendation

All meetings will be advertised and open to the public. Time for public comment will be provided at each meeting.

Work Product

At the conclusion of its work, the Advisory Group will present its recommendations to the Bend City Council and staff regarding future sewer system improvements. The recommendations will be presented in the form of a written report, accompanied by a presentation to the City Council. Throughout the process, the Advisory Group may be asked to provide updates to City Council, or other interested organizations.

The Advisory Group will also be asked to consider some early decisions for the wastewater collection system that can't be postponed until the Master Plan is completed.

Decisionmaking

The Advisory Group represents a broad range of experience and perspectives. All Advisory Group members will have an equal role in deliberations and decisions.

Consensus is a goal of the Advisory Group decision process. However, the complexities of Bend's sewer collection system and range of stakeholder interests suggest consensus may not be achievable on all issues. As decisions are reached, dissenting opinions will also be embraced and will be recorded with the majority recommendation.

Advisory Group members who represent an organization or affiliation are encouraged to connect with their constituents regarding the Sewer Infrastructure Advisory Group's work, to brief them and report concerns and questions back to the group.

Meeting Guidelines

Meetings will be facilitated to provide all Advisory Group members opportunities to ask questions and provide feedback. These meeting guidelines will maximize participants' time and efforts:

- ✓ Limit speaking to only one person at a time.
- ✓ Listen carefully; keep an open mind.
- ✓ Keep remarks brief and on point. Be mindful of the large size of the group and the importance of all members having the chance to express their views.
- ✓ Express your own views or those of constituents. Refrain from characterizing the opinions, interests, motivations, positions or values of other Advisory Group members or the project team.