

# Meeting Minutes

Neighborhood Leadership Alliance

Tuesday, February 11, 2020

City Council Chambers, Bend City Hall

710 NW Wall, Bend, Oregon

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CITY OF BEND

BUILDING ON OUR PAST  
SERVING THE PRESENT  
SHAPING BEND'S FUTURE

## 4:00 p.m. Neighborhood Leadership Alliance Meeting

1. **Roll Call:** Hans Jorgensen (Chair), Lisa Mushel (Vice Chair), Karen Bergsvik, Cassie Giddings, Beth Hoover, Dave Johnson, Jill Mehner, Kathy Roche, Summer Sears, Sue Sullivan, Courtney Underhill, Liz Weltin

**Council Liaison:** Bill Moseley

**Also Attended:** Makayla Oliver, Kayla Duddy, Ian Leitheiser, Russell Grayson, Allison Platt, David Abbas, Anne Aurand, Pauline Hardie, Matthew Stuart, Colin Stephens, Tobias Marx

2. **Approve Minutes (Chair)**

Member Ms. Hoover announced changes needing to be made on the January 14, 2020 minutes. She stated that she did not make a motion to nominate Member Mr. Jorgensen for Chair, Member Mr. Johnson made the motion.

After changes made, Member Ms. Sullivan made a motion to approve the January 14, 2020 meeting minutes. Member Mr. Johnson seconded, the motion passed unanimously (11-0).

3. **Public Comments (Visitors; 5 minutes)**

Suzanne Linford, Awbrey Butte Neighborhood Association and Protect Animal Migration, discussed concerns of yard hazards and Barrier to Migration with the Neighborhood Leadership Alliance (NLA).

4. **CityView Demo (Russell Grayson; 15 minutes)**

Russell Grayson, Community Services Director introduced and gave an overview of the CityView module.

James Goff, Code Enforcement Manager, and Danielle Fegley, Business Manager, presented a demonstration of the CityView module and discussed the timeframe for the launch.

5. **Bend Central District Code Amendments (Allison Platt; 30 minutes)**

Allison Platt, Senior Planner, presented the Bend Central District proposed amendments. The following slides were presented.

- Why? UGB Background
- Why A Code Update?
- BCD Amendments

- Main Street
- Residential Uses
- Design Standards
- Parking Requirements
- Parking: Existing Vs. Proposed
- Parking Reduction
- Parking Standards
- BCD Parking: Existing Condition
- Development Capacity & Parking Analysis: Findings
- Parking Examples
- Building Size Maximum
- Reduced Parking: National Trends
- Parking Management Strategies
- PC Discussion & Recommendations
- Process/Schedule

Member Mr. Jorgensen made a motion that the Neighborhood Leadership Alliance submit a letter of support to Council on the proposed amendments for the Bend Central District and the letter to include a description of concerns regarding parking and allowing Makayla Oliver to draft the letter. Member Ms. Sullivan seconded the motion, the motioned passed unanimously (12-0).

**6. Working Group Updates (NLA Reps; 20 minutes)**

○ **Land Use Working Group (Sue Sullivan; 10 minutes)**

i. **HB 2001 Update**

Member Ms. Sullivan gave an update on the House Bill (HB) 2001.

○ **Communications Working Group (Courtney Underhill; 10 minutes)**

i. **Working Group Focus Moving Forward**

Member Ms. Underhill gave an update on the Communications Working Group. She also mentioned that the working group is looking for more members.

Member Ms. Sullivan left at 5:54 p.m.

○ **Policies & Procedures Working Group (Dave Johnson; 5 minutes)**

i. **Response to public comment**

ii. **Public participation in working groups**

iii. **Attendance policy for NLA Representatives**

iv. **NA Boundaries Subcommittee**

Member Mr. Jorgensen gave an update on the Policies and Procedures Working Group and presented the following slides.

- Response to public comment
- Public Participation in Working Groups
- NLA Representative Attendance
- NA Boundaries Subcommittee

Member Mr. Jorgensen made a motion that the NLA adopt the recommendations made from the Policies & Procedures working group as part of our process moving forward. Member Ms. Mehner seconded, the motion passed unanimously (11-0).

**7. Neighborhood Street Safety Program Update (David Abbas; 15 minutes)**

David Abbas, Transportation Services Director, presented an update on the Neighborhood Street Safety Program (NSSP). The following slides were presented.

- 2019-2021 CIP NSSP Deployment of Projects
- NW Harmon Blvd. Traffic Calming, Crossing to Harmon Park
- NE Jones Road Traffic Calming, Crossing to Hollinshead Park
- SE Parrell Road Crosswalk at Knightsbridge
- SE 15<sup>th</sup> Crosswalk to Ponderosa Park
- NE Wells Acres Crosswalk to CET/ Mountain View High School (MVHS)
- SW Brookwood Crossing at Hollygrape
- NW Sisemore Street
- SW East Campbell

**8. Outstanding Topics (Makayla Oliver; 5 minutes)**

○ **“Doors” Mailing List**

Makayla Oliver announced that she now has the “Door” mailing list.

Councilor Moseley left at 6:05 p.m.

○ **Election Advocacy Memo for City Committees**

Ian Leitheiser gave an overview of the Election Advocacy for City Committees.

Member Ms. Weltin left at 6:11 p.m.

**9. NLA Rep Reports (All NLA Representatives; 25 Minutes)**

NLA representatives gave an update on each of their Neighborhood Associations.

Member Ms. Mehner left at 6:13 p.m.

**Adjourned at 6:21 p.m.**

Respectfully submitted,

Kayla M. Duddy  
Deputy City Recorder