

Subject:	Task Force Meeting	Meeting No:	4
Project:	Galveston Corridor Project	Project No:	ST11GA
Meeting Date:	04/29/14	Meeting Location:	City of Bend Council Chambers
Notes by:	Stephanie Serpico		

Attendees:

City of Bend: Nick Arnis, Robin Lewis

HDR: Stephanie Serpico

SERA: Matt Arnold

DKS: Chris Maciejewski

Task Force: Marshall Greene, David Gurule, John Kelly, Brian Potwin, Stacey Stemach, Al Tozer, Nicole Weathers

Not in Attendance: Loanne Richter, Garrett Wales

Topics Discussed:

- Background of goals and issues identified by previous Task Force of the intersection of Harmon and Galveston. Goals identified below:
 - Calm traffic on Galveston at this location
 - Eliminate restricted turn movements – south on Harmon, west on Galveston.
 - Allow for turnarounds between 14th Street and Harmon – installing a roundabout helped to facilitate these movements.
 - Provide predictable traffic patterns for bikes and peds
 - Provide a gateway type feature to Galveston
- Identified current issues with the intersection operations – reviewed traffic operations map.
- Brainstormed goals for the intersection.
 - Provide a better balance between all modes of traffic
 - Improve safety for pedestrians crossing Galveston and adjacent side streets.
 - Provide more uniform speeds along the corridor.
 - Remove restrictions from southbound to eastbound turns from Harmon to Galveston.
 - Improve safety at the intersection of Harmon/Galveston/Columbia.
 - Maintain access to adjacent properties and businesses.
 - Reduce congestion at intersections.
 - Balance intersection operations on Galveston at Columbia and Harmon.
 - Discourage out of direction travel.
 - Maintain emergency service access and needs.
 - Develop a solution that is consistent with street maintenance needs.
 - Need to manage any impacts as a result of the solution.
 - Create a solution that all modes of traffic can use safely and legally.
 - Solution can be phased to minimize throw away cost.
 - Accommodate delivery truck traffic at the intersections.
 - Minimize right of way impacts.
 - Complexity during construction
 - Cost
- Brainstormed options for improvements
 - No build
 - Within current curb limits - improve crossing and sidewalks to ADA standards.
 - Provide raised intersection or crosswalk at Harmon/Galveston.

- Within the current curb-curb - enhance the current configuration with signing and striping.
 - Within the current curb-curb - allow turn movements – remove restrictions.
 - Within the current cur-curb - Install physical medians to restrict turn movements
 - Improve crossing and sidewalks to ADA standards.
 - Mini roundabout at Harmon
 - Close Harmon north and south of Galveston
 - Traffic signal
 - 4 way stop signs
 - Standard roundabout at Harmon
 - Two roundabouts – one at Columbia and one at Harmon
 - Roundabout at Columbia
- Next workshop will be held at the end of May. The purpose of the meeting is to review the traffic results of a 2 lane and 3 lane cross section and to refine the Goals, objectives and scoring criteria for the intersection improvements at Harmon and Galveston.

Outstanding Action Items:

Date	Action	Responsible	Comments
04/29/14	Develop draft goals, objectives, selection criteria and scoring matrix for intersection at Galveston and Harmon.	Stephanie	Work with Chris and Matt to develop and have for end of May Task Force meeting.
04/29/14	Set up next Task Force Meeting	Stephanie	End of May
01/30/14	Check to see if bicycle data was collected and separated in east/west direction.	Chris	Provide information if available.
12/05/13 01/30/14	Set up a public work session	Stephanie	To occur after the next task force workshop

Decisions:

Date	Decision
12/05/13	Al Tozer was nominated as Chair.
12/05/13	Tom Atkins was appointed to the Task Force. Keep the Task Force at 11 members.
12/05/13	On upcoming agendas, list the members of the Task Force who cannot.
12/05/13	Voting structure – see charter for process.
01/30/14	Work sessions will be held at night for 2 ½ to 3 hours.
03/21/14	Tom Adkins resigned from the task Force. A replacement was not selected.

Completed Action Items:

Date	Action	Comments/Date
04/29/14	Set up meeting with City to discuss how to directly involve property owners on the corners of Harmon and Galveston.	Completed – meeting scheduled for 05/05/14. Al Tozer was invited as the chair of the task force.
01/30/14	Update vision/goals and evaluation criteria with comments	Emailed to task force 02/06/14
12/05/13	Set up SharePoint site for project	Completed 12/18/14
12/05/13	Develop a schedule with a tentative construction date.	Completed 01/27/14
12/05/13	Distribute goals/objectives/evaluation criteria	Completed 01/27/14
12/05/13	Set up cross section workshop in January	Held 01/27/14
11/06/13	Contact Marshall about his interest in joining the task force.	Marshall has accepted to join – 11/6/13
11/06/13	Contact John and Brian about interest in joining task force.	Brian and John confirmed 11/7/13
11/06/13	Set up next Task Force meeting	Held 12/05/2013
11/06/13	Send out scope of work for project and draft schedule	Completed 11/7/13

Completed Action Items:

Date	Action	Responsible	Comments/Date
01/30/14	Update vision/goals and evaluation criteria with comments	Steph/Matt	Emailed to task force 02/06/14
12/05/13	Set up SharePoint site for project	Stephanie	Completed 12/18/14
12/05/13	Develop a schedule with a tentative construction date.	Steph/Nick	Completed 01/27/14
12/05/13	Distribute goals/objectives/evaluation criteria	Stephanie	Completed 01/27/14
12/05/13	Set up cross section workshop in January	Stephanie	Held 01/27/14
11/06/13	Contact Marshall about his interest in joining the task force.	Jason	Marshall has accepted to join – 11/6/13
11/06/13	Contact John and Brian about interest in joining task force.	Nick	Brian and John confirmed 11/7/13
11/06/13	Set up next Task Force meeting	Stephanie	Held 12/05/2013
11/06/13	Send out scope of work for project and draft schedule	Stephanie	Completed 11/7/13