

RESOLUTION NO. 3407

A RESOLUTION APPROVING A SUPPLEMENTAL BUDGET AND BUDGET APPROPRIATION ADJUSTMENTS FOR THE 2023-2025 BIENNIAL BUDGET PERIOD BEGINNING JULY 1, 2023.

THE CITY COUNCIL OF THE CITY OF BEND RESOLVES AS FOLLOWS:

1. A supplemental budget is proposed to create a new special revenue fund and provide for appropriation adjustments in that fund that were not anticipated when the 2023-2025 Biennial Budget was developed. A public hearing is required because fund expenditures will be adjusted by more than 10%. In accordance with ORS 294.473, public notice that a supplemental budget will be considered is required, and this notice was published on or before Friday, December 13, 2024.

PRO Housing Fund

Resources:

	Increase	Decrease
Intergovernmental grant revenue	\$ 5,000,000	

Requirements:

Community and Economic Development Program	\$ 5,000,000	
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Create a new special revenue fund, the PRO Housing Fund.

Establish Intergovernmental grant revenues of \$5,000,000 consisting of federal grant revenue from the U.S. Department of Housing and Urban Development ("HUD"). Through HUD's Pathways to Removing Obstacles to Housing (PRO Housing) program, communities across the nation are eligible to apply for funding to remove barriers to local housing production, build more homes, and lower the costs of renting and buying a home.

Establish expenditures of \$1,000,000 in the Community and Economic Development Program in personnel services to allow for the planning, planning costs, and program administration of the grant funds and establish expenditures of \$4,000,000 in materials and services pursuant to the PRO Housing action plan(s) and amendments.

2. In accordance with ORS 294.473, the following supplemental budget will provide for appropriation adjustments that were not anticipated when the 2023-2025 Biennial Budget was adopted. These adjustments will increase total fund expenditures by more than 10%; therefore, a public hearing is required. Public notice that a supplemental budget will be considered is required, and this notice was published on or before December 13, 2024.

Helen Lorenz Estate Fund

Resources:

	Increase	Decrease
Miscellaneous revenue	\$ 75,300	

Requirements:

Interfund transfers	\$ 75,300	
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Recognize \$75,300 of miscellaneous revenue and increase Interfund transfers appropriations for eligible expenses in the General Fund (Police Department) and Fire/EMS Fund. This special revenue fund accounts for annual grants to be received from the Oregon Community Foundation (OCF) and the Helen Lorenz Estate. Grant requests to OCF are subject to approval, based on the requirements set forth by the Helen Lorenz Estate. The grants are reserved specifically for the Police and Fire Departments.

3. In accordance with ORS 294.471, the following supplemental budget will provide for appropriation adjustments that were not anticipated when the 2023-2025 Biennial Budget was adopted. These adjustments will not increase total fund expenditures by more than 10%; therefore, a public hearing is not required. Public notice that a supplemental budget will be considered is required, and this notice was published on or before December 13, 2024.

<u>Private Development Engineering Fund</u>		Increase	Decrease
Resources:			
Miscellaneous revenue	\$	10,000	
Requirements:			
Interfund transfers	\$	10,000	
<u>Fire Station Debt Service Fund</u>		Increase	Decrease
Resources:			
Miscellaneous revenue	\$	1,700	
Requirements:			
Interfund transfers	\$	1,700	
<u>PERS Debt Service Fund</u>		Increase	Decrease
Resources:			
Miscellaneous revenue	\$	38,300	
Requirements:			
Interfund transfers	\$	38,300	
<u>Accessibility Construction Fund</u>		Increase	Decrease
Resources:			
Miscellaneous revenue	\$	33,000	
Requirements:			
Interfund transfers	\$	33,000	
<u>LID Construction Fund</u>		Increase	Decrease
Resources:			
Miscellaneous revenue	\$	16,300	
Requirements:			
Interfund transfers	\$	16,300	
<u>Internal Service Fund: City Wide Administration</u>		Increase	Decrease
Resources:			
Miscellaneous revenue	\$	150,000	
Requirements:			
Interfund transfers	\$	150,000	
<u>Other Post-Employment Benefits Fund</u>		Increase	Decrease
Resources:			
Miscellaneous revenue	\$	267,700	
Requirements:			
Interfund transfers	\$	267,700	

The adjustments above recognize additional miscellaneous revenue for investment income and increase appropriations in Interfund transfers to the General Fund Stabilization Fund. The City's Fiscal Policies state that the General Fund Stabilization Fund will be funded annually by 50% of investment earnings from the General Fund and 50% of investment earnings from all other funds except as prohibited by law or by internal policy. Citywide interest income in Fiscal Year 2024 exceeded budgeted amounts by 125%.

Internal Service Fund: City Wide Administration

Requirements:

Administration & Central Services Program
Reserves

Increase

Decrease

\$ 3,514,200

\$ 3,514,200

Decrease Reserves and increase appropriations in the Administration & Central Services Program in Capital Outlay by \$3,514,200 for the purchase of property at 184 NE Franklin Ave which occurred in the biennium. This property was purchased as part of a city-wide strategy to acquire property in connection with the potential redevelopment of the Core Area of the City, including affordable housing, a civic plaza, and other public uses, such as a new City Hall. The City issued debt in May 2024 and a portion of that debt was placed in reserves to fund future property acquisitions.

4. The following proposed budget adjustments are authorized by ORS 294.463(2) to transfer budget from Contingency to appropriation categories or programs within the same fund. Proposed budget transfers of operating Contingency are less than 15% so do not require a supplemental budget.

Streets & Operations Fund

Requirements:

Interfund transfers
Contingency

Increase

Decrease

\$ 121,000

\$ 121,000

Reduce Contingency and increase expenditure appropriations in Interfund transfers by \$121,000 for vehicle maintenance and fuel charges incurred by the Fleet Department. The Fleet Management Program is accounted for as a division of the Internal Service Fund – Departmental Administration and provides maintenance and services for all City-owned vehicles and heavy equipment. Revenue is generated by billing the departments and/or funds served.

5. The following proposed budget adjustment are authorized by ORS 294.463(1) to transfer expenditure appropriations between appropriation categories or programs within a fund.

Building Fund

Requirements:

Community and Economic Development Program
Interfund transfers

Increase

Decrease

\$ 250,000

\$ 250,000

Decrease expenditure appropriations in the Community & Economic Development Program in personnel services and increase appropriations in Interfund transfers by \$250,000 to the Internal Service Fund: Departmental Administration. This adjustment is intended to align with updates to the overhead transfer allocation for the Community and Economic Development Department Administration.

Adopted by a vote of the Bend City Council on December 18, 2024.

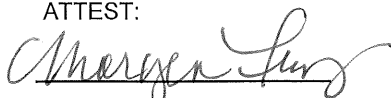
YES: Mayor Melanie Kebler
Mayor Pro Tem Megan Perkins
Councilor Anthony Broadman
Councilor Barb Campbell
Councilor Ariel Mendez
Councilor Megan Norris
Councilor Mike Riley

NO: None




Melanie Kebler, Mayor

ATTEST:



Morgen Fry, City Recorder

Approved as to form:



Mary Winters, City Attorney