

**City of Bend
Local Contract Review Board Meeting
April 1, 2024**

The meeting of the City of Bend Local Contract Review Board was called to order at 1:00 p.m. on Monday, April 1, in the Board Room at City Hall, 710 NW Wall Street, as well as online.

1. Roll Call: Councilor Megan Perkins, Councilor Ariel Méndez, Councilor Mike Riley

2. Approve Minutes

Councilor Mendez moved to approve the January 8, 2024 minutes of the Local Contract Review Board. Councilor Riley seconded. Voice Vote – Councilors Perkins, Méndez, Riley Yes 3 No 0

3. Juniper Ridge Campus Update

Jo Wells, Facilities Architect, presented Juniper Ridge Campus Updates.

- Project Background
- Project Mission
- Previous Council Decisions (2 slides)
- Project Scope
- Sustainability (2 slides)
- Sustainability – ETO Path to Net Zero Program
- Community Benefits – Project Goals
- Community Benefits – Contracts to Date
- Public Art on Campus
- Schedule
- Project Budget & Funding
- KNCC Amendment 6 - GMP3
- Upcoming Council Requests
- Questions

Councilor Mendez asked if the costs of the move are included in the contract, Jo Wells says yes with the help of Facilities to move furniture. Councilor Mendez asked can we point to the savings from PDB, Jo Wells says it would be hard to point to specifically though the original cost was estimated at \$140,000,000 and currently \$10 million under. Elizabeth Oshel says findings need to come first, to use alternatives comes from cost saving, we have to come back with a report on findings, this will be on a consent agenda. In Council meeting note there will be a report to come. IS, part of the authorization allocating to Eric King 1% (will be converted to a dollar amount) of construction amount for amendment approval. Councilor Perkins says to focus on the sustainability piece in presentation as well, Jo Wells added that allowing alternative contracting methods it was easier to control the sustainability piece. Jo Wells stated that connecting with

COBID early allowed the subcontractor to be aware and ready for the project. Councilor Riley asked how close to 5% goal will we be for Equity contracting, should present on it in the Council meeting. Councilor Perkins says we need to point out all the piloted ideas that took place in this project.

4. Equity in Procurement

Heather Herauf, Procurement and Public Contracts Manager presented the following slides:

- Today's Goal
- 2023-2025 Council Goals
- Programs: Supplier Diversity & Community Benefit
- Why is Supplier Diversity Important?
- Supplier Diversity – Identifying Eligible Businesses
- Pilot Proposal – Materials, Supplies & Services
- Community Benefits Program
- Examples of Contract Provisions or Scoring Consideration to Benefit the Workforce
- Why is Community Benefit Program Important?
- Pilot Proposal
- Code Proposal for May 2024 City Council
- Milestones & Next Steps
- Questions?

Councilor Riley asked if self-certification is the City running the process or the company certifying themselves. Heather Herauf said the vendor certifies themselves but the City will follow up with questions to verify, also the City would come up with its own parameters. Elizabeth Oshel did note there are Federal requirements when using Federal money. Councilor Mendez noted that we need to be aware of current legal climate around benefiting based on Diversity, keep an eye on how we can phrase or word our efforts to meet a legal . Elizabeth Oshel noted better to be inclusive instead of exclusive strategy. Councilor Riley asked if these changes are required by State law. Heather Herauf stated no, working on how to move forward slowly. Elizabeth Oshel stated our first step is a part of our scoring which is a good first step. Councilor Riley stated to be consistent on language for handouts and presentations.

5. Proposed Procurement Changes to the Bend City Code

Heather Herauf, Procurement and Public Contracts Manager and Elizabeth Oshel, Assistant City Attorney presented the following slides:

- Supplier Diversity & Community Benefits
- Procurement Thresholds
- What are the Benefits?
- New Code Recommended (2 slides)
- Disposition of Surplus Personal Property
- Questions?

Councilor Perkins asked for an example a competitive procurement exempt. Heather Herauf and Elibeth Oshel stated this would allow the City to fill in small gaps of private building for public spaces.

6. Adjourned at 2:25 p.m.

Respectfully Submitted,

Loni Brandjes
Procurement Assistant