

Agenda

BMPO Policy Board



March 21, 2025
Hybrid Meeting

Location

Baney Conference Room, ODOT Region 4 Headquarters
63055 N Highway 97, Building M, Bend, Oregon

Zoom webinar

Webinar ID: 850 2971 4321
Passcode: bmpo
Phone: 1-888-788-0099

YouTube livestream

12:00 p.m. Policy Board Meeting

Start Time	Item	Information	Presenters
12:00	1. Call to Order & Introductions		Chair Méndez
12:04	2. Hybrid Meeting Guidelines		Tyler Deke, BMPO
12:06	3. Public Comment		Chair
12:10	4. Meeting Minutes	Attachments/Links Attachment A: Policy Board draft meeting minutes for February 21, 2025 (will be provided prior to meeting). Action Requested Review and approve the draft meeting minutes. Recommended language for motion: <i>I move approval of the February 21, 2025, Policy Board draft meeting minutes, as presented.</i>	Chair
12:12	5. BMPO Reserves & Earned Interest	Background At the December and January meetings, the Policy Board discussed funding reserves and options for programming earned interest. Staff will provide	Tyler Deke

		<p>updates on both items and seek Policy Board guidance.</p> <p>Attachments/Links None.</p> <p>Action Requested Provide direction to staff on building funding reserves and options for programming earned interest.</p>	
12:22	6. State Highway Fund (SHF) Program Distribution of FY28-FY30 Funds	<p>Background The BMPO needs to determine the distribution of the next 3-year funding cycle of its annual allocations of SHF funds for FY28-FY30. There are several competing needs for use of these funds, and it is the discretion of the BMPO to decide how they are distributed.</p> <p>Attachments/Links Attachment B: Distribution of BMPO's FY28-FY30 State Highway Funds.</p> <p>Action Requested Approve distribution of the BMPO's FY28-FY30 estimated annual SHF funding allocations. Recommended language for motion: <i>I move approval of distribution of the BMPO's FY28-FY30 estimated annual SHF funding allocations, as follows...</i></p>	Andrea Napoli, BMPO
12:42	7. US97 North Corridor Overview	<p>Background The US97 North Corridor project realigned part of US97, improved a section of US20 and improved pedestrian and bicycle facilities. Staff will provide a project overview.</p> <p>Attachments/Links Link to US97 Bend North Corridor website.</p> <p>Action Requested None. Information item.</p>	Omar Ahmed, ODOT
1:02	8. Annual Obligation Report	<p>Background The BMPO is required to publish an Annual Obligation Report, which is a listing of all projects and programs in the BMPO area that received federal transportation funding obligations in the preceding federal fiscal year. This report covers obligations that occurred in federal fiscal year 2024 (FFY24).</p>	Kelli Kennedy, BMPO

		Attachments/Links Link to FFY24 Annual Obligation Report . Action Requested None. Information item.	
1:12	9. 2025 State Legislative Session Update	Background The Oregon State Legislature is in session. Staff will provide an update on current transportation bills. Attachments/Links None. Action Requested Discuss draft transportation legislation and possible MPO comment.	Tyler Deke
1:17	10. Federal Update and BMPO Document Updates	Background Staff will provide an overview of federal administration and USDOT changes and potential local impacts. Attachments/Links None. Action Requested None. Information item.	Tyler Deke
1:22	11. Other Business	Member Updates/Requests Time for board members to provide updates on current projects and planning efforts and request future meeting topics. Staff Updates <ul style="list-style-type: none"> • MPO IGA and Bylaws Upcoming Meetings <ul style="list-style-type: none"> • BMPO Budget Committee meeting scheduled for: March 26, 2025, at 12:30 p.m. • BMPO Policy Board, next meeting scheduled for: April 18, 2025, at 12:00 p.m. 	Chair & Staff
1:28	12. Public Comment		Chair
1:30	13. Adjourn		Chair



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MEMO

To: BMPO Policy Board

From: Andrea Napoli

Date: 3/14/2025

Re: Distribution of BMPO's FY28-FY30 State Highway Funds

Topic

The BMPO is expected to determine the distribution of the next 3-year funding cycle of its discretionary funding source, State Highway Funds (SHF), this spring. Approval applies to estimated annual allocations for fiscal years 2028-2030 (FY28-FY30). There are a number of competing needs for use of these funds, and it is the discretion of the MPO to decide how they are distributed. *(Note that SHF replaced Surface Transportation Block Grant (STBG) funds as the MPO's discretionary funding source in 2024).*

Request

Approve distribution of FY28-FY30 SHF.

Background

In 2022, the Policy Board approved distribution of its discretionary funds (STBG funds at that time) for FY25-FY27, as shown in Table 1. Descriptions of each distribution category are provided.

Table 1: Previous BMPO Discretionary Funds Distribution for FY25-28 Funding Cycle

Distribution Category (2022 Approval)	FY25 Amount	FY25 % of Total	FY26 Amount	FY26 % of Total	FY27 Amount	FY27 % of Total
City of Bend Street Preservation Program	\$ 723,000	45%	\$ 759,200	46%	\$ 797,200	48%
BMPO Project Application Process	\$ 465,200	29%	\$ 446,900	27%	\$ 427,300	26%
BMPO Planning (Consulting & Staffing)	\$ 350,000	22%	\$ 360,000	22%	\$ 370,000	22%
BMPO Reserve	\$ 80,000	5%	\$ 80,000	5%	\$ 80,000	5%
TOTAL BMPO Allocation	\$ 1,618,200		\$ 1,646,100		\$ 1,674,500	

City of Bend Street Preservation Program

The City of Bend Street Preservation Program is housed within the Transportation and Mobility Department. In 2024, the City of Bend approved the Transportation Utility Fee (TUF) to fund this program. However, Phase 3 of the TUF is currently on hold and future revenue coming to the Transportation and Mobility Department is uncertain. As a result, the Street Preservation Program continues to rely on BMPO funds. Street preservation includes maintenance of city streets, including bike lanes and sidewalks. Historically, the BMPO has allocated nearly all its discretionary STBG funds (100% for FY04-FY16; 60-75% for FY17-FY24) to the City's Street Preservation Program.

It's important to note that the Transportation and Mobility Department oversees the implementation and maintenance of other programs that the MPO may be interested in supporting, such as the Low Stress Network (LSN), Neighborhood Greenways, and the Neighborhood Streets Safety Program (NSSP).

BMPO Project Application Process

The BMPO's application submittal process began in 2020 and is conducted every 2-3 years. It is a criteria-based, competitive grant program for smaller transportation projects seeking funding in the **BMPO AREA**. Most projects awarded funding through this process have been City of Bend bike, pedestrian, and/or safety related studies and improvements. During the 2020 project solicitation, funding requested was twice as much as funding available. For the 2022 project solicitation, funding requested was about equal to what was available.

BMPO Planning & Reserve

Effective beginning with FY21 discretionary funding, a portion was dedicated to MPO Planning (consulting & staffing) with amounts estimated by staff. Additionally, reserve amounts (for expected and unexpected future needs) were determined by the Policy Board. It is expected that staff will continue to estimate FY28-30 SHF funds for MPO Planning based on previous actual expenditures.

SHF Annual Allocations to BMPO, FY28-FY30

As mentioned previously, SHF dollars replaced STBG dollars as the BMPO's discretionary funding source in FY24. The BMPO expects to receive approximately \$1,379,000-\$1,400,000 in SHF revenue per fiscal year for the foreseeable future. This is about \$300,000 less per year than the previous STBG allocations.

Table 2: Anticipated SHF Annual Allocations to BMPO for Next Funding Cycle (FY28-30)

BMPO SHF Allocations (FY28-FY30 Funding Cycle)	FY28	FY29	FY30
SHF Allocation (Estimated)	~\$1.38 - \$1.4M	~\$1.38 - \$1.4M	~\$1.38 - \$1.4M

FY28-FY30 SHF Distribution Scenarios

Three scenarios are provided as examples to encourage Policy Board discussion.

Scenario 1 is based on projecting the previously approved FY27 distribution. The amounts to BMPO Planning and BMPO Reserve are held constant, and the remaining amount is split between the BMPO Project Application Process and City of Bend Street Preservation, both at the approved FY27 proportions.

Table 3: Scenario 1

Distribution Category	Annual Funding Amount	% SHF Annual Allocation (rounded)
City of Bend Street Preservation	\$ 604,500	44%
BMPO Project Application Process	\$ 325,500	24%
BMPO Planning (Consulting & Staffing)	\$ 370,000	27%
BMPO Reserve	\$ 80,000	6%
TOTAL BMPO Annual SHF Allocation (Estimated)	\$ 1,380,000	

Scenario 2 is also projecting based on the approved FY27 distribution; however, it replaces City of Bend Street Preservation with NSSP (or other). The amounts to BMPO Planning and BMPO Reserve are held constant, and the remaining amount is split between the BMPO Project Application Process and the City of Bend NSSP (or other) at the approved FY27 proportions.

Table 4: Scenario 2

Distribution Category	Annual Funding Amount	% SHF Annual Allocation (rounded)
City of Bend NSSP (or other)	\$ 604,500	44%
BMPO Project Application Process	\$ 325,500	24%
BMPO Planning (Consulting & Staffing)	\$ 370,000	27%
BMPO Reserve	\$ 80,000	6%
TOTAL BMPO Annual SHF Allocation (Estimated)	\$ 1,380,000	

Scenario 3 holds the amounts to BMPO Planning and BMPO Reserve constant from FY27 and leaves the remaining \$930,000 open for other BMPO Policy Board ideas for distribution.

Table 5: Scenario 3

Distribution Category	Annual Funding Amount	% SHF Annual Allocation (rounded)
Other	\$ 930,000	67%
BMPO Planning (Consulting & Staffing)	\$ 370,000	27%
BMPO Reserve	\$ 80,000	6%
TOTAL BMPO Annual SHF Allocation (Estimated)	\$ 1,380,000	

Requested Action

Approve distribution of the BMPO's estimated annual SHF funding allocations for FY28-FY30.

Recommended Language for Motion: "I move approval of distribution of the BMPO's FY28-FY30 SHF annual allocations, as follows..."

Next Steps

Table 6: SHF Program Schedule, 2025

Month	Topic	Assignment
March	SHF Distribution	TAC guidance Policy Board decision
April/May	Notification of upcoming funding opportunity to eligible entities	Staff
April/May	Update draft application materials	Staff
June	Application criteria update	TAC recommendation Policy Board decision
July	Finalize application materials	Staff
August	Post all application materials; reminder at TAC mtg; notification reminder to all eligible entities	Staff
September	Project application window opens (9/1) ; reminder at TAC & PB meetings	Staff
October	Project application window closes (10/1) ; Project presentations to TAC	TAC Applicants
October	Summary of applications received	Policy Board
November	Project evaluation & funding recommendation	TAC
November	Project presentations to PB and awards	Policy Board Applicants
December	Reserve additional agenda time, if needed	Policy Board