

**RESOLUTION NO. 3359**

**A RESOLUTION APPROVING A SUPPLEMENTAL BUDGET AND BUDGET APPROPRIATION ADJUSTMENTS FOR THE 2023-2025 BIENNIAL BUDGET PERIOD BEGINNING JULY 1, 2023.**

THE CITY COUNCIL OF THE CITY OF BEND RESOLVES AS FOLLOWS:

1. In accordance with ORS 294.473, the following supplemental budget will provide for appropriation adjustments that were not anticipated when the 2023-2025 Biennial Budget was adopted. These adjustments will increase total fund expenditures by more than 10%; therefore, a public hearing is required. Public notice that a supplemental budget will be considered is required, and this notice was published on or before February 2, 2024.

<b><u>Affordable Housing Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
Resources:		

Beginning working capital	\$ 3,058,000
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Requirements:	
Community & Economic Development Program	\$ 3,058,000

- Recognize \$3,058,000 of additional beginning working capital and increase appropriations in the Community & Economic Development Program in materials and services for grant awards made in the prior fiscal year that are now being paid in the current fiscal year. In addition, prior year revenues outpaced projections and this adjustment allows for increased awards in the current year.

<b><u>Community Development Block Grant Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
Resources:		

Intergovernmental revenue	\$ 790,500
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Requirements:	
Community & Economic Development Program	\$ 790,500

- Recognize \$790,500 of additional resources from intergovernmental revenue for grant reimbursement and increase expenditure appropriations in the Community & Economic Development Program in materials and services for grant/loan recipients. This supplemental budget is recognizing unused funding from the prior fiscal year grant allocations which will be disbursed in the current fiscal year.

<b><u>Houseless Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
Resources:		

Intergovernmental revenue	\$ 1,638,000
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Requirements:	
Community & Economic Development Program	\$ 1,461,000
Interfund transfers	\$ 177,000

- Recognize \$1,638,000 of intergovernmental revenue from Governor Kotek's Executive Order 23-02 via Central Oregon Intergovernmental Council (COIC). The funds are directed for specific increases in Navigation Center services and for the Franklin Avenue Shelter. These

monies do not offset the existing shelter operations shortfall. The funds will be used as follows:

- Increase expenditure appropriations in the Community & Economic Development Program in materials and services for the items below:
  - \$983,500 to fund operations and services at the Franklin Avenue Shelter.
  - \$262,500 to fund Lighthouse Navigation Center services and operations.
  - \$215,000 to fund Navigation Center rapid rehousing services.
- Increase expenditure appropriations in Interfund Transfers by \$177,000 to the Internal Service Fund: City Wide Administration Fund in the Facilities Management division for the items below:
  - \$100,000 for minor repairs of the former "Blue Dog Facility" for use in support of day-time Navigation Center Services. The facility is located at 181 NE Franklin in close proximity to the Lighthouse Navigation Center and Franklin Avenue Shelter.
  - \$77,000 for maintenance at the Franklin Avenue Shelter

<b><u>American Rescue Plan Act Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
Resources:		
Beginning working capital	\$ 164,000	
Requirements:		
Community & Economic Development Program	\$ 164,000	
• Recognize \$164,000 of additional beginning working capital and increase expenditure appropriations in the Community & Economic Development Program in materials and services for contributions to the Deschutes County Stabilization Center. The complete contribution of \$328,000 was originally planned for in the prior biennium, but half of the payments remain and will be paid in the current fiscal year.		

<b><u>System Development Charge (SDC) Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
Resources:		
Beginning working capital	\$ 3,598,600	
Requirements:		
Interfund Transfers	\$ 3,598,600	
• Recognize \$3,598,600 of additional beginning working capital and increase expenditure appropriations in Interfund Transfers for reimbursement of SDC eligible project costs in the Transportation Construction Fund. This adjustment represents the carryforward of appropriations related to the timing of payment for project costs that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24.		

<b><u>Transportation Construction Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
Resources:		
Beginning working capital	\$ 1,200,000	
Interfund transfer revenue	\$ 3,598,600	
Requirements:		
Infrastructure Program	\$ 4,798,600	
• Recognize \$1,200,000 of additional beginning working capital and \$3,598,600 of additional interfund transfer revenue from the System Development Charge (SDC) Fund and increase		

expenditure appropriations in the Infrastructure Program in materials and services and in capital outlay for the following purposes. These adjustments represent the carryforward of appropriations related to the timing of payment for project costs that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24.

- o Materials and services (\$701,800) for:
  - City contribution to the Oregon Department of Transportation (ODOT) project for improvements on Greenwood Ave / US 20.
  - Consulting costs to support projects in the Growth Management Department
- o Capital outlay (\$4,096,800) for the following Capital Improvement Program (CIP) projects:
  - Wilson Avenue Corridor Improvements (1GWAC)
  - Midtown Crossing Improvement (1TMTC)
  - Neff and Purcell Intersection (1TNPS)
  - Bicycle Greenways (1TBKE)
  - Bicycle Program (1TBKP)
  - Riverfront Improvements (1TRVF)
  - Brosterhous Accessibility Improvements (1ABRI)
  - System Development Charge Update (1XSDC)

2. In accordance with ORS 294.471, the following supplemental budget will provide for appropriation adjustments that were not anticipated when the 2023-2025 Biennial Budget was adopted. These adjustments will not increase total fund expenditures by more than 10%; therefore, a public hearing is not required. Public notice that a supplemental budget will be considered is required, and this notice was published on or before February 2, 2024.

<u>General Fund</u>	<u>Increase</u>	<u>Decrease</u>
Resources:		
Beginning working capital	\$ 1,213,600	
Intergovernmental revenue	\$ 66,000	
Interfund transfers		\$ 150,000
Requirements:		
Public Safety Program	\$ 943,800	
Community & Economic Development Program	\$ 185,800	

- Recognize \$1,213,600 of additional beginning working capital and increase expenditure appropriations in the Public Safety Program in materials and services (\$238,800) and capital outlay (\$639,000) and in the Community & Economic Development Program in materials and services (\$335,800). These adjustments represent the carryforward of appropriations related to the timing of implementation and payment for capital vehicle purchases and technology projects within the Public Safety Program and timing of payment for a contribution to Central Oregon Intergovernmental Council (COIC) within the Community & Economic Development Program consistent with the 2020 Intergovernmental Agreement as amended in December 2022. All of these appropriations were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24.
- Recognize \$66,000 of additional intergovernmental revenue associated with the Coronavirus Economic Relief for Transportation Services grant program and increase expenditure appropriations in the Public Safety Program in materials and services for qualified Community Emergency Response Team equipment purchases.
- Decrease interfund transfer revenue from the American Rescue Plan Act Fund (ARPA) and decrease expenditure appropriations in the Community and Economic Development Program in materials and services by \$150,000. This funding is for consulting services to support the development of a new transportation fee which will be spent in the Streets &

Operations Fund instead of the General Fund. A corresponding adjustment in the Streets Fund will recognize this ARPA funding.

- The net impact of these adjustments on the Community & Economic Development Program is an increase of \$185,800.

<b><u>Streets &amp; Operations Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
<b>Resources:</b>		
Beginning working capital	\$ 1,755,400	
Intergovernmental revenue	\$ 207,500	
Interfund transfers	\$ 150,000	

<b>Requirements:</b>	
Infrastructure Program	\$ 2,112,900

- Recognize \$1,755,400 of additional beginning working capital and \$207,500 of intergovernmental revenue from the Bend Metropolitan Planning Organization (MPO) and increase expenditure appropriations in the Infrastructure Program in capital outlay for street preservation (\$795,700), vehicles and equipment (\$1,137,200), and roundabout art (\$30,000). These adjustments represent the carryforward of revenue and appropriations related to the timing of receipt of funds and payment for project costs and deliveries that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24.
- Recognize \$150,000 of interfund transfer revenue from the American Rescue Plan Act Fund (ARPA) and increase expenditure appropriations in the Infrastructure Program in materials and services for costs associated with the implementation of a new transportation fee. This funding was previously budgeted in the General Fund.

<b><u>2020 General Obligation Bond Construction Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
<b>Resources:</b>		
Beginning working capital	\$ 2,553,600	
Interfund transfers	\$ 325,000	

<b>Requirements:</b>	
Infrastructure Program	\$ 2,878,600

- Recognize \$2,553,600 of additional beginning working capital and increase expenditure appropriations in the Infrastructure Program in capital outlay for the following Capital Improvement Program (CIP) projects. These adjustments represent the carryforward of appropriations related to the timing of payment for project costs that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24.
  - Wilson Avenue Corridor (1GWAC)
  - Purcell Extension (1GPUR)
  - Archie Briggs Improvements (1GABB)
  - Butler Market Road and Boyd Acres Road Improvements (1GBBA)
- Recognize \$325,000 of additional interfund transfer revenue from the Transportation Construction Fund and increase appropriations in the Infrastructure Program in capital outlay for costs related to Century Drive safety improvements included in CIP project, Neighborhood Street Safety Program (1GLRS). The contribution was budgeted in the Transportation Construction Fund, but the project cost will be expensed in the 2020 GO Bond. A corresponding adjustment to the Transportation Construction Fund is reflected above.

<u>Cemetery Fund</u>		<b>Increase</b>	<b>Decrease</b>
Resources:			
Beginning working capital		\$ 10,600	
<b>Requirements:</b>			
Infrastructure Program		\$ 10,600	
<ul style="list-style-type: none"> <li>Recognize \$10,600 of additional beginning working capital and increase expenditure appropriations in the Infrastructure Program in capital outlay for cemetery management software improvements. This is a carryforward of appropriations related to the timing of payment for implementation costs that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24.</li> </ul>			

<u>Water Fund</u>		<b>Increase</b>	<b>Decrease</b>
Resources:			
Beginning working capital		\$ 1,073,400	
<b>Requirements:</b>			
Infrastructure Program		\$ 1,073,400	
<ul style="list-style-type: none"> <li>Recognize \$1,073,400 of additional beginning working capital and increase expenditure appropriations in the Infrastructure Program in capital outlay for capital vehicle purchases and the following Capital Improvement Program projects. These adjustments represent the carryforward of appropriations related to the timing of payment for project costs and capital vehicles that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24. <ul style="list-style-type: none"> <li>Neff and Purcell Intersection (1TNPS)</li> <li>Awbrey Butte Distribution Improvements (1WABD)</li> <li>Firerock Bridge (1WFRRB)</li> <li>Capital Repair and Replacement Program(1WFRR)</li> <li>Outback Facility Improvements (1WOFI)</li> </ul> </li> </ul>			

<u>Water Reclamation Fund</u>		<b>Increase</b>	<b>Decrease</b>
Resources:			
Beginning working capital		\$ 2,078,000	
<b>Requirements:</b>			
Infrastructure Program		\$ 2,078,000	
<ul style="list-style-type: none"> <li>Recognize \$2,078,000 of additional beginning working capital and increase expenditure appropriations in the Infrastructure Program in capital outlay for capital vehicle purchases and the following Capital Improvement Program projects. These adjustments represent the carryforward of appropriations related to the timing of payment for project costs that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24. <ul style="list-style-type: none"> <li>Southeast Area Master Plan (1SEMP)</li> <li>Water Reclamation Facilities Plan Update (1SFPU)</li> <li>Collection System Master Plan Update (1SMP1)</li> <li>Pettigrew and Bayou Sewer Project (1SN04)</li> <li>Pinehaven and Woodhaven Sewer Project (1SN05)</li> <li>Silver Sage Sewer Project (1SN06)</li> <li>Bend Sewer Neighborhood Extension Program (1SNEP)</li> <li>Awbrey Glen and Westside Pump Station Improvement (1SPS1)</li> </ul> </li> </ul>			

- o Pump Station Decommissions Program (1SPSD)
- o Pump Station Program Funding (1SPSX)
- o Neff and Purcell Intersection (1TNPS)
- o Wells Acres Road & Butler Market Road Roundabout (1TBMW)

<b>Parking Services Fund</b>	<b>Increase</b>	<b>Decrease</b>
Resources:		

Beginning working capital	\$ 81,000
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Requirements:		
Infrastructure Program	\$ 81,000	

- Recognize \$81,000 of additional beginning working capital and increase expenditure appropriations in the Infrastructure Program in capital outlay for hardware to implement the Automated Parking Guidance System (APGS) in the downtown area. This is a carryforward of appropriations related to the timing of payment for costs that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24.

<b>Internal Service Fund: City Wide Administration</b>	<b>Increase</b>	<b>Decrease</b>
Resources:		

Beginning working capital	\$ 260,000
Interfund transfers	\$ 247,000

Requirements:		
Administration & Central Services Program	\$ 507,000	

- Recognize \$70,000 of additional interfund transfer revenue from a decrease in the Infrastructure Program in the Water Fund (\$31,500), Water Reclamation Fund (\$31,500), and Stormwater Fund (\$7,000) and increase expenditure appropriations in the Administration & Central Services Program in materials and services for office equipment and renovations at the utility billing facility. Corresponding budget adjustments to increase Interfund Transfers in the Utility funds are reflected below.
- Recognize \$177,000 of additional interfund transfer revenue from the Houseless Fund and increase expenditure appropriations in the Administration & Central Services Program in materials and services for minor repairs of the former "Blue Dog Facility" for use in support of day-time Navigation Center Services and for maintenance at the Franklin Avenue Shelter. A corresponding budget adjustment to increase Interfund Transfers in the Houseless Fund is reflected above.
- Recognize \$260,000 of additional beginning working capital and increase expenditure appropriations in the Administration & Central Services Program in capital outlay. This adjustment represents the carryforward of appropriations related to the timing of facility improvements at the Navigation Center on 2nd Street and at the Police building that were originally anticipated to occur in fiscal year 2022-23 but will occur in fiscal year 2023-24.

3. In accordance with ORS 294.471(1h), a supplemental budget is proposed for appropriation adjustments in the following fund that was not anticipated when the 2023-2025 Biennial Budget was developed. This adjustment will not adjust total fund expenditures by more than 10%; therefore, a public hearing is not required. In accordance with ORS 294.471 public notice that a supplemental budget will be considered is required, and this notice was published on or before Friday, February 2, 2024.

<u>Airport Fund</u>	<b>Increase</b>	<b>Decrease</b>
Resources:		
Beginning working capital	\$ 750,000	
Intergovernmental revenues	\$ 954,000	

Requirements:		
Reserves	\$ 1,704,000	

- Reduce beginning working capital by \$750,000, reduce intergovernmental revenues by \$954,000 and reduce expenditures in Reserves by \$1,704,000 related to the timing of grant revenue receipts. The Bipartisan Infrastructure Law (BIL) grant revenues to fund the Capital Improvement Program (CIP) were originally anticipated to be received in an annual disbursement and reserved for identified projects. The revenue will now be received on a reimbursement basis as capital project expenses are incurred and annual funding awards become available. The project began in fiscal year 2023-24 and will conclude in fiscal year 2024-25. The final funding award will be received in fiscal year 2025-26.

**4. The following proposed budget adjustment are authorized by ORS 294.463(1) to transfer expenditure appropriations between appropriation categories or programs within a fund.**

<u>Transportation Construction Fund</u>	<b>Increase</b>	<b>Decrease</b>
Requirements:		
Infrastructure Program		\$ 325,000
Interfund Transfers	\$ 325,000	

- Decrease expenditure appropriations in the Infrastructure Program in materials and services and increase appropriations in Interfund Transfers by \$325,000 to the 2020 General Obligation Bond Construction Fund. This transfer of appropriations represents expenditures for the Century Drive Safety Improvements project originally anticipated to be funded by the Transportation Construction Fund, but the project cost will be expensed in the 2020 General Obligation Construction Fund.

<u>Airport Fund</u>	<b>Increase</b>	<b>Decrease</b>
Requirements:		
Community & Economic Development Program		\$ 6,400
Debt Service	\$ 6,400	

- Increase Debt Service appropriations and decrease appropriations in the Community & Economic Development Program in personnel services by \$6,400. The Airport debt funded a vehicle purchase in fiscal year 2022-23 and will make payments in the 2023-2025 biennium that exceed original budget projections by \$3,200 per year. Savings are available in personnel services due to vacancies.

<u>Water Fund</u>	<b>Increase</b>	<b>Decrease</b>
Requirements:		
Infrastructure Program		\$ 31,500
Interfund Transfers	\$ 31,500	

- Decrease expenditure appropriations in the Infrastructure Program in materials and services by \$31,500 and increase appropriations in Interfund Transfers to the Internal Service Fund: City Wide Administration in the Facilities Management division. This transfer of appropriations represents the payment of the Water Fund to the Internal Service Fund: City Wide Administration for office equipment and renovations at its utility billing facility.

<u>Water Reclamation Fund</u>	<b>Increase</b>	<b>Decrease</b>
Requirements:		
Infrastructure Program		\$ 31,500
Interfund Transfers	\$ 31,500	

- Decrease expenditure appropriations in the Infrastructure Program in materials and services by \$31,500 and increase appropriations in Interfund Transfers to the Internal Service Fund: City Wide Administration in the Facilities Management division. This transfer of appropriations represents the payment of the Water Reclamation Fund to the Internal Service Fund: City Wide Administration for office equipment and renovations at its utility billing facility.

<u>Stormwater Fund</u>	<b>Increase</b>	<b>Decrease</b>
Requirements:		
Infrastructure Program		\$ 7,000
Interfund Transfers	\$ 7,000	

- Decrease expenditure appropriations in the Infrastructure Program in materials and services by \$7,000 and increase appropriations in Interfund Transfers to the Internal Service Fund: City Wide Administration in the Facilities Management division. This transfer of appropriations represents the payment of the Stormwater Fund to the Internal Service Fund: City Wide Administration for office equipment and renovations at its utility billing facility.

Adopted by a vote of the Bend City Council on February 7, 2024.

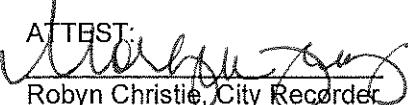
YES: Mayor Melanie Kebler  
 Mayor Pro Tem Megan Perkins  
 Councilor Barb Campbell  
 Councilor Anthony Broadman  
 Councilor Ariel Méndez  
 Councilor Mike Riley  
 Councilor Megan Norris

NO: none

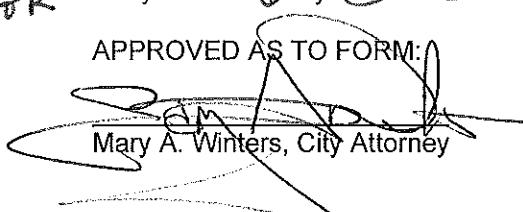


Melanie Kebler, Mayor

ATTEST:

  
 Robyn Christie, City Recorder

APPROVED AS TO FORM:

  
 Mary A. Winters, City Attorney