

# Agenda

## BMPO Policy Board



October 17, 2025  
Hybrid Meeting

### Location

Baney Conference Room (ODOT Region 4 Headquarters, Building M)  
63055 N. Highway 97, Bend, Oregon

### Zoom webinar

Webinar ID: 882 6778 4554  
Passcode: bmpo  
Phone: 1-888-788-0099

### YouTube livestream

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### 12:00 p.m. Policy Board Meeting

Start Time	Item	Information	Presenters
12:00	1. Call to Order & Introductions		Chair Méndez
12:04	2. Hybrid Meeting Guidelines		Tyler Deke, BMPO
12:06	3. Public Comment		Chair
12:10	4. Meeting Minutes	<b>Attachments/Links</b> Attachment A: Policy Board draft meeting minutes.  <b>Action Requested</b> Review and approve the draft meeting minutes.  Recommended language for motion: <i>I move approval of the September 19, 2025, Policy Board draft meeting minutes, as presented.</i>	Chair
12:12	5. Fiscal Year 2026 (FY26) Budget Adjustment – Public	<b>Background</b> The proposed supplemental budget adds funding to the BMPO FY26 Budget to reflect final federal funding totals that were finalized after the Policy	Tyler Deke

	Hearing and Adoption	<p>Board adopted the FY26 budget. The budget adjustment also adds funding for grant awards originally anticipated in FY25 that will now occur in FY26. The Policy Board will hold a public hearing to review the budget adjustment, receive comment, and approve the budget adjustment.</p> <p><b>Attachments/Links</b>  Attachment B: Issue Summary.  Attachment C: Resolution 2025-04 to adopt the FY26 budget adjustment.  Link to the <b>BMPO Work Plan &amp; Budget webpage</b> for the full budget.</p> <p><b>Action Requested</b>  Hold public hearing and receive public comment. Review and consider approval of the proposed FY26 budget adjustment via Resolution 2025-04.</p> <p>Recommended language for motion: <i>I move approval of the fiscal year 2026 supplemental budget by way of Resolution 2025-04.</i></p>	
12:22	6. Earned Interest – FY26 Starting Balance Review and Allocation	<p><b>Background</b>  Interest has accrued on funds held by the BMPO. Staff will review the sources of the earned interest and seek Policy Board direction on use of the funds.</p> <p><b>Attachments/Links</b>  Attachment D: Earned Interest Memo.</p> <p><b>Action Requested</b>  Consider allocating the majority of the earned interest to Reserves.</p> <p>Recommended language for motion: <i>I move to allocate \$133,000 of the earned interest to Reserves and \$2,000 for BMPO operating costs not covered by federal funding.</i></p>	Tyler Deke
12:42	7. Bend Transportation Safety Action Plan (TSAP) Update – Consultant Contract Approval	<p><b>Background</b>  The Bend TSAP Update will assess current crash data and identify programs and projects to reduce serious and fatal injury crashes within the BMPO. The consultant was selected through a formal procurement process in accordance with the City of Bend Purchasing Code. The plan update is expected to begin in late October 2025</p>	Tyler Deke

		<p>with substantial completion anticipated by April 2027.</p> <p><b>Attachments/Links</b> Attachment E: Notice of Intent to Award. Attachment F: Draft Contract.</p> <p><b>Action Requested</b> Authorize a contract with Kittelson and Associates for the Bend TSAP Update in an amount not to exceed \$234,931.</p> <p>Recommended language for motion: <i>I move to authorize a contract with Kittelson and Associates for the Bend TSAP Update in an amount not to exceed \$234,931, in substantially the form presented to the Policy Board.</i></p>	
12:47	8. Metropolitan Transportation Improvement Program (MTIP) Amendments	<p><b>Background</b> Three amendments to the 2024-2027 MTIP are proposed. The amendments, which pertain to two City projects and one Oregon Department of Transportation (ODOT) project, were noticed online and via email notification to media and BMPO interest groups.</p> <p><b>Attachments/Links</b> Attachment G: Public notice with summary of the proposed amendments.</p> <p><b>Action Requested</b> Review and consider approval of the proposed amendments.</p> <p>Recommended language for motion: <i>I move approval of the proposed amendments to the 2024-2027 MTIP, as presented.</i></p>	Kelli Kennedy, BMPO
12:57	9. Establishment Intergovernmental Agreement (IGA) and Policy Board Bylaws – Effective Date	<p><b>Background</b> The Policy Board adopted amended Bylaws in June 2025. After consultation with legal staff, staff determined the Policy Board must take additional action. Staff will present options and seek Policy Board direction.</p> <p><b>Attachments/Links</b> Attachment H: Policy Board Bylaws Memo. Attachment I: Amended Policy Board Bylaws (adopted June 2025).</p> <p><b>Action Requested</b></p>	Tyler Deke

		Review and select an option as presented by staff.	
1:07	10. State Highway Fund (SHF) Program Call for Projects Update	<p><b>Background</b> The 2025 SHF Program Call for Projects is underway. Staff will provide a brief update and next steps.</p> <p><b>Attachments/Links</b> Attachment J: 2025 SHF Program Call for Projects Update, Applications Received Memo. Link to <b>SHF Program webpage</b> for submitted project applications.</p> <p><b>Action Requested</b> None. Information item.</p>	Andrea Napoli, BMPO
1:17	11. State Legislative Session Update and Local Implications	<p><b>Background</b> The Oregon Legislature recently met in special session and approved a transportation funding bill (House Bill 3991). Staff will review the bill and discuss local impacts.</p> <p><b>Attachments/Links</b> Link to <b>House Bill 3991 (downloadable PDF)</b>.</p> <p><b>Action Requested</b> None. Information item.</p>	Tyler Deke
1:32	12. 2026 Policy Board Meeting Schedule – Tentative Dates	<p><b>Background</b> Staff will discuss and seek confirmation of the 2026 Policy Board meeting schedule.</p> <p><b>Attachments/Links</b> Attachment K: 2026 Policy Board Meeting Schedule Memo.</p> <p><b>Action Requested</b> Confirm Policy Board meeting schedule for 2026.</p>	Tyler Deke
1:37	13. Other Business	<p><b>Member Updates/Requests</b> Time for board members to provide updates on current projects and planning efforts and request future meeting topics.</p> <p><b>Staff Updates</b></p> <ul style="list-style-type: none"> <li>• Title VI Plan Update status</li> <li>• BMPO/City of Bend IGA</li> </ul> <p><b>Next Meeting</b> The next meeting of the BMPO Policy Board is scheduled for November 21, 2025, at 12:00 p.m.</p>	Chair & Staff

1:47	14. Public Comment		Chair
1:50	15. Adjourn		Chair



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