



Policy Board

June 20, 2025

Call to Order & Introductions

Chair Méndez

Introductions

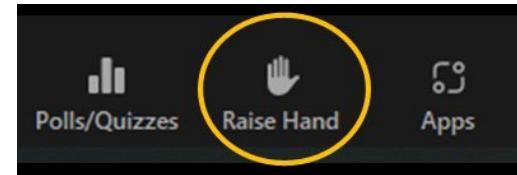
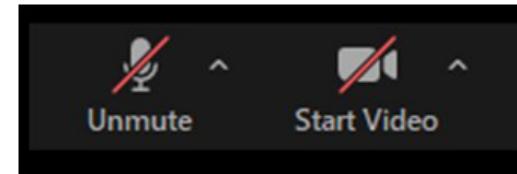
- Policy Board Members
 - Ariel Méndez, Chair, City of Bend Councilor
 - Phil Chang, Vice Chair, Deschutes County Commissioner
 - Mike Riley, City of Bend Councilor
 - Omar Ahmed, ODOT Central Oregon and Lower John Day Area Manager
 - Melanie Kebler, City of Bend Mayor
- Alternates (if present)
 - Nick Lelack, Deschutes County
 - Ken Shonkwiler, ODOT
- BMPO Staff
 - Tyler Deke, Manager
 - Andrea Napoli, Senior Planner
 - Kelli Kennedy, Program Coordinator
- Guest Presenters
 - Brad Tower, City of Bend

Hybrid Meeting Guidelines

Tyler Deke, BMPO

Hybrid Meeting Guidelines

- You will be on **mute**, and your **video** will be off when you first join the meeting.
- Please click the raise hand icon to speak next.
 - If you join the webinar by phone, dial *9 to raise or lower your hand.
- This meeting will be recorded and is available as a live streaming event on YouTube.
 - The YouTube event can be reviewed on the City of Bend YouTube channel.



Public Comment

Chair Méndez

Public Comment

- Time for members of the public to provide comment.
- Additional time for public comment will be provided prior to adjournment.

Meeting Minutes

Chair Méndez

Meeting Minutes

- **Action requested:** review and approve the May 16, 2025, Policy Board draft meeting minutes (Attachment A).
 - Recommended language for motion: *I move approval of the May 16, 2025, Policy Board draft meeting minutes, as presented.*

Year-End Promissory Note

Tyler Deke

Promissory Note for Year-End Loan

- Government accounting standards do not allow negative cash balances at fiscal year-end (June 30).
- Activities of the BMPO are fully supported by grants, which are paid on a reimbursement basis.
- Promissory Note (Attachment B):
 - Authorizes an operating overnight loan, from the City of Bend General Fund to the BMPO
 - Amount not to exceed \$200,000
 - Provides interim financing before grant funds received
 - Loan will be repaid in July 2025 with received grant funds

Promissory Note for Year-End Loan (continued)

- **Action requested:** authorize the Policy Board Chair to sign the Promissory Note, as presented.
- Recommended language for motion: *I move to authorize the Policy Board Chair to sign the Promissory Note to document the reimbursement practices of the City of Bend and Bend MPO and state law regarding year-to-year municipal budgets.*

BMPO Policy Board Amended Bylaws Adoption

Tyler Deke

Policy Board Bylaws Amendments

- Policy Board Bylaws
 - Initiated review discussion fall 2024
 - Changes discussed and supported:
 - Add CET as voting member to Policy Board
 - CET Director as CET representative
 - Reducing City of Bend members from 3 to 2
 - Each member would get a vote (5 total votes)
 - Quorum requirements: 3 of 5 voting members
 - Voting approval: 3 of 5 voting members
 - Many other smaller, less substantive changes

Amendment Process & Comments

- Amendment process
 - Parties to the IGA have a 30-day review period
 - If no party objects to the proposed amendments, Board may adopt the amended Bylaws by a unanimous vote
 - Received comments from City of Bend and Deschutes County

Article	Comment Received	Staff Recommendation
III. Membership, Terms of Office, Officers and Voting	Section j – alternates. Question about added language "or appointed member"	Keep "or appointed member" for City of Bend. Remove "or appointed member" for Deschutes County.
III. Membership, Terms of Office, Officers and Voting	Section n – officers. Clarify Executive Session language for Manager review.	Modify language as follows. "The Policy Board shall have the opportunity to provide input on the Manager's annual evaluation. The input may be provided in Executive Session."

Amendment Process & Comments (continued)

- Received comments from City of Bend and Deschutes County (continued):

Article	Comment Received	Staff Recommendation
IV. Meetings, Conduct of Meetings, Quorum	Section h – meeting agendas. Question about providing material after 5-day deadline.	Keep language as is. Communications received after the deadline will be summarized and presented at the meeting.
IV. Meetings, Conduct of Meetings, Quorum	Section h – meeting agendas. Question about 5-day deadline listed twice.	Change first date from 5 business days to 6 business days to allow staff time to include materials in the agenda packet.
VIII. Formation of Special Committees	Section e – Other parts of Article VII only discuss Policy Board formation of special committees. TAC language seems out of place.	Either delete section e or move to TAC Bylaws.
IX. Amendments	Section d – recommendation to define supermajority.	Consider changing the language to read "by a supermajority vote of members. A supermajority is defined as 4 of the 5 voting members."

Requested Action

- **Action requested:** Consider adoption of the BMPO Policy Board Bylaw amendments.

Recommended language for motion: *I move adoption of the proposed BMPO Policy Board Bylaw amendments as presented (or with edits).*

State Highway Fund (SHF) Program: Project Application Criteria Update

Andrea Napoli, BMPO

Topic & Request

- BMPO SHF project application submittal opens in September 2025
 - A competitive, criteria-based process conducted every 2-3 years
 - Revisit previous (2022) application criteria and scoring for the upcoming call for projects
 - Review TAC recommendation
 - Make final decision on criteria language and scoring

Background Project Application Criteria & Scoring

- First BMPO project application process in 2020
 - Criteria based off 2019 Metropolitan Transportation Plan (MTP) goals
 - Slightly revised for 2022 call for projects
 - Minor language changes, added use of BMPO Equity Mapping Tool
- How criteria scoring applied:
 - Staff drafts initial project scoring based on how well info in application supports criteria
 - TAC finalizes scoring through consensus, uses it to ***inform*** their funding recommendation to Policy Board
 - Policy Board reviews TAC funding recommendation and scoring, uses them to ***inform*** their final funding decision

2022 Project Application Criteria & Scoring

TAC Recommendation Edits Highlighted

TAC reasoning for edits:

To encourage benefits to multi-modal and vulnerable users.

For clarification

To reduce redundancy.
It is now captured in Criterion 2.

Based on usefulness in past project solicitations.

Criterion	Level of Priority & Maximum Points
1. Project addresses a known safety concern or enhances safety.	High (6 points)
2. Project increases system capacity, quality, and/or connectivity for multiple users (drivers, cyclists, pedestrians, transit users, and those who cannot drive).	High (6-10 points)
3. Project increases system efficiency and/or reliability (without increasing lane capacity or at lower cost, and/or system-wide benefit).	High (6 points)
4. Project improves transportation system or provides transportation-related benefit to those who do not drive.	High (6 points)
5. Project reduces Vehicle Miles Traveled (VMT) and/or emissions.	High (6 points)
6. Project advances equity in transportation / provides benefit to transportation disadvantaged populations. (Use Equity Mapping Tool , if applicable.)	High (6 points)
7. Project includes cost sharing and/or includes investment from other funding sources.	Low (3 points)
8. Project supports economic development.	Low (3 points)
9. Project encourages freight movement on appropriate routes (designated routes/arterials).	Low (3 points)

TAC Recommendation: Project Application Criteria & Scoring

1. Project addresses a known **safety** concern or enhances safety. *(High Priority, max. 6 points)*
 - *Keep? Revise?*
2. Project increases system capacity, quality, and/or connectivity for **multiple users (drivers, cyclists, pedestrians, transit users, and those who cannot drive)**. *(High Priority, max. 6 points)*
 - *Keep TAC edits? Revise?*
3. Project increases **system efficiency** and/or reliability (without increasing **lane** capacity or at lower cost, and/or system-wide benefit). *(High Priority, max. 6 points)*
 - *Keep TAC edits? Revise?*
4. ~~Project improves transportation system or provides transportation related benefit to those who do not drive.~~ *(High Priority, max. 6 points)*
 - *Keep TAC edits? Revise?*

TAC Recommendation: Project Application Criteria & Scoring

5. Project reduces **Vehicle Miles Traveled (VMT)** and/or emissions. (*High Priority, max. 6 points*)
 - *Keep? Revise?*
6. Project advances **equity** in transportation / provides benefit to transportation disadvantaged populations. (Use [**Equity Mapping Tool**](#), if applicable.) (*High Priority, max. 6 points*)
 - *Keep? Revise?*
7. Project includes **cost sharing** / investment from other funding sources. (*Low Priority, max. 3 points*)
 - *Keep? Revise?*
8. ~~Project supports **economic development**.~~ (*Low Priority, max. 3 points*)
 - *Keep TAC edits? Revise?*
9. ~~Project encourages **freight** movement on appropriate routes (designated routes/arterials).~~ (*Low Priority, max. 3 points*)
 - *Keep TAC edits? Revise?*

Minor Funding Adjustments

- Add in the ability for BMPO manager to make minor adjustments to awards without needing approval from Policy Board?
 - Example: Up to 10% or \$25,000, whichever is less

Motion

Recommended language for motion(s):

- 1. I move to approve the project application criteria and scoring for the 2025 call for projects, as presented (or with edits).*
- 2. I move to authorize the BMPO manager to adjust SHF awards by up to 10% or \$25,000, whichever is less, as needed.*

Riverfront Street Design Project Update

Brad Tower, City of Bend



CITY OF BEND



Bend Park & Recreation
DISTRICT
WE ARE BEND

Riverfront Street Design

Brad Tower – City of Bend, Project Manager

June 20, 2025

Project Overview



CITY OF BEND



Riverfront Street



CITY OF BEND



Bend Park &
Recreation
DISTRICT

Project Overview

Goals

- Complete missing segment of the Deschutes River Trail
- Address failing pavement conditions
- Upgrade stormwater system
- Improve the transitions at Miller's Landing Park and Gilchrist Avenue

City-Parks Relationship

- 2023 BPRD and City of Bend entered into an intergovernmental agreement
- City of Bend leading project with technical and financial assistance from BPRD
- Design costs are split 50/50
- Designs will include a minimum 8-foot-wide accessible path



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Project Details



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Project Funding

Contract	Amount
Design: Harper Houf Peterson Righellis Inc. (HHPR)	\$683k
Construction: TBD	TBD

Project Timeline

Deliverable	Date
Data Collection	Spring 2024
Alternatives Analysis	Spring 2024 – Fall 2024
Utility Coordination / Design	2025



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Public Meetings

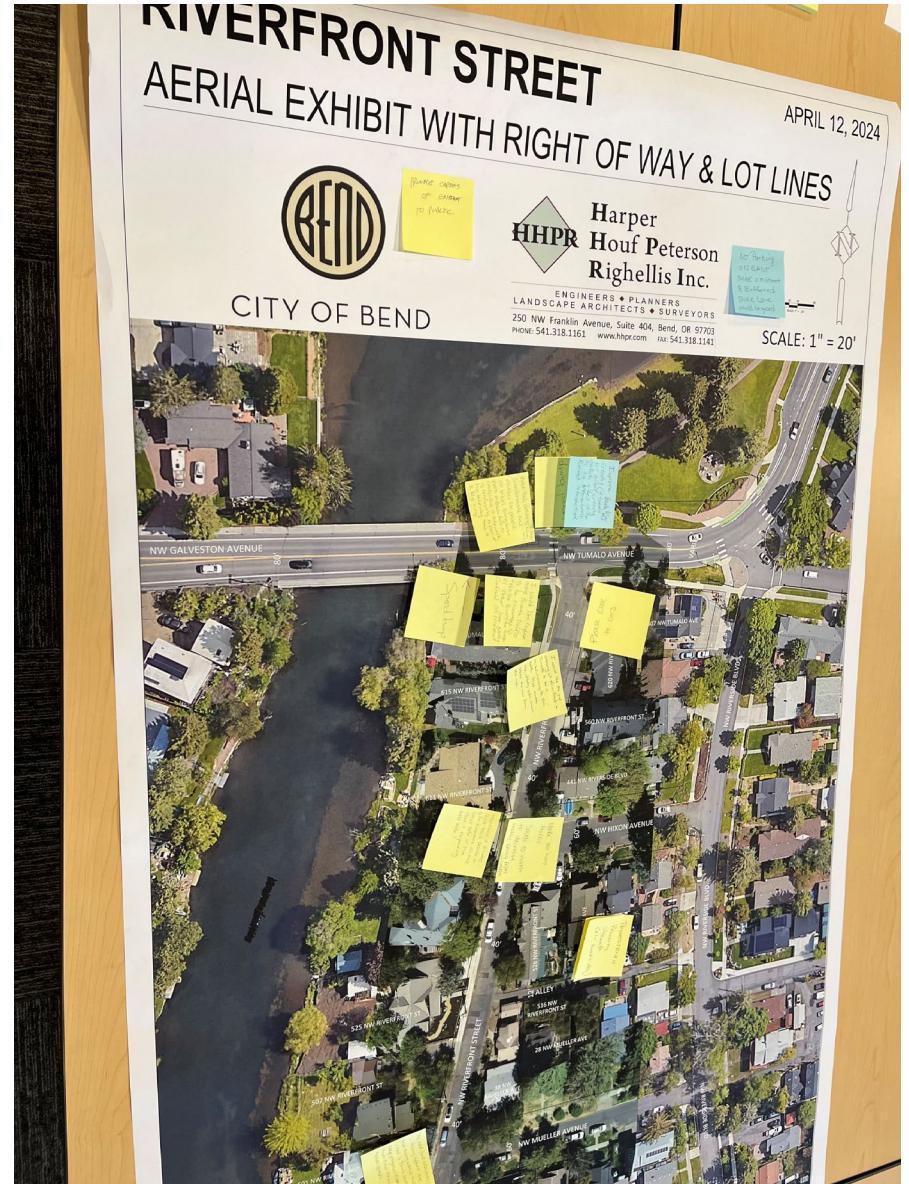


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PM1: Collecting Input

- Improve pedestrian and bicycle safety
- Reduce cut-through traffic
- Maintain safe & efficient traffic flow
- Improve Galveston crossing
- Maintain existing “low-key,” “quaint” feel
- Address rough road conditions
- Preserve existing landscaping
- Upgrade stormwater system
- Support for east-side parking



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PM2: Comparing Design Alternatives

Two-way

- Greater project footprint than exists today
- Maintains existing traffic pattern

One-way

- Smaller project footprint than two-way option
- No traffic entering from NW Galveston Ave to Riverfront St
- NW Riverside Blvd used for access
- Preserve existing landscaping

Both Designs

- Improve bike & ped safety
- Preserve existing landscaping
- Utilize east-side parking
- Improve Galveston crossing
- Upgrade stormwater system
- Address rough road conditions
- Maintain the “quaint” feel



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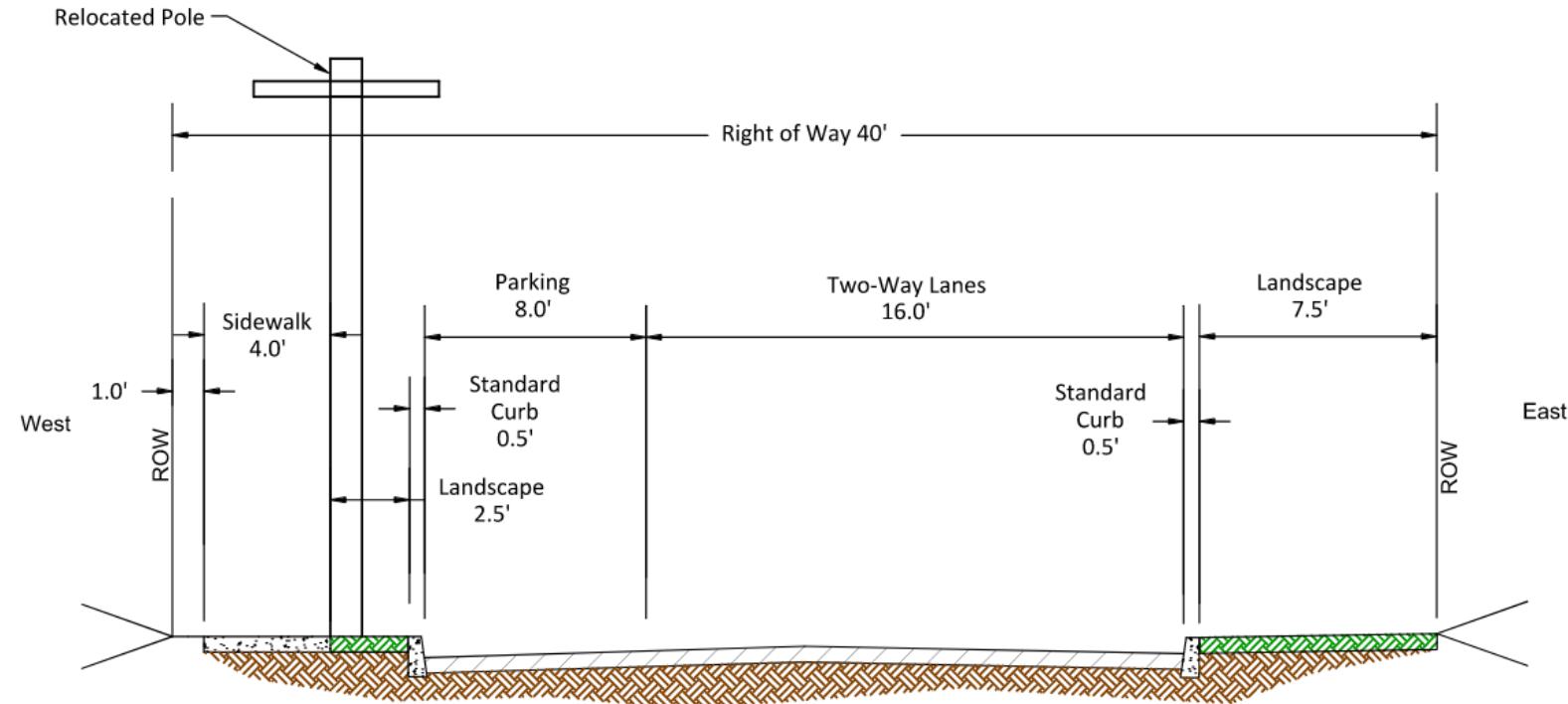
Design Progress



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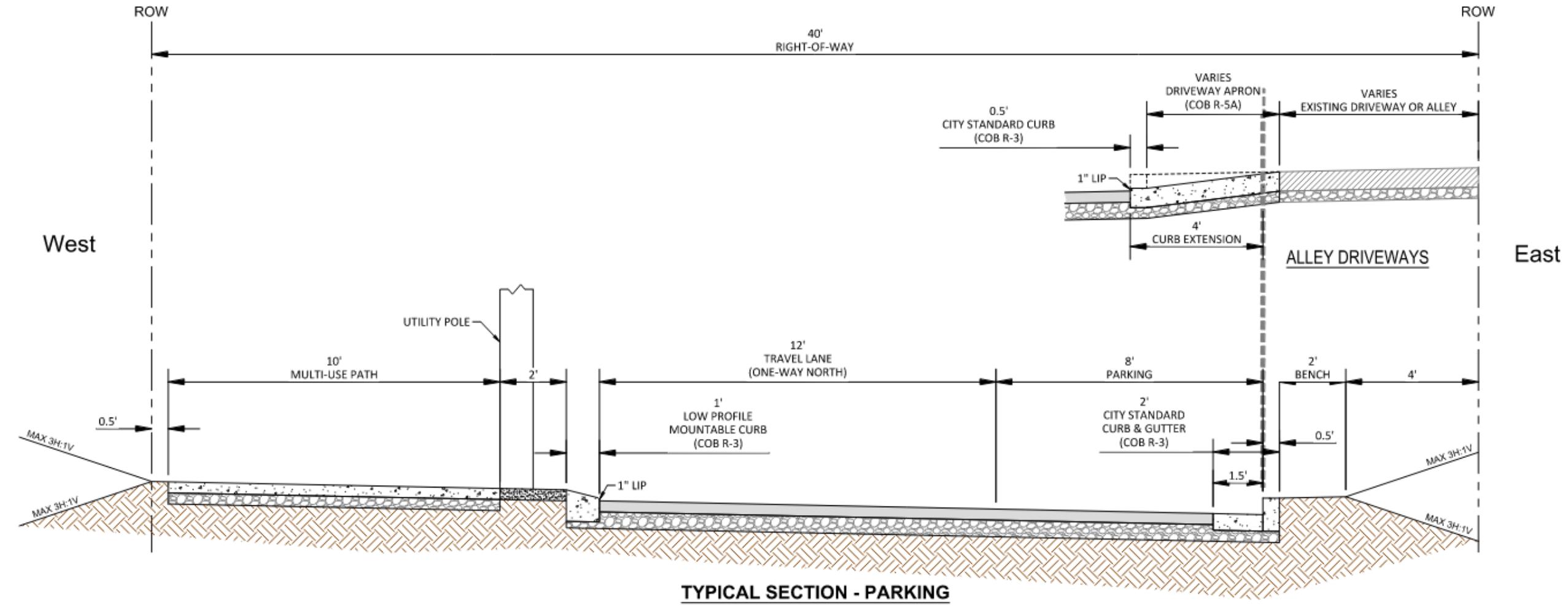
Existing Condition



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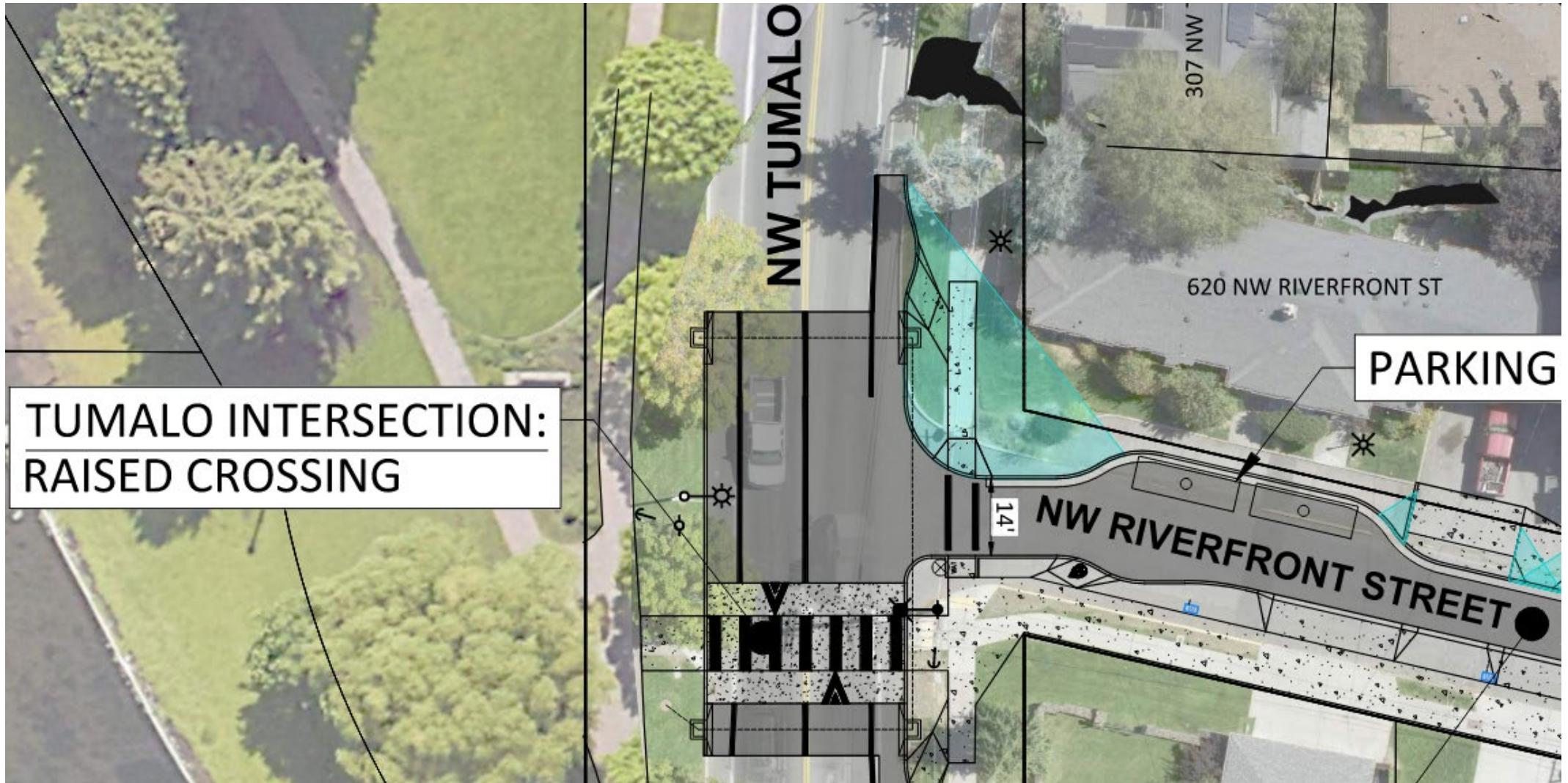
Proposed Cross Section



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Design Example



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What Comes Next?



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Questions?



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CITY OF BEND



Community Member Appointments for BMPO Committees

Chair & Staff

Community Member Appointments

- Community Member Vacancies
 - 3 positions
 - Budget Committee – 2 positions
 - Technical Advisory Committee – 1 position
- Vacancy Notices
 - News releases
 - Email to interested parties
 - City website

Community Member Appointments (cont)

- Budget Committee Applicants
 - Chuck Arnold (current member)
 - Greg Bryant (current member)
 - Sydney Forbes
- Technical Advisory Committee Applicants
 - Greg Bryant (current member)
 - Sydney Forbes
 - Shankia Mardenborough
 - Austin Mazzolini
 - Jim Thornburg
 - Adam Wildenstein

Community Member Appointments (cont2)

- Review Process
 - Chair Mendez and ODOT representative Ahmed reviewed applications
 - Budget Committee Recommendations
 - Greg Bryant
 - Sydney Forbes
 - Technical Advisory Committee Recommendation
 - Sydney Forbes
- Discussion

Community Member Appointments (cont3)

- **Action requested:** Appoint community members to the Budget Committee and Technical Advisory Committee.
 - Recommended language for motion: *I move to appoint Greg Bryant and Sydney Forbes to the Budget Committee and Sydney Forbes to the Technical Advisory Committee to serve the terms as presented.*

Letter of Support for City of Bend Grant Application

Tyler Deke

City of Bend Letter of Support

- City of Bend is applying for a federal Safe Streets and Roads for All (SS4A) FY25 grant
- Seeking a letter of support
- **Action requested:** Authorize the Policy Board Chair to sign the support letter as presented.
 - Recommended language for motion: *I move to authorize the Policy Board Chair to sign the Letter of Support for the City of Bend Safe Streets and Roads for All fiscal year 2025 grant application.*

Other Business

Chair Méndez

Other Business

- Policy Board agenda item requests
 - Fatality review process
- Staff updates
 - Crash Data Updates & Commute Data Review – tentatively scheduled for August Policy Board meeting
 - Hearings beginning on next multi-year federal transportation bill
 - Oregon transportation funding legislation
- Next meeting of the BMPO Policy Board – July 18, 2025, at 12:00 p.m.
 - Potential topics:
 - Technical Advisory Committee Bylaw Amendments Adoption
 - FHWA Western Federal Lands Needs Assessment Overview

Public Comment

Chair Méndez

Adjourn

Chair Méndez

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