

RESOLUTION NO. 3312

**A RESOLUTION APPROVING A SUPPLEMENTAL BUDGET AND BUDGET APPROPRIATION
ADJUSTMENTS FOR THE 2021-2023 BIENNIAL BUDGET PERIOD BEGINNING JULY 1, 2021.**

THE CITY COUNCIL OF THE CITY OF BEND RESOLVES AS FOLLOWS:

1. In accordance with ORS 294.471, a supplemental budget is proposed for appropriation adjustments in the following funds that were not anticipated when the 2021-2023 Biennial Budget was developed. A public hearing is required because fund expenditures will be adjusted by more than 10%. In accordance with ORS 294.473, public notice that a supplemental budget will be considered is required, and this notice was published on or before Friday, December 16, 2022.

Community Development Block Grant Fund

	Increase	Decrease
Resources:		
Beginning Working Capital	\$ 100,000	
Loan Repayment revenue	\$ 85,000	
Intergovernmental revenue	\$ 200,000	
Requirements:		
Community & Economic Development Program	\$ 385,000	
Contingency	\$ 11,200	
Reserves		\$ 11,200

Recognize additional intergovernmental revenue for grant reimbursement from unused prior year grant allocations, beginning working capital and additional loan repayment revenue already received to increase expenditure appropriations in the Community & Economic Development Program in materials & services for grant/loan recipients.

Section 3 of budget adjustment Resolutions 3285 and 3297, adopted on February 2, 2022 and June 15, 2022, reduced contingency and increased expenditures across many funds to cover each fund's share of the costs of additional positions cost allocated in the Administration & Financial Services Division. The Community Development Block Grant Fund did not have a contingency balance. The prior adjustment should have reduced reserves in this fund. This adjustment reduces reserves and increases contingency to correct the previous adjustments to contingency funds.

2020 General Obligation Bond Construction Fund

	Increase	Decrease
Requirements:		
Infrastructure Program	\$ 3,500,000	
Reserves for Future Expenditures		\$ 3,500,000

Increase expenditure appropriations in the Infrastructure Program in capital outlay and decrease reserves for future construction. A project cost increase is anticipated in the biennium for Wilson Avenue Corridor Improvements (1GWAC) in the Capital Improvement Program (CIP). Project costs of \$3,500,000 that were originally planned for FY 2024 will now occur in FY 2023. The total GO Bond project contribution (\$14,316,000) remains consistent with the amount approved by City Council in the 5 year capital improvement program.

<u>Internal Service Fund: City Wide Administration</u>	Increase	Decrease
Resources:		
Debt Proceeds	\$ 15,550,000	
Requirements:		
Administration & Central Services Program	\$ 15,550,000	

Recognize long-term debt proceeds and increase expenditure appropriations in the Administration & Central Services Program in the Facilities Management division in capital outlay by \$3,050,000 for the purchase and associated due diligence costs of a 1.2-acre site property at 705 and 755 NE 1st Street. The purchase is an opportunistic public investment that could meet a variety of short-term and/or long-term community needs, including but not limited to a possible future site for City Hall, affordable housing, a civic plaza or other public uses. This adjustment will provide budget appropriations for the purchase and due diligence of the property.

Recognize long-term debt proceeds and increase expenditure appropriations in the Administration & Central Services Program in the Facilities Management division in capital outlay by \$12,500,000 for project design, pre-construction services, and owner's representation for the Juniper Ridge Public Works Project. The Juniper Ridge Public Works Project includes new site development of approximately 30 acres of vacant land to design and construct a campus to house the City's Engineering Infrastructure and Planning Department, Facilities Department, Fleet Services, Transportation and Mobility Department, and Utilities Department including the Utilities Lab. Currently, these departments are dispersed at separate locations throughout the city, and bringing them together on one campus will improve operational efficiencies and enhance a working environment that supports innovation and a growing and changing workforce.

2. In accordance with ORS 294.471, a supplemental budget is proposed for appropriation adjustments in the following funds that were not anticipated when the 2021-2023 Biennial Budget was developed. These adjustments will not increase total fund expenditures by more than 10%; therefore, a public hearing is not required. Public notice that a supplemental budget will be considered is required, and this notice was published on or before December 16, 2022.

<u>General Fund</u>	Increase	Decrease
Resources:		
Miscellaneous revenue	\$ 150,000	
Interfund Transfers	\$ 80,000	
Requirements:		
Community & Economic Development Program	\$ 230,000	

Recognize \$80,000 in interfund transfer revenue from the American Rescue Plan Act Fund and increase expenditure appropriations in the Community & Economic Development Program in the Community Services Division to fund the grant agreement with Envision Bend to assist in launching the "Bend Vision Project."

Recognize contributions and donations revenue and increase expenditure appropriations in the Community & Economic Development Program in community projects materials and services by \$150,000 for the E-Mobility Grant program. The grant funds, received from Pacific Power, will be used to create a low-income electric bike instant rebate program that will be administered by Commute Options, pursuant to an agreement between the City and Commute Options.

American Rescue Plan Act Fund

Requirements:

Interfund Transfers			\$	131,800
Reserves	\$	131,800		

Increase expenditure appropriations in interfund transfers by \$80,000 and reduce reserves to fund expenditures in the Community & Economic Development Program in the Community Services Division related to a grant agreement with Envision Bend to assist in launching the "Bend Vision Project."

Increase reserves and decrease interfund transfer appropriations by \$211,800 related to a Communication Coordinator in the Community Development Department (CDD) Administration division of the Internal Service Fund: Departmental Administration which was approved in a resolution dated August 18, 2021 to be funded from the American Rescue Plan Act (ARPA) Fund but that is no longer needing to be funded from ARPA.

Streets & Operations Fund

Resources:

Contributions and donations revenue	\$	260,000
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Requirements:

Infrastructure Program	\$	260,000
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Recognize contributions and donations revenue and increase expenditure appropriations in the Infrastructure Program in capital outlay for the purchase of two art pieces. The work was selected by Art in Public Places for placement on the City's rights-of-way, following a public engagement process. The expenditure is funded by a contribution from the Bend Foundation and will be installed at the Powers and Brookwood Roundabout and at the Empire/Butler Market and 27th Street Roundabout.

Parking Services Fund

Resources:

Charges for services revenue	\$	30,000
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Requirements:

Infrastructure Program	\$	30,000
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Recognize additional charges for services revenue and increase expenditure appropriations in the Infrastructure Program in capital outlay by \$30,000 for the purchase of a replacement vehicle. A 2023 Chevy Bolt EV will replace the existing and failing department vehicle to support council's Transportation and Infrastructure goal. There are sufficient revenues to support this purchase as licenses and permits revenue in fiscal year 2022 were 79% higher than the original 2021-2023 biennial budget.

Internal Service Fund: Departmental Administration

Resources:

	Increase	Decrease
Interfund Transfers		\$ 211,800

Requirements:

Community & Economic Development Program		\$ 211,800
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Decrease interfund transfer revenue from the American Rescue Plan Act Fund and decrease expenditure appropriations in the Community & Economic Development Program in the Community Development Department (CDD) Administration personnel services budget by \$211,800 for a Communication Coordinator that was adopted by City Council on August 18, 2021 but is no longer being funded by American Rescue Plan Act funding as the department had other budgetary savings to absorb the costs this biennium. This adjustment was presented to the Stewardship Subcommittee on September 26, 2022 and is a part of the adjustments needed to reflect the final allocation of all of the ARPA Funds. At that meeting, the Stewardship Subcommittee reviewed the final allocation of 100% of the ARPA funds. There are no unallocated/undesignated ARPA funds; they have all been allocated/designated and are in the process of being spent for those designated uses.

Adopted by a vote of the Bend City Council on December 21, 2022.

YES: Mayor Gena Goodman-Campbell
 Mayor Pro Tem Anthony Broadman
 Councilor Barb Campbell
 Councilor Melanie Kebler
 Councilor Megan Perkins
 Councilor Stephen Sehgal

NO: none


 Gena Goodman-Campbell, Mayor

ATTEST:


 Robyn Christie, City Recorder

Approved as to form:


 Mary Winters, City Attorney