

**City Manager Sounding Board to House Our Neighbors**  
**April 28, 2021**

The meeting of the City Manager Sounding Board to House Our Neighbors was called to order at 9:00 a.m. on Wednesday, April 28, 2021, online and by phone.

**City Manager Sounding Board: Homelessness Solutions:** Megan Perkins, Barbara Campbell, Katherine Austin, Briana Manfrass, Hans Jorgensen, Dana Richards, Stacey Witte, Erik Tobiason, Scott Winters, Jeff Payne (alt.)

**Absent:** Jeff Payne

**1. Welcome and Introductions**

Sounding Board members and City staff introduced themselves.

**2. Agenda Overview, Approval of Minutes**

Member Austin moved to approve the April 14, 2021 meeting minutes. Member Jorgensen seconded the motion, the motion passed unanimously (9-0).

**3. Public Comment**

Mike Satcher asked if it would be possible in the future to have the public comment section at the end of the meeting rather than the beginning, so that the public can observe the work and will have something to comment on.

Tom Gugg, homeowner in the Larkspur Neighborhood, asked about the overlap between the temporary housing code changes that were already passed by the City Council on April 7, 2021 versus the whole process.

**4. Overview of Public Involvement/ Community Survey/ Neighborhood Leadership Alliance (NLA) Survey**

Makayla Oliver, Community Relations Manager presented a staff report on the NLA Survey.

Susanna Julber, Senior Policy Analyst, presented a staff report on public involvement and the Community Survey.

Julber shared there will be other opportunities for public involvement in this process and will bring back ideas to this group.

**5. Update: Pending State Legislation regarding Homelessness Land Use Solutions**

Julber presented a staff report on the pending legislation for House Bill (HB) 2006 and HB 3261.

## **6. Discussion/ Overview of Peer Cities, Shelter Types and Zoning Districts- See attached Memorandum**

Julber presented the following slides on the Peer Cities, Shelter Types and Zoning Districts:

- Sounding Board Roles
- Types of Shelters – Mass Shelters
- Types of Shelters – Outdoor Shelter Site
- Types of Shelters – Short-Term Shelters
- Types of Shelter – Transitional Shelter
- Safe Parking Program Overview

The Sound Board discussed the following in regard to Types of Housing:

- Mass Shelter Types
  - Take shower requirements out and put in a standard type instead - leave definition as basic
- Outdoor Shelter Types
  - Add restrooms, garbage and other similar items to the standards – staff to bring building code information to the next meeting
- Short-Term Shelter Types
  - Add micro-units that are not transition but, for long term
  - Standards – HB 2001 process ignoring density - might want to look at less restrictive for these types than micro-units – maybe not density but number of people served
  - Make not only temporary type shelter, but a longer-term facility
  - Staff to look into the timeframe and what the shelter should be called
- Transitional Shelters
  - Look at Covenants, Conditions and Restrictions (CCR) for future regulations
  - Make regulations for RVs as ancillary to single family dwelling so they do not become Short Term Rentals

## **7. Summary of Action Items**

Julber explained that at the next meeting the Sounding Board will begin to make recommendations for standards in each zoning district, by type of shelter.

### **Public Comment:**

Luke Richter said that all of this is going to be great in the long run, but there are things that can be happening on a day to day basis that would help change the perception of the greater community versus the house's population.

Mike Satcher shared a story about a friend and said that the answer is more love, more compassion and more dignity.

**8. Adjourned at 11:00 a.m.**

Respectfully Submitted,

Kayla M. Duddy  
Deputy City Recorder