

Agenda

BMPO Policy Board

June 20, 2025

Hybrid Meeting

Location

Baney Conference Room (ODOT Region 4 Headquarters, Building M)
63055 N. Highway 97, Bend, Oregon

Zoom webinar

Webinar ID: 812 9151 9763

Passcode: bmpo

Phone: 1-888-788-0099

YouTube livestream

12:00 p.m. Policy Board Meeting

Start Time	Item	Information	Presenters
12:00	1. Call to Order & Introductions		Chair Méndez
12:04	2. Hybrid Meeting Guidelines		Tyler Deke, BMPO
12:06	3. Public Comment		Chair
12:10	4. Meeting Minutes	<p>Attachments/Links Attachment A: Policy Board draft meeting minutes for May 16, 2025.</p> <p>Action Requested Review and approve the draft meeting minutes.</p> <p>Recommended language for motion: <i>I move approval of the May 16, 2025, Policy Board draft meeting minutes, as presented.</i></p>	Chair
12:12	5. Year-End Promissory Note	<p>Background Government accounting standards do not allow negative cash balances at fiscal year-end (June 30). The activities of the BMPO are fully supported by grants which can only be requested</p>	Tyler Deke

		<p>on a reimbursement basis. The Policy Board is requested to approve the attached promissory note authorizing an operating loan from the City of Bend General Fund to the BMPO in an amount not to exceed \$200,000 to provide interim financing before grant funds are received. The loan will be repaid in July 2025 with received grant funds.</p> <p>Attachments/Links</p> <p>Attachment B: Promissory Note for fiscal year 2025 (FY25) year-end loan from the City of Bend.</p> <p>Action Requested</p> <p>Authorize the Policy Board Chair to sign the Promissory Note as presented.</p> <p>Recommended language for motion: <i>I move to authorize the Policy Board Chair to sign the Promissory Note to document the reimbursement practices of the City of Bend and BMPO and state law regarding year-to-year municipal budgets.</i></p>	
12:20	6. BMPO Policy Board Amended Bylaws Adoption	<p>Background</p> <p>The Policy Board and staff have discussed potential changes to the BMPO Bylaws at several meetings over the past 2 years. In May 2025, the Policy Board approved the draft Bylaws and initiated the 30-day agency review process. Staff will review the comments received and seek Policy Board adoption of the Bylaws.</p> <p>Attachments/Links</p> <p>Attachment C: Draft Policy Board Amended Bylaws.</p> <p>Attachment D: Summary of agency comments (to be provided before the meeting).</p> <p>Link to existing Policy Board Bylaws (adopted 10/15/2019).</p> <p>Action Requested</p> <p>Consider adoption of the BMPO Policy Board Bylaw amendments.</p> <p>Recommended language for motion: <i>I move adoption of the proposed BMPO Policy Board Bylaw amendments as presented (or with edits).</i></p>	Tyler Deke

12:35	7. State Highway Fund (SHF) Program: Project Application Criteria Update	<p>Background The BMPO will be conducting its third competitive project application process this fall using its SHF funds for fiscal years 2028-2030. Review and confirmation to continue or revise the existing project application criteria and scoring system approved in 2022 is needed for this application cycle.</p> <p>Attachments/Links Attachment E: Memo, SHF Project Application Criteria and Scoring. Link to BMPO SHF Program webpage.</p> <p>Action Requested Approval of the SHF Program Project Application Criteria and Scoring. Recommended language for motion: <i>I move to approve the project application criteria and scoring for the 2025 call for projects as presented (or with edits).</i></p>	Andrea Napoli, BMPO
12:55	8. Riverfront Street Design Project Update	<p>Background Riverfront Street is one of the last remaining “gaps” in the Deschutes River Trail through downtown. A design project aims to reconstruct the pavement, upgrade existing utilities, and build a multi-use path. An intergovernmental agreement exists between the City and Bend Park and Recreation District to fund the design project equally. The project budget includes \$346,750 from the City’s Street Preservation Budget and a Surface Transportation Block Grant award it received from the BMPO.</p> <p>Attachments/Links Link to Riverfront Street Design project webpage.</p> <p>Action Requested None. Information item.</p>	Brad Tower, City of Bend
1:10	9. Community Member Appointments for BMPO Committees	<p>Background The Budget Committee has 2 vacancies, and the Technical Advisory Committee has 1 vacancy. The positions were advertised via news release, website messaging, social media, and emails to interested groups. A subcommittee of the Policy Board reviewed the applications.</p>	Chair & Staff

		<p>Attachments/Links Attachment F: Applicants and Terms.</p> <p>Action Requested Appoint members to the Budget Committee and Technical Advisory Committee.</p> <p>Recommended language for motion: <i>I move to appoint [names] to the Budget Committee and [name] to the Technical Advisory Committee to serve the terms as presented.</i></p>	
1:20	10. Letter of Support for City of Bend Grant Application	<p>Background The City of Bend is applying for a federal Safe Streets and Roads for All (SS4A) FY25 grant and is seeking a letter of support. Staff will provide a brief overview of the grant application.</p> <p>Attachments/Links Attachment G: Letter of Support for City of Bend SS4A FY25 grant application.</p> <p>Action Requested Authorize the Policy Board Chair to sign the support letter as presented.</p> <p>Recommended language for motion: <i>I move to authorize the Policy Board Chair to sign the Letter of Support for the City of Bend Safe Streets and Roads for All fiscal year 2025 grant application.</i></p>	Tyler Deke
1:20	11. Other Business	<p>Member Updates/Requests Time for board members to provide updates on current projects and planning efforts and request future meeting topics.</p> <p>Staff Updates</p> <ul style="list-style-type: none"> • Bend Transportation Safety Action Plan status <p>Next Meeting The next meeting of the BMPO Policy Board is scheduled for July 18, 2025, at 12:00 p.m.</p>	Chair & Staff
1:25	12. Public Comment		Chair
1:30	13. Adjourn		Chair



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