

## Agenda

**City Manager Sounding Board to House Our Neighbors**  
**Wednesday, June 9, 2021, 9 a.m. to 11 a.m.**



CITY OF BEND

### Virtual Meeting

#### Zoom Link:

<https://bendoregon.gov.zoom.us/j/93793159409?pwd=dURPckxvcTBsQStlYjNtbi9zT28xdz09>

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**9:00 a.m. City Manager Sounding Board: Megan Perkins, Barbara Campbell, Katherine Austin, Briana Manfrass, Hans Jorgensen, Dana Richards, Stacey Witte, Erik Tobiason, Scott Winters, Jeff Payne (alt.)**

- 1. Welcome & Introductions- Megan Perkins, City Councilor (5 mins)**
- 2. Agenda Overview, Approval of Minutes (Susanna Julber, Snr. Policy Analyst 5 mins)**
- 3. Review of last meeting progress and actions (Susanna Julber, 10 mins)**
- 4. Continued Discussion of zoning districts, sizing requirements, and standards (Elizabeth Oshel, Associate City Attorney, Pauline Hardie, Snr. Code Planner, Susanna Julber, 80 mins)**
- 5. Public Comment (10 mins)**
- 6. Wrap Up/ Action Items (Susanna Julber, 5 mins)**
- 7. Adjourn: 11:00 a.m**

***Next meeting date: July 14, 2021, 9 a.m. to 11 a.m.***



This meeting/event location is accessible. Sign and other language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats, language translations or any other accommodations are available upon advance request at no cost. Please contact the meeting organizer no later than 24 hours in advance of the meeting at [sjulber@bendoregon.gov](mailto:sjulber@bendoregon.gov) or fax 385-6676. Providing at least 2 days' notice prior to the event will help ensure availability.

City of Bend Mission Statement:

***Delivering the right public services for the Bend way of life.***

**City of Bend**  
**Draft Minutes: City Manager Sounding Board to House Our Neighbors**  
**May 26, 2021**

The meeting of the City Manager Sounding Board to House Our Neighbors was called to order at 9:00 a.m. on Wednesday, May 26, 2021, online and by phone.

**City Manager Sounding Board: Homelessness Solutions:** Megan Perkins, Barbara Campbell, Katherine Austin, Briana Manfrass, Hans Jorgensen, Dana Richards, Stacey Witte, Erik Tobiason, Scott Winters, Jeff Payne (alt.)

**Absent:** Jeff Payne, Megan Perkins, Erik Tobiason

**1. Welcome & Introductions**

**2. Agenda Overview, Approval of Minutes**

Member Austin moved to approve the May 12, 2021 Meeting Minutes. Member Jorgensen seconded the motion, the motion passed unanimously (7-0).

**3. HB 2006 Overview**

Elizabeth Oshel presented a staff report on the House Bill (HB) 2006 and HB 3261.

Member Jorgensen asked if there is a sunset on HB 2006. Oshel explained the applications need to be received by July 1, 2022 and the provisions relating to the super siting are repealed on July 1 2022.

Member Austin asked what the status is of HB 3261. Oshel explained that the bill has been signed.

**4. Review of last meeting progress and actions**

Susanna Julber, Senior Policy Analyst, presented the following slides on the progress and actions:

- Overview of Schedule
- Shelter Types – Sounding Board Input and Approval?
- Requirements for All Shelters
- Group Shelters and Transitional Shelters – Where Located? And Size of Facility by Zoning District?

**5. Continued Discussion of zoning districts, sizing requirements, and standards- see draft code language**

Julber presented an overview and the Sounding Board discussed the following changes to the draft shelter code:

- Chapter 1.2 Definitions
  - Put “Shelter” definition first – may need some definition of what is temporary
  - Change “Transitional Shelter” to “Multi-Room Shelter”
- Chapter 3.6.600 Shelters
  - Section A - Shelters
    - Item 2 - Restrooms
      - Staff to check on ADA accessible porta potties
      - Add “in Residential Urban High Density (RL) or Residential Urban Standard Density (RS) residential zoning districts” to the end of the second sentence
      - Staff to look at standards and not make it prohibitively expensive, and require only in low density residential
    - item 3 – Trash Receptacles
      - Add “when in or when abutting RL and RS residential zoning districts” to the end of the first sentence
      - Staff to look at primary street requirements or just keep it out of setbacks
      - Staff to look at screening requirements for multi-family 4 or more units if located next to SFR
    - item 5 – Colocation
      - change the name of “Transitional”
      - Add “in the underlying zoning district for each type of shelter use can be met” to the end of the sentence – subject to the size limitations and subject to maximum occupancy limits
  - Section B – Facilities and Services
    - Item 7
      - Remove the term “small” and add “subject to management requirements” to the end of the sentence
  - Section C – Outdoor Shelter Sites
    - Item 1 – Review Process
      - Make a Type II Site Plan Review
    - Item 3 – Parking
      - Change to “0.5 spaces for each unit/camp sites
      - Credit on Street parking adjacent from site
      - Staff to look at the parking chapter and the graveled versus asphalt and saving cost via gravel
    - Item 4 – Table 3 Maximum Number of Sites for Outdoor Shelters
      - Maybe look at size of site compared to average 300 square foot per spot – ratio instead of fixed number

## 6. Public Comment

Charles Hemingway discussed the notice process and his neighborhood being good neighbors and would want to be on the side of providing as much notice as possible.

Eric Garrity discussed the Oregon Department of Transportation (ODOT) destroying shelters throughout the City and the planned eviction on Emerson Avenue. Garrity encouraged the Sounding Board to take a maximalist approach.

## **7. Wrap Up/ Action Items**

Julber summarized the following:

- Staff to provide notes on the draft code, information on cost, what standards will be, square footage as opposed to the number of sites
- Community Building Subcommittee Meeting June 11, 2021 from 3:00 p.m. to 5:00 p.m. – staff to present the Sounding Board's work
- Staff to come back with a revised draft of the code and pick up with where the Sounding Board left off at the next Sounding Board meeting

## **8. Adjourn: 11:00 a.m.**

Respectfully Submitted,

Kayla M. Duddy  
Deputy City Recorder