

The meeting of the Neighborhood Alliance was called to order at 4:06 p.m. on Tuesday, July 14, 2020 online and by phone.

1. **Roll Call:** Hans Jorgensen (Chair), Lisa Mushel (Vice Chair), Karen Bergsvik, Chris Friess, Cassie Giddings, Beth Hoover, Dave Johnson, Kathy Roche, Summer Sears, Sue Sullivan, Courtney Underhill, Liz Weltin. Jill Mehner was absent.

## **2. Approve Minutes**

Member Mr. Jorgensen mentioned the vote on item number four should be 10-0 instead of 9-0.

Member Mr. Jorgensen mentioned in the first paragraph of item five, it says he asked a question that ended in “incentivize history”, he said he did not say anything in that regards and it should possibly be removed from the minutes.

Member Mr. Jorgensen mentioned in item 6 the minutes say, “Member Mr. Jorgensen asked if there would be more specifics that the NLA would be able to address to try to mitigate Significant increases”, he said the last part should be “Significant cost increases”.

Member Ms. Hoover stated on item number four, second paragraph says, “Member Ms. Sullivan with the Mountain View Neighborhood Association” when it should state Member Ms. Hoover. She also mentioned Robin Lewis’s response back to her should be the truck parking would not be allowed anymore.

Member Ms. Hoover made a motion to approve the June 9, 2020 meeting minutes. Member Ms. Sullivan seconded the motion, the motion passed unanimously (12-0).

## **3. Public Comments**

No Public Comments presented

## **4. Fireworks**

Officer Clint. Burleigh, Bend Police Department (PD), presented a summary on the Illegal Fireworks Task Force:

- Complaints related to fireworks
  - More fireworks have been purchased due to COVID-19
  - Firework complaints have gone down compared to the 2019 holiday. 2019 had 248 complaints and the 2020 had 202 complaints
  - Lots of concerns and disappointment from members of NA’s in regard to responses or lack of perceived improvements of firework usage
  - Made contact with eight different residents in regard to illegal fireworks

- Fireworks are going higher than they used to and are louder
- Have received request on what can be done differently next year
- Complaints Deschutes Dispatch and the Bend PD received during the 2020 holiday – grouped by Neighborhood Association:
  - June 26 to July 3: 86 complaints
    - Larkspur: 23
    - Mountain View: 16
    - Boyd Acres: 12
    - Old Farm District: 10
    - Orchard District: 7
    - River West: 6
    - Summit West: 3
    - Old Bend: 3
    - Southwest Bend: 1
    - Southeast Bend, Southern Crossing, Awbrey Butte, Century West: 0
    - Did not fall within the City limits: 5
  - July 4: 116 complaints
    - Mountain View: 26
    - Larkspur: 22
    - Boyd Acres: 17
    - Orchard District: 16
    - River West: 8
    - Old Farm District: 7
    - Southwest Bend: 7
    - Old Bend: 4
    - Southern Crossing: 3
    - Did not fall within the City limits: 3

Member Ms. Hoover mentioned other cities in Oregon have reduced fireworks with alternate police enforcement and asked if the Bend PD commit resources to take alternated approaches on the Fourth of July holiday. Officer Burleigh stated using drone enforcement for fireworks does not fit the Bend PD drone policy, Bend PD respects resident's privacy and we do not want to go forward on that to where we would lose drone usage completely. Only two or three cities actually have confirmed use on the Fourth of July. The Bend PD has ebikes that could be used for general patrols. This year Bend PD posted two positions for overtime to help and those unfortunately were not taken.

Member Ms. Hoover mentioned there were fireworks in her neighborhood that went higher than 12 inches. Officer Burleigh mentioned aerial fireworks cannot go higher than 12 inches or four feet and fountain fireworks can go higher than four feet. He mentioned the fire department could help with more firework education for our community.

Member Ms. Hoover said it is impossible to pinpoint a fireworks location. Officer Burleigh explained when Bend PD sees an aerial firework go up, they try to pinpoint the location

and work their way through neighborhoods, where sometime they get lucky and sometimes they are not.

Member Ms. Sullivan shared a suggestion from the Larkspur Neighborhood Association (NA) to have the Fire Department put out a video showing what is legal and what is not for the community.

Member Mushel wanted verification on last 2019 and 2020 complaint numbers. Officer Burleigh mentioned that Bend PD is working off a new RMS system and the numbers may not be 100% accurate. There are three or four neighborhoods where the active was definitely increased.

Member Ms. Mushel asked what contributed to officers not signing up for the overtime hours. Officer Burleigh shared when officers have the Fourth of July off; it is difficult to find someone to volunteer their time. Council did Bend PD a favor by changing the city ordinance concerning fireworks to where officers can site for a violation instead of for a crime.

Member Ms. Mushel we are seeing the majority of violations coming from three to four different neighborhood association, are the rest of the neighborhoods lucky or are very few calls coming in. Officer Burleigh said in the 70's when illegal fireworks started happening, there was only 30,000 people in Bend and now there are more people and more growth.

Member Mr. Jorgensen asked if the Bend PD was able to deploy differently with anticipation the data would largely be like last year. Officer Burleigh explained he was the one who put the plan together for the pre-Fourth of July details and went off who responded to Bend PD responsively and what they were saying. He said as we go forward, this is good data to look at, but the difficult part is not being able to identify the location of the fireworks.

Member Mr. Jorgensen asked Councilor Moseley does it make sense at some point to do a statistically valid survey so that the NLA could get residential impute. Councilor Moseley said he gets a sense of uncertainty from Council around this issue. He said it is a difficult topic to address because we are uncertain with how the rest of the population feels and if it were clearer, there would be more support from Council to make a ban of fireworks. Survey would be very helpful.

Office Burleigh shared the majority of calls for fireworks that come in on the Fourth of July are within a four- or five-hour span.

Member Ms. Giddings asked if the firework phone number a generic number and are we able to track if the signs worked. Officer Burleigh mentioned the phone number is the non-emergency number and the stats collected would come from dispatch. The fireworks webpage was very helpful and if we continue to have that, it is a great method to talk about neighbors using illegal fireworks. Ms. Oliver shared that some Neighborhood Associations were not able to give out all of their firework signs they have purchased and

had a hard distributing them and then she received comments that some neighborhood associations appreciated the signs.

Member Ms. Roche shared she has a few neighbors that had fireworks setup in the middle of the street to where you could not get a car down the street and mentioned maybe there could be a way to track where those calls are coming from. Mr. Burleigh mentioned that if someone were blocking the street with fireworks, Bend PD would like to know about that night because you have to have a permit to block a street especially if it is a public street.

Member Ms. Mushel mentioned because of the City of Bend sign code, the Century West NA was unsure of where to put their firework signs.

Ms. Oliver asked the NLA to review the firework data, collect feedback from their NA members and start brainstorming ideas. She said this would be a topic for the August NLA meeting to see if this were something the NLA would like to work on.

## **5. Neighborhood Street Safety Program (NSSP)**

Robin Lewis presented the following slides on the Neighborhood Street Safety Program (NSSP) Update:

- Final Projects

Member Mr. Jorgensen asked if the City is continually running a certain percent under, would it be possible to extrapolate and anticipate how much there will be next year to consider another project? Ms. Lewis said no, it is really the projects we are able to do in house without design. 15<sup>th</sup> street was done by sketch, so there was no design, survey, or a bid cost for a contractor. She explained street crews charged for signing and the concrete.

## **6. Working Group Updates**

- Working Group updates:
  - Land Use Working Group
    - Council Check-in: Land Use Education Plan, Code Recommendations & Administrative Changes
    - Upcoming Hearings for Bend Development Code Changes
      - House Bill (HB) 2001
      - House Bill (HB) 3450

Member Ms. Sullivan presented slides on the Neighborhood Leadership Alliance July Council Check-in:

- Land Use Education Plan
  - Information Gathering
  - Focus Areas
  - Education Resource Overview
  - Project Timeline

- Land Use Notification Process
  - Administrative Changes
  - Code Change Recommendations
  - Mailed Notifications
- Notification Signs
- Neighborhood Public Meetings

Member Ms. Underhill asked is it required to do Webex meetings, due to today's current environment and have you considered requiring that in the future. Colin Stephens, Planning Manager, we had not anticipated continuing the virtual meetings beyond the COVID-19 pandemic. We have noted that attendance has been good at the virtual meetings; however, I think that we have learned over the past few months that there has been a little bit of something that is lost when there is not a person-to-person interaction. This is something we can look into and having it be an option.

Member Ms. Underhill asked if the developers put on the public meetings and if the City of Bend does not get involved. Makayla Oliver, Community Relations Manager, explained typically take place prior to the developers applying with the City.

Councilor Moseley stated he has asked the City Council to consider having Visit Bend present their annual marketing proposal to the NLA.

Pauline Hardie, Senior Planner gave a background on the HB 2001 and HB 3450 Amendments:

- A bill requiring cities to look at allowing duplexes on every single lot that allows a single-family home
- Will have several amendments that will be required for triplexes in residential districts, creating quad-plexes or four-plexes
- New type of housing called Cottage Clusters
- Changes in town houses
- In 2019, with the house bill requirements and Councils goal of providing additional 3,000 housing units within a 2 year time frame and the strategies to look at tiny homes and single room occupancy, Staff brought to Council in November a stake holder group to help with the code updates Council was supportive, then took to Planning Commission that approved the stake holder group
- During stake holder meetings, the group was able to draft language for micro unit development and small dwelling development units – draft was sent out June 18<sup>th</sup> for review from stakeholder group, Bend Development Code Update group and others who were interested in the proposed amendments
- Review of amendments for duplexes, micro unit developments and dwelling development units to be discussed at the Planning Commission work session August 10<sup>th</sup> – members of the NLA, Bend Economic Development Advisory Board (BEDAB), Affordable Housing Advisory Committee (AHAC) to give presentations during this time
- Public hearings with the Planning Commission to start on August 24
- There will be a second phase with the same stakeholder group and open to public – looking into tri-plexes, four-plexes, town homes and cottage housing

Member Ms. Underhill asked if the amendments would allow developers to change their plans. Ms. Hardie explained the code has not yet been updated and would not be able to propose a fourplex or triplex on every single lot unless they met the code requirements that are currently in place. She said once this goes into effect then developers could propose large developments or small developments like the duplexes, triplexes and quad-plexes. She explained the City does not know yet what it is going to look like for the triplex and quad-plex lot sizes until the state is further along in their rule making. The City does anticipate the duplexes will be allowed on 4,000 square foot lots and standard density residential zones.

Ms. Oliver asked if the developers would have to redo the neighborhood meetings if it is effect before they start the project or application. Ms. Hardie said that if it is a standard subdivision and it is platted at 4,000 square feet and they anticipate single family homes, the code at some point will allow duplexes to be on those lots and would not have to modify the subdivision unless something was specifically in that decision that could only be for single family.

Member Ms. Weltin asked is there any requirements for lots not on sewer and if a duplex or triplex on a lot that is not on sewer. Ms. Hardie said one of the requirements for new single-family homes, duplexes and triplexes they have to connect with sewer and if it were not available, the developers would not be able to do the duplex because they will need to wait for sewer.

Member Ms. Mushel mentioned there is on NLA member and one community member that has participated in the work group and asked if that was typical of this process. Ms. Hardie explained anyone was welcome to attend the meeting even though there is an identified group, more people showed up to the meetings as it moved forward. She mentioned it was a casual conversation where they took public comments.

Member Ms. Mushel asked how this would affect the neighborhood homeowner's association (HOA) constituents. Ms. Hardie explained if it is in the CCR's before it is adopted, those are still what would be abided by, and it is with any new subdivisions that are created that they cannot put that prohibition on it.

Member Ms. Sullivan shared her experience of being on the stakeholder group.

Member Ms. Sullivan mentioned that she was unaware of the Bend Development Code Update Group but will make sure the NA Land Use chairs are aware of them. She asked what the appropriate timing to send in comments to the Bend Development Code Update Group. Ms. Hardie explained she could not make changes without meeting with the group or taking this through the public process with the Planning Commission. She said during the public hearing the public can provide public testimony and ask the Planning Commission to consider changes or email her so that she can presented them to the Planning Commission as well.

Member Mr. Jorgensen made a motion to approve Member Mr. Johnson and Member Ms. Mushel to represent the NLA at the August 10, 2020 Planning Commission meeting. Member Ms. Sullivan seconded the motion. The motion passed unanimously (12-0).

Member Ms. Sullivan wanted to make sure by Member Mr. Johnson and Member Ms. Mushel were ok with representing the NLA. Member Mr. Johnson is willing and said he plans to meet with Bill Bernardi and Mike Walker to received information on what has been discussed. Member Ms. Mushel said she is willing.

Ms. Hardie explained she would need one or two representatives from the NLA to participate in the stakeholder group. Member Mr. Johnson asked Ms. Oliver to provide his information and Member Ms. Mushel to Ms. Hardie.

Ms. Oliver suggested Member Mr. Johnson and Member Ms. Mushel to come up with a couple survey questions to find out how people are feeling about the HB code changes.

## **7. NLA Representative Reports**

Member Mr. Jorgenson presented updates for the Awbrey Butte NA:

- Board is ready to work on inclusion of the new property due to Urban Growth Boundary (UGB)
- Signed up for Hootsuite – plans to explore work with neighboring NA's to facilitate a more targeting messaging for what they have in common
- Did not pursue Survey Planet due to already having a survey tool that works best for them
- Member Mr. Jorgensen continues to attend the Land Use working group, not as a member, but as the NLA chair so that he can stay in touch with the good work that is being done.
- Member Mr. Jorgensen continues to participate in the Outreach group and mentioned the group could always use more members
- Member Mr. Jorgensen suggested the NA's are in the position to use survey tools as an additional resource to staff and Council

Member Ms. Mushel presented updates for the Century West NA:

- Board continues to meet virtually – having good success with zoom meetings – concerns with have an annual meeting due to COVID-19
- Excited with fellow NA's joining Hoot Suite and Survey Planet
- New comers presentations on June 23, 2020 was a good opportunity – slides that were used could be repurposed and used for training tools
- Lot of good work on the Land Use Working Group – making swift projects over the next few months

Member Ms. Bergsvik presented updates for the Southern Crossing NA:

- Board continues to meet virtually – meeting Thursday to discuss annual budget
- Land use chair convened with other land use chairs to discuss common interests – successful conversation and would like to have more discussions like that in the future

- Slow down speed signs have been well received in SCNA – brainstorm weather signs have been effective

Member Mr. Friess presented updates for the Old Bend NA:

- Board meeting in person at Drake Park tonight
- Looking forward to parking district the City is working on – worried about being a pass through neighborhood once parkway ramps closing

Member Ms. Giddings presented the following updates for the River West NA:

- Board did not feel they could represent their neighborhood for transportation plan – will be sending in input – working on alerts to send to neighborhood
- Bought 100 slow down signs - using NSSP applicants involved in the slow down effort – getting impute from people who want signs
- Installed eight new RWNA street signs
- Newsletter instead of annual meeting
- Member Ms. Giddings would like to know what NLA could do collectively with COVID-19 outreach

Member Ms. Giddings commented on knowing where to put signs is an issue. Member Ms. Mushel explained the sign restrictions are too restrictive. Ms. Oliver Maybe we could put that on a future agenda.

Member Ms. Hoover presented updates for the Mountain View NA:

- Main issues are fireworks and cell tower siting at Butler Market and 27<sup>th</sup> Street
- Board still meeting virtually – hard time for neighborhood – would like tips or feedback
- Working on diversifying board and encourages the NLA to do the same

Member Mr. Johnson presented updates for the Old Farm NA:

- NA able to record and store all board meetings and General meeting
- NA purchased firework and slow down signs – showing good results
- NA purchased Survey Planet – did not purchase Hootsuite due to having a local distribution
- NA placed Facebook ads and advertising meeting on NA website – collected 85-90 emails from the Facebook
- Increasing outreach with board meeting invites – 7 non board members
- Will have another review of the developer package tomorrow
- Board members Jen Sawyer will be applying for the Environment & Climate Committee (ECC)
- Widen the discussion of having non-NLA members represent NLA representatives in areas of subject expertise

Member Ms. Roche presented updates for the Boyd Acres NA:

- Board continues to meet every six weeks virtually
- Board planning a virtual annual meeting

- Land Use Chair Jim Beauchemin attending meetings for the proposals in Boyd Acres
- Put out firework signs – do not have many places to put up slow down signs
- Did not subscribe to Hootsuite or Survey Planet – did not fit the NA's approach
- Have had a lot of members before COVID – should pick up once virtual meetings start up

Member Ms. Sullivan presented updates for the Larkspur NA (LNA):

- June meeting was in someone's back yard social distancing – unsure if the board will meet in August
- NA purchase Hootsuite
- Board contemplating their annual meeting – interested in hearing from others
- Looking forward to having a new representative

Member Ms. Underhill had nothing to report for the Southeast Bend NA.

Member Ms. Weltin presented updates on the Southwest Bend NA:

- Had closed board meeting virtually
- Had last meeting at a local park where there was social distancing
- Using communications grant to contract and update website – contract maintenance of website
- Purchased Hootsuite
- Doing Facebook ads
- Planning social distance Brookwood clean up
- Considering a fall general in person meeting
- NSSP project moving forward – received feedback on how to integrate into the neighborhood
- Found out 14 houses that should be in neighborhood – working on integrating into the neighborhood
- Consider doing online elections in the NA

## **8. NLA Chair Message**

Member Mr. Jorgensen thanked Members Ms. Sullivan, Ms. Hoover and Ms. Weltin for the work and time on the NLA.

**Adjourned at 6:06 p.m.**

Respectfully Submitted,

Deputy City Recorder  
Kayla M. Duddy