

**RESOLUTION NO. 3429**

**A RESOLUTION OF THE CITY COUNCIL ESTABLISHING  
A CLIMATE ACTION PARTNER GRANT PROGRAM TO SUPPORT COMMUNITY  
CLIMATE ACTION PLAN IMPLEMENTATION**

**Findings**

A. The Bend City Council has expressed a commitment to doing its part to seek to mitigate the impact of climate change due to human caused greenhouse gas emissions, driven by a desire to be good stewards of the natural environment and support a healthy environment for generations to come.

B. On September 7, 2016, the Bend City Council adopted Resolution 3044, establishing climate action goals and directing staff to develop a Community Climate Action Plan to describe how the City can meet its goals. The climate action goals include reducing fossil fuel consumption by 40% by 2030 and by 70% by 2050. The baseline year was set to be 2016.

C. Resolution 3044 included direction that the City would create climate action plans to guide activities to achieve the climate action goals, and that the City would establish partnerships with other local governments, educational institutions, businesses, charitable and nonprofit organizations to help implement and achieve the goals of the Resolution.

D. On December 4, 2019, the Bend City Council adopted Resolution 3180, adopting the Bend Community Climate Action Plan (CCAP). Resolution 3180 also directed that the City to form a new permanent citizen advisory board with the responsibility of supporting CCAP implementation by providing recommendations for specific activities and partnerships to implement the CCAP's strategies and actions, monitoring progress of implementation, assisting in the Plan updates, and advising the City Council on environmental issues. Resolution 3180 also directed City staff to update the CCAP every 3-5 years, in conjunction with the citizen advisory board to determine if progress is being made towards climate action goals and to provide recommendations for new strategies or adjusting existing strategies.

E. On September 3, 2020, The Bend City Council adopted an Ordinance 2375, amending the Bend Code to establish the Environment and Climate Committee (ECC). The ECC is the Committee responsible for advising on CCAP implementation, monitoring progress, and participating in Plan updates as directed in Resolution 3180.

F. On April 16, 2025, the Bend City Council adopted by Resolution 3421 the 2025 Community Climate Action Plan Update (CCAP Update), as recommended by the ECC. The 2025 CCAP Update includes a revised set of 23 strategies and 72 actions in four sectors: energy supply, energy in buildings, transportation, and materials and waste. They include a variety of policies, programs, investments, and other initiatives that the City can take to reduce community greenhouse gas emissions.

G. In connection with the CCAP Update, Council directed staff to develop a Climate

Action Partner Grant Program for Council to review and consider adopting before the end of the 2025 fiscal year. The purpose of the Climate Action Partner Grant Program is to provide funding to community organizations that are able and willing to help reduce greenhouse gas emissions in Bend by implementing some of the CCAP actions.

H. Grants disbursed through the Climate Action Partner Grant Program will be awarded to non-profits, other government agencies, and higher education institutions that are able and willing to deliver programs that meet CCAP objectives that the City does not have the capacity, resources, or expertise to perform on its own. Grant awards will be given for projects that directly support specific CCAP strategies and actions. Applicants will be evaluated on project impact, organizational capacity, feasibility, alignment with CCAP goals, and equity and accessibility. Recipients will be asked to report on their expenditures and impact of the project.

I. The City Council recognizes that the City cannot implement the entire CCAP alone and that the original vision of the CCAP was to work with partners in the community, such as nonprofits, other government agencies, higher education institutions, and other partners to fulfill CCAP commitments and deliver CCAP programs. The Climate Action Partner Grant Program will help facilitate community partner-led implementation of the CCAP while continuing to provide City leadership.

Now, therefore, based on these findings,

THE CITY COUNCIL OF THE CITY OF BEND RESOLVES AS FOLLOWS:

1. A grant program is established for the purpose of providing community grants to support the implementation of the Community Climate Action Plan, by assisting nonprofits, public agencies, higher education institutions, and other community organizations in delivering projects and programs that reduce greenhouse gas emissions in Bend and deliver strategies and actions in the Bend Community Climate Action Plan, consistent with the Program Overview attached as Appendix A ("Program")
2. The City Manager is authorized to make allocations and enter into grant agreements in an amount up to \$250,000 per grantee.
3. The City Manager is authorized to make changes or amendments to the Program as needed to implement and administer the program consistent with the intent of this Resolution.
4. The Program will be funded through future biennial budget allocations and implementation of the Program is subject to funds being available and approved for the Program by the City Council each budget cycle.

Adopted by the Bend City Council on June 4, 2025.

YES: Kebler, Franzosa, Méndez, Norris, Perkins, Platt, Riley  
NO:



Melanie Kebler, Mayor

Attest:



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Ashley Bontje, City Recorder's Office

Approved as to form:



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Ian Leitheiser, City Attorney

## APPENDIX A. CLIMATE ACTION PARTNER GRANT PROGRAM: PROGRAM OVERVIEW

### BACKGROUND

This document describes the Climate Action Partner Grant Program (“the Program”), including purpose, eligibility, grant requirements, application process, and evaluation criteria. The Program funds will provide financial assistance to organizations in Bend helping to implement and support the City’s Community Climate Action Plan (CCAP) implementation. The Program and eligible projects help to achieve the climate action goals and commitments outlined in Resolution 3044 (“A resolution concerning climate action goals and a process and timeline for a budget process and adopting and implementing climate action plan(s) and related staffing”) by creating a mechanism through which to facilitate the execution of greenhouse gas reducing and climate resilience enhancing programs led by community partners.

### Bend Community Climate Action Plan (CCAP)

The CCAP was adopted in 2019 and updated in 2025. The CCAP includes strategies and actions that can be taken across the community to collectively reduce Bend’s community greenhouse gas emissions to achieve the City’s community climate action goals of 40% greenhouse gas emission reduction by 2030 and 70% by 2050 (compared to a 2016 baseline). The CCAP was intended to have broad community participation, as the City recognizes it cannot achieve community-wide emission reduction goals on its own. As such, the CCAP includes specific actions that identify community organizations or other local government partners as potential lead implementation partners. The Community Partner Grant Program is a mechanism through which the City can facilitate and provide support to other organizations to help lead actions in the CCAP. The Program also provides a mechanism to formalize partnerships between the City and community partners that help achieve its climate action goals.

### PURPOSE

The Program provides financial assistance to local nonprofit organizations, government agency, and higher education institutions for projects that align with CCAP goals. Eligible projects may include startup and operational costs for programs and initiatives that reduce emissions and build climate resilience, as outlined in the 2025 CCAP Update.

Examples of eligible projects:

- **Outreach and Education**

Projects that raise awareness of the four CCAP sectors—energy supply, energy in buildings, transportation, and waste & materials. Eligible formats include events, workshops, campaigns, and print and digital media. Priority will be given to programs that are accessible to the entire community.

- **Workforce Development**

Programs that equip individuals with skills in green trades such as clean energy, sustainable transportation, and waste reduction. Workforce development strategies help ensure that the Bend community has the skilled workers that it needs to make the transition to a low carbon future. Eligible activities include workshops, classes, technical trainings, development of manuals or curricula or similar activities.

- **General Programs or Technical Assistance Programs**

Initiatives that provide direct support to individuals, businesses, or organizations to reduce emissions or enhance climate resilience. This category is intended to be flexible to support the wide range of programs and services that organizations offer to help community members reduce their impacts from energy use, transportation, and/or waste. Examples include home energy audits, material reuse events, or tool lending libraries.

- **Program Scoping and Planning**

Early-stage project development activities such as feasibility studies, planning, and detailed design. These requests are typically for smaller funding amounts.

Eligible costs include *but are not limited to* the following expenditures related to developing and delivering projects, programs, or other initiatives:

- Staffing and technical experts
- Program materials and translation
- Supplies and capital costs
- Event-related expenses (e.g. room rental, food)
- Participant stipends

Additional costs may be eligible and will be considered by the City.

Funded projects must directly support a specific action in the CCAP that has “community partner” identified as an implementation partner. Eligible program areas include the following CCAP actions:

Energy Supply

- (ES3A) Increase community education about renewable energy and available incentives
- (ES3B) Develop and deliver educational programs targeted at builders, developers and contractors focused on renewable energy, energy storage, and available incentives
- (ES3C) Support and expand local workforce development programs in renewable energy trades
- (ES3D) Develop programs that encourage residents and businesses to pursue renewable energy and energy storage projects

- (ES4B) Support the development of local community solar projects that residents can subscribe to for access to offsite renewable energy

#### Energy in Buildings

- (EB2A) Increase community education on energy efficiency topics and available incentives
- (EB2B) Develop and deliver targeted outreach and education to builders, developers, and contractors on high performance building topics and incentives
- (EB2C) Support and expand local workforce development programs in energy trades (i.e. renewable energy, electricity generation and distribution, energy efficiency, HVAC systems, etc.)
- (EB2D) Develop programs that encourage residents and businesses to pursue energy efficiency, electrification, and other emissions reductions upgrades
- (EB2F) Promote energy efficiency and load management through smart controls and demand response participation
- (EB3B) Support and expand low cost energy audit programs

#### Transportation

- (T1A) Expand access to community-wide public EV charging
- (T1B) Expand access to multifamily EV charging
- (T1C) Expand workplace EV charging
- (T1D) Conduct outreach and education to promote EV adoption
- (T4A) Encourage carpooling to City and community events
- (T4B) Partner with large employers to promote carpooling and vanpooling for daily commutes

#### Materials & Waste

- (MW1B) Improve multifamily recycling by expanding and improving outreach and education at multifamily buildings
- (MW1C) Create a recycling and waste reduction program aimed at tourists, including hotels and resort communities
- (MW1D) Work with Deschutes County and waste haulers to reduce recycling contamination through targeted outreach and education
- (MW1E) Develop new programs to recover materials that make up the largest portion of the waste stream
- (MW3A) Increase participation in and access to food waste collection services, particularly in multifamily and commercial sectors
- (MW3B) Develop and deliver educational programs that teach and encourage residents to compost their food waste
- (MW4A) Expand and develop new programs that increase the recovery of construction and demolition (C&D) materials
- (MW4B) Encourage reuse of construction and demolition (C&D) materials
- (MW5A) Conduct outreach campaigns to promote waste prevention and reducing consumption by connecting residents and businesses to local resources, like repair cafes

- (MW5B) Implement industry-specific training programs to prevent waste, targeting sectors like building construction and food and restaurants
- (MW5C) Promote and support the use of reusable serviceware in food services
- (MW5D) Promote reuse by supporting gearswap events, community garage sales, and neighborhood repair cafes
- (MW5F) Research models of and support the development of centralized materials exchange forums
- (MW6A) Conduct outreach campaigns that promote food waste prevention
- (MW7B) Conduct outreach campaigns that promote low-carbon food choices

## ELIGIBILITY CRITERIA

Applications must meet the following criteria to be considered eligible for funding:

- The applicant must be a nonprofit organization, government agency, or higher education institution. Activities may be subcontracted to third-party entities, including private companies, but this must be clearly stated in the application.
- The proposed program, project, or service must take place within the City of Bend and/or serve Bend residents.
- The project must align with one or more specific actions or strategies outlined in the Community Climate Action Plan (CCAP).

## APPLICATION PROCESS

The Program is designed to keep the application process straightforward and flexible, while ensuring sufficient information is collected to verify eligibility and support informed funding decisions.

Grants will be awarded once per calendar year. Based on the number of applications received and funding availability, the Environment and Climate Committee (“ECC”), in coordination with City staff, will recommend funding allocations. Final funding decisions will be made by the City Manager.

The application process shall be as follows:

1. **Application** – Eligible organizations submit a completed application and required documents via email.
2. **Screening** – City Staff screen applications for eligibility based on program parameters. Staff may, at Staff’s discretion, provide funding recommendations to the ECC based on the evaluation criteria described below.
3. **Review** – The ECC reviews eligible applications and may invite applicants to present their proposals at a public meeting to gather additional information. The ECC will then recommend funding awards to the City Manager. Applications will be considered and awarded on a nondiscriminatory basis in accordance with state, federal, and local law, as well as factors described below.
4. **Award** – The City Manager considers ECC recommendations when making final funding decisions but retains full discretion over award outcomes.

5. **Contractual Agreement, Funding, & Reporting** – Grantees have two years from the grant agreement date to complete their projects. Extensions may be granted at the City Manager’s discretion.

## APPLICATION REQUIREMENTS

All applicants must complete and submit one copy of the grant application form, and all required supporting documentation. A copy of the application will be available on the City’s website.

All grant applications must clearly and concisely describe the project to be funded, identify how the funds will be used to implement CCAP actions and reduce greenhouse gas emissions and/or enhance climate resilience in Bend, how the project meets the eligibility criteria and intention of this program, and an amount of funds requested and proposed budget for the project.

All documents received by the City may be subject to public disclosure. Application information will be shared with the City’s Environment and Climate Committee and posted publicly on the committee webpage on the City’s website. Information deemed by the application as exempt under Oregon’s public records law must be clearly marked by the applicant as “Proprietary.” Marked pages must be placed in a group separate from the remainder of the proposal. The City will make an independent determination regarding exemptions applicable to information that has been properly marked and segregated. The City will attempt to maintain the confidentiality of materials clearly marked “Proprietary” to the extent allowable under Oregon public records law.

## EVAUATION CRITERIA

Eligible applications may be evaluated and scored by staff based on the criteria outlined below. These scores and funding recommendations may be presented to the Environment and Climate Committee (ECC) as an objective starting point for discussion. The ECC will then deliberate on which projects to fund and at what levels, before making final recommendations to the City Manager.

Category	Description	Points
<b>Project Impact</b>	Assess the project's ability to <b>reduce greenhouse gas (GHG) emissions</b> and the extent to which the project <b>engages and benefits the local community</b> . Impact will also take into account the <b>cost effectiveness</b> of the proposal and alignment with other City and community priorities.	42
<b>Organizational Capacity</b>	Consider the organization's <b>relevant experience</b> in executing	12

	similar projects and review the organization's track record of <b>past project successes</b> .	
<b>Feasibility</b>	Assess the projects <b>budget</b> and <b>implementation plan</b> (project steps and timeline) to ensure it's realistic and sustainable.	12
<b>Alignment with CCAP goals</b>	Determine how well the project <b>supports and aligns with CCAP goals</b> .	12
<b>Equity &amp; Accessibility</b>	Ensure the project includes strategies to <b>involve and benefit marginalized communities</b> .	22

### **CONFLICTS OF INTEREST**

ECC members must recuse themselves from deliberation or decisions involving funding for organizations or projects that they or their family members are affiliated with (i.e., through employment or have financial interest in).