

## RESOLUTION NO. 3431

### A RESOLUTION OF THE CITY COUNCIL ESTABLISHING AND ADOPTING PARKING MANAGEMENT PLANS FOR THE DOWNTOWN, MCKAY, AND OLD BEND PARKING DISTRICTS

#### Findings

A. On December 18, 2024, the Bend City Council adopted Ordinance No. NS-2518 amending Bend Municipal Code ("BMC") Chapters 6.05 (General Provisions), 6.10 (Administration), 6.20 (Parking Regulations), 6.25 (Parking Citation and Owner Responsibility), and 6.30 (Enforcement), together the "Parking Code."

B. All portions of the Ordinance except Section 6.20.020 (Parking Districts) will go into effect on December 31, 2025. The Parking District section of the Parking Code will go into effect on July 1, 2025.

C. Section 6.20.020 (Parking Districts) establishes a process for the creation of Parking Districts and adoption of Council-approved Parking Management Plans setting forth the location of the district and the authorized parking tools and strategies to manage vehicle parking within such districts.

D. In connection with the adoption of Ordinance NS-2518, Council directed the three existing codified parking districts – Downtown, McKay, and Old Bend – be established and parking management plans be adopted without material change by future Resolution.

E. The City Council now wishes to establish the Downtown, McKay, and Old Bend Parking Districts.

F. The City Council also wishes to adopt the Downtown, McKay, and Old Bend Parking Management Plans and finds that such parking management plans do not contain any material changes to the existing codified parking districts.

Now, therefore, based on these findings,

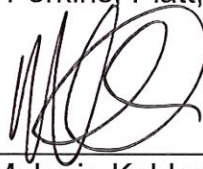
THE CITY COUNCIL OF THE CITY OF BEND RESOLVES AS FOLLOWS:

1. The Downtown Parking District is established. The Downtown Parking Management Plan is adopted in substantially form as the attached Exhibit A.
2. The McKay Parking District is established. The McKay Parking Management Plan is adopted in substantially form as the attached Exhibit B.
3. The Old Bend Parking District is established. The Old Bend Parking Management Plan is adopted in substantially form as the attached Exhibit C.

Adopted by the Bend City Council on June 18, 2025.

YES: Kebler, Franzosa, Méndez, Norris, Perkins, Platt, Riley

NO:

A handwritten signature in dark ink, appearing to be 'MK' or similar initials, written over a horizontal line.

Melanie Kebler, Mayor

Attest:

A handwritten signature in dark ink, appearing to be 'Ashley Bontje', written over a horizontal line.

Ashley Bontje, City Recorder's Office

Approved as to form:

A handwritten signature in dark ink, appearing to be 'Ian Leitheiser', written over a horizontal line.

Ian Leitheiser, City Attorney



## CITY OF BEND

# **PARKING MANAGEMENT PLAN: DOWNTOWN PARKING DISTRICT**

### **PURPOSE**

This Parking Management Plan for the Downtown Parking District establishes the location, parking tools and strategies, and other specific rules or regulations governing parking of vehicles in the Downtown Parking District.

The Downtown District is intended to manage parking capacity in downtown Bend through the use of time-limited parking restrictions and parking permits for people parking for residential and business uses. Time-restricted and permitted parking enables the City to manage parking demand for residential users, employees of businesses in the Downtown District, and consumers, customers, and guests to the downtown area.

The Downtown Parking District a part of the implementation recommended under the Downtown Parking Strategic Management Plan (DPSMP). The DPSMP was the result of a formal process, the guiding principles, collected data, implementation strategies, and the extensive work, input, and process guided by City Council and a Downtown Stakeholder Advisory Committee, to assess and optimize Bend's public parking resources.

This Parking Management Plan is adopted pursuant to Bend Municipal Code Section 6.20.020, which authorizes Parking Management Plans to be adopted for Council-approved Parking Districts.

The Parking Management Plan for the Downtown Parking District is adopted by resolution and does not materially change the pre-existing codified Downtown Parking District.

### **PARKING MANAGEMENT PLAN**

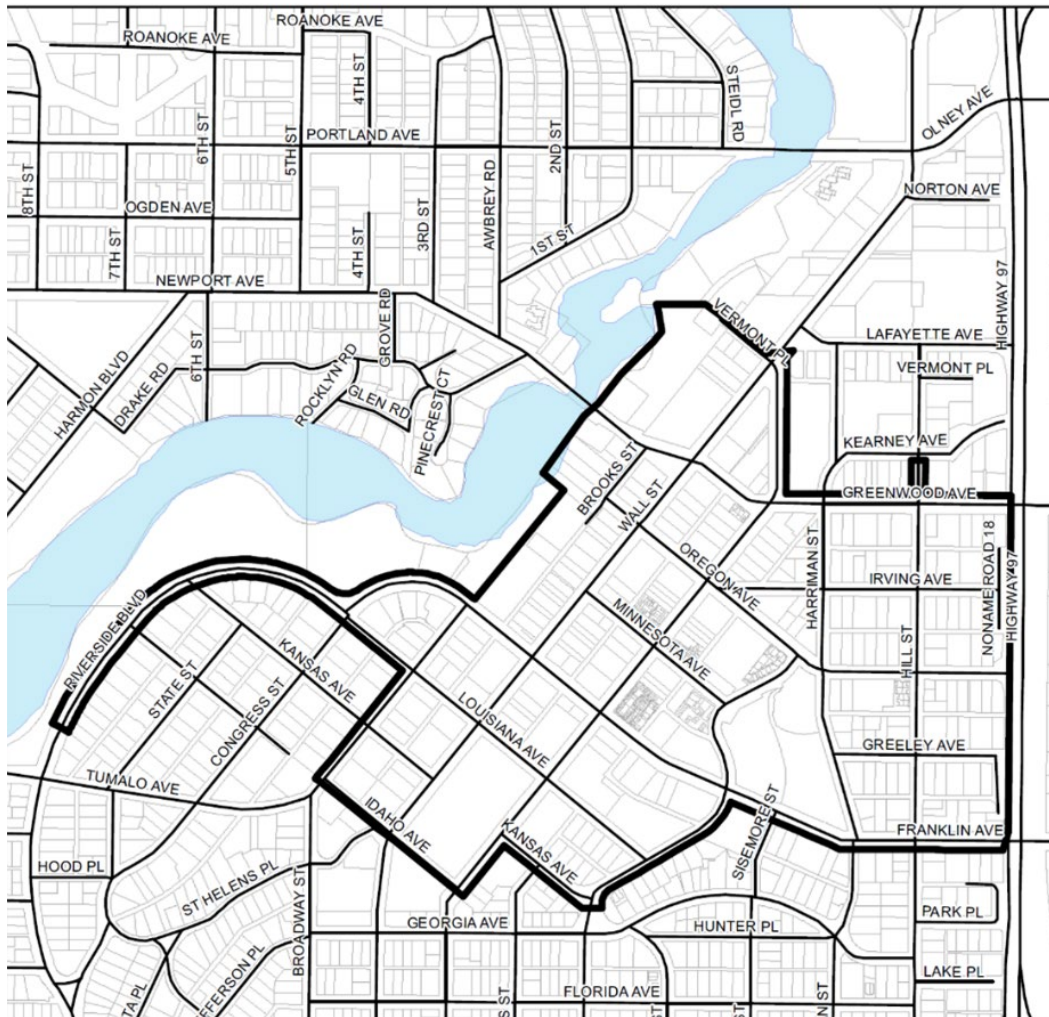
**Parking District Name:** Downtown Parking District

**Type of District:** Commercial District

**Boundaries:** The Downtown District encompasses all public streets, alleys, parking lots and sidewalks within the following boundary description and as shown on the map following the boundary description:

Beginning at the north side of Newport Avenue and the east bank of the Deschutes River, thence southwest along the east bank of the Deschutes River to the north boundary of Drake Park, then south easterly along the north boundary of Drake Park to its northeast corner, then southwesterly along the east boundary of Drake park to the north side of Riverside Boulevard, thence along the boundary of Drake Park and Riverside Boulevard to a point directly opposite the north corner of the property at 532 NW Riverside Boulevard, thence across Riverside Boulevard to the north corner of 532 NW Riverside Boulevard, thence along the southeast side of Riverside Boulevard to the southwest side of Congress St/ Louisiana Avenue, thence south along the west side of Congress Street/ Louisiana Avenue to the south side of Louisiana Avenue, thence east along the south side of Louisiana Avenue to the west side of Broadway Street, thence south on the west side of Broadway Street to the south side of Idaho Avenue, thence east along the south side of Idaho Avenue to the east side of Bond Street, thence north on the east side of Bond Street to the south side of Kansas Avenue, thence southeasterly along the south side of Kansas Avenue to the southeast corner of the intersection of Kansas Avenue and Lava Road, thence northeast on the southeast side of Lava Street to the south side of Franklin Avenue, thence east along the south side of Franklin Avenue to the west side of the Bend Parkway, thence north on the west side of the Bend Parkway to the south side of Greenwood Avenue, thence west on the south side of Greenwood Avenue to the east side of Harriman Street, thence north (across Greenwood Avenue) to the north side of Greenwood Avenue, thence west along the north side of Greenwood Avenue to the east side of Hill Street, thence north along the east side of Hill Street to the south side of Kearney Avenue, then west across Hill Street to the west side of Hill Street, thence south along the west side of Hill Street to the north side of Greenwood Avenue, then west along to the north side of Greenwood Avenue to the east side of Bond Street, thence north along the east side of Bond Street to north side of the Bond/Wall/Vermont intersection, thence along the north side of that intersection and the north side of Vermont Place to the west end of Vermont Place, thence due west to the Deschutes River, thence south along the Deschutes River to the Point of Beginning.

## DISTRICT MAP



## ON-STREET PARKING STRATEGIES:

### Compliance with Other Laws

A parking permit issued pursuant to the Bend Municipal Code and this Policy does not excuse compliance with any other provisions of state law or City Code relating to parking including but not limited to parking meter payment, "no parking" signs, over-length vehicles, and/or restricted parking for persons with disabilities.

### Notification to the Public

- The City will provide notice of this Policy and regulations to the general public by:
- Publicizing new rules and regulation by notification to the media;
- Posting the policy on the City of Bend website;
- Providing the policy to the Downtown Bend Business Association (DBBA); and
- Installing proper signage in the right-of-way and parking lots informing parkers about time-limits and other restrictions, as appropriate.



# PARKING REGULATIONS

Within the Downtown Parking District, parking is allowed for all motor vehicles as follows:

## ZONE A ON-STREET PARKING

- Zone A consists of all on-street parking spaces within the Downtown Parking District.
- No owner or operator of any vehicle shall allow or cause a vehicle to be continuously parked longer than the posted time limit on any day between the hours of 8:00 A.M. and 8:00 P.M., except Sundays and holidays, unless the vehicle is parked in a Permit Area and the owner or operator has secured a parking permit for the vehicle as described below.
- The Downtown Parking District has two (2) hour, three (3) hour, four (4) hour and 15 min time limits.
- Within the Downtown Parking District, the City Manager delegates the decision to apply and install signage for specific time limit to the Transportation & Mobility Department.
- In accordance with Bend Municipal Code 6.25.020, movement of a vehicle to another time-limited parking space within a 750-foot radius shall not extend the time limits for parking. Vehicle owner/operators may move to a paid- parking space in Zone B to park a vehicle for longer than the posted time limit.
- A parking permit is required to park in Permit Areas (described below) of Zone A in excess of posted time limits.
- Parking permits do not extend posted time limits outside of a Permit Area.
- No owner or operator of any vehicle shall allow or cause a vehicle or any attachments to that vehicle to extend beyond the painted lines of an angled or perpendicular parking stall. Over-length or oversize vehicles may use parallel parking spaces. See Policy ADM 2019-16.

## ZONE B OFF-STREET PARKING

Zone B consists of off-street parking on surface lots within the Downtown Parking District, including:

- The Greenwood/Wall Lot
- The Newport Lot, located off NW Newport Ave
- The South & North Mirror Pond Lots, located off Brooks Alley
- The Troy Field Lots, located between NW Louisiana and Kansas Avenues
- The Centennial Parking Garage, located off NW Lava Rd.

Monthly parking permits are available for all off-street parking lots, as described below under *"Monthly Parking Permits."*

## ZONE B HOURLY PAID PARKING

**Greenwood/Wall Parking Lot:** No owner or operator of any vehicle shall allow or cause a vehicle to be parked in the Greenwood/Wall Lot without paying for parking for up to four (4) hours, according to the signs posted, between the hours of 8:00 A.M. and 8:00 P.M., except Sundays and holidays. Vehicles parked longer than the time paid for are subject to citation and fines.

**South & North Mirror Pond Parking Lots:** No owner or operator of any vehicle shall allow or cause a vehicle to be parked in the South & North Mirror Pond Parking Lots without paying for parking for up to six (6) hours, according to the signs posted, between the hours of 8:00 A.M. and 8:00 P.M., except Sundays and holidays. Vehicles parked longer than the time paid for are subject to citation and fines.

**Centennial Parking Garage:** No owner or operator of any vehicle shall allow or cause a vehicle to be parked in the Centennial Parking Garage at any time without paying for parking. Vehicles parked longer than the time paid for are subject to citation and fines.

**Troy Field Parking Lot:** No owner or operator of any vehicle shall allow or cause a vehicle to be parked in the Troy Field Parking Lot without paying for parking, between the hours of 8:00 A.M. and 8:00 P.M., except Sundays and holidays. Vehicles parked longer than the time paid for are subject to citation and fines.

**Newport Ave Parking Lot:** No owner or operator of any vehicle shall allow or cause a vehicle to be parked in the Newport Ave Lot without paying for parking, between the hours of 8:00 A.M. and 8:00 P.M., except Sundays and holidays. Vehicles parked longer than the time paid for are subject to citation and fines.

Parking shall be charged on an hourly rate, up to the maximum daily rate, as set forth in the City's Fee Resolution.

## **PARKING PERMITS**

One permit shall be available for each vehicle owned by a resident or registered at the residential address or owned and/or used by each owner or employee of any business within a parking district (maximum of one vehicle per employee), as well as for short-term rental guests and contractors/service providers for residences and businesses within the parking district. Applications and application procedures shall be provided by the City Manager or designee. Fees for such permits and renewals will be established by the City Council in the City's fee resolution. No permit shall be issued unless the applicable fee has been paid.

1. Parking permits in the Downtown District shall be available on a monthly basis.
2. Parking permits in other districts will be available on an annual basis. All annual parking permits are valid for the parking district for which the permit is issued and expire on December 31 of the calendar year in which issued. Permits are not prorated and are not transferable. A permit may be renewed by filing an application pursuant to this section and paying the applicable fee. A renewal permit application shall be reviewed and approved in accordance with this section; provided, that a person who has had a permit revoked shall not be reissued a permit for a period of two years from the date of revocation.
  - a. The renewal period for parking permits shall begin on November 1 and end on January 31 of the following year. If a permit is not renewed by January 31, the holder of the permit may apply for a new permit for the calendar year and shall pay the required application fee.

3. No parking permits shall be issued to a person who is neither a resident nor associated with a business within the parking district for which an application is made.
4. A holder of a parking permit who is no longer a resident of or associated with a business in the parking district for which a permit was issued no longer qualifies for a parking permit. The holder shall surrender the permit to the parking official. Use of a permit when the holder is no longer a resident of or associated with a business in the parking district is a parking offense subject to citation.
5. Issuance of a parking permit does not guarantee or reserve a parking space within a parking district. A parking permit does not authorize the standing or parking of any motor vehicle in any place or during any time when the stopping, standing, or parking of motor vehicles is prohibited or set aside for specified motor vehicle types. The issuance of a permit shall not excuse the holder from compliance with any traffic regulation.
6. Whenever the holder of a parking permit is not in compliance with one or more of the applicable provisions of the policy controlling the issuance or renewal of permits, the City may direct the permit holder to surrender the permit or present evidence that the permit has been removed from the motor vehicle.
7. Until its expiration, surrender or revocation, a parking permit shall remain valid for the length of time the holder continues to reside or own and/or operate a business within the parking district.
8. A parking permit shall be valid only in the parking district for which it was issued.
9. In addition to the penalties provided for violation of this section, the City Manager or designee shall revoke the parking permit of any individual found to have committed three or more violations of this section within any preceding 12-month period. The City Manager or designee shall provide written notification to such person by certified mail, return receipt requested, revoking the permit and ordering the surrender of such permit to the City. Failure to surrender a revoked permit when ordered to do so constitutes a separate violation of this section, and a signed return receipt shall be prima facie evidence of the delivery of the notice to surrender the permit.

### **Monthly Parking Permits**

Monthly parking permits are available for the following Permit Areas:

**Centennial Garage, The Greenwood/Wall Lot, The South & North Mirror Pond Lots**, located off Brooks Alley

### **Premium Permit Area**, defined as:

NW Franklin Ave between NW Wall St and NW Lava St, NW Louisiana Ave between NW Broadway and NW Lava Rd, NW Wall St between NW Franklin and NW Louisiana Ave, NW Bond St between NW Franklin and NW Louisiana Ave

### **Basic Permit Areas**, defined as:

NW Hill St between NW Greenwood and NW Franklin Ave, NW Irving Ave between NW Harriman and the Parkway, NW Hawthorne between NW Harriman and the Parkway, NW Greeley Ave between NW Harriman and the Parkway, NW Franklin Ave between NW Lava and the Parkway, NW Harriman St between NW Irving and NW Franklin



## **“Hospital Hill”**

Twenty-seven spaces as posted on private property between NW Lava Rd and NW Harriman St, and between NW Franklin Ave and NW Lave Rd

### **Value Permit Areas, defined as:**

Troy Field Lot, Newport Ave Lot, NW Wall St between NW Louisiana Ave and NW Idaho Ave, NW Bond St between NW Louisiana Ave and NW Idaho Ave, NW Kansas Ave between NW Bond St and NW Lava Rd, NW Lava Rd between NW Kansas Ave and NW Franklin Ave, NW Wall St between NW Greenwood and NW Bond St., NW Greenwood Ave between NW Bond St and the Parkway

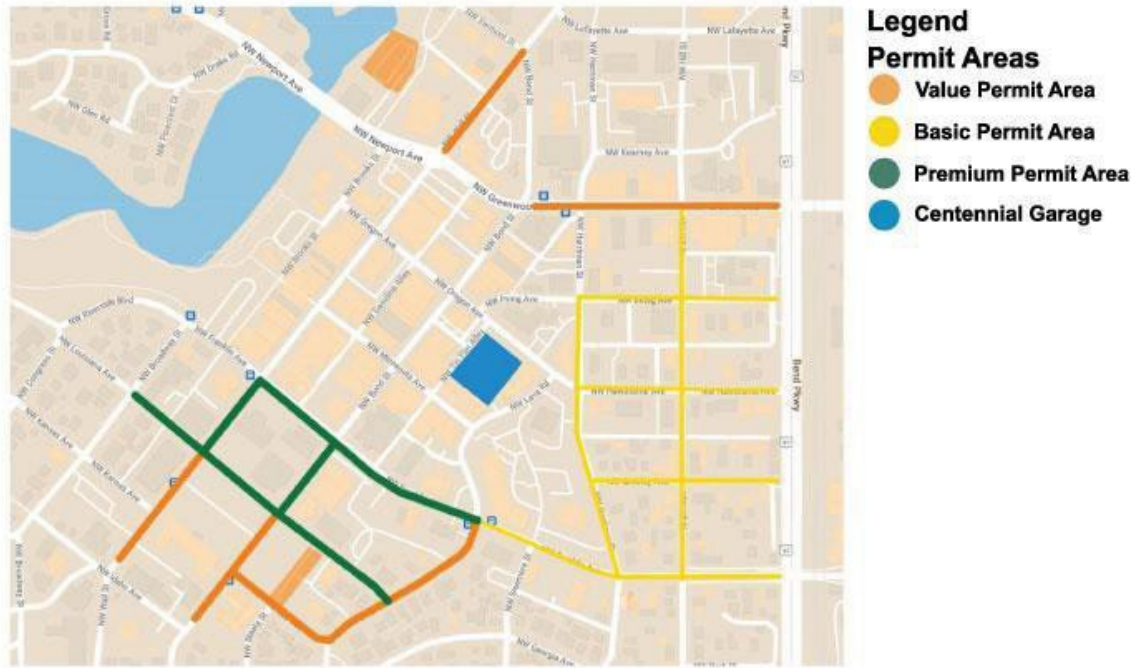
*Permits are available for the Permit Areas described in “Monthly Parking Permits” above as follows:*

- **Monthly Parking Permits** in all permit areas: with compliance with this policy, an owner/operator of a vehicle with a valid monthly parking permit may park in the specified permit area all days of the week, 24- hours per day
- **Monthly Parking for residents** of the Downtown Parking District is available in all permit areas at a reduced rate as specified in the City of Bend Fee Resolution: with compliance with this Policy, an owner/operator of a vehicle with a valid monthly parking permit may park in the specified permit area all days of the week, 24-hours per day
- **A monthly car-pool permit** is available for specified car-pool parking spaces: with compliance with this Policy, a group of owners/operators of up to four (4) vehicles with a valid car-pool permit may park one (1) of the vehicles listed on the car-pool permit in designated car-pool parking spaces during the enforcement hours as posted.
- **Contractor Permits:** and compliance with this policy, an owner/operator of a vehicle with a valid contractor permit may park in the specified location all days of the week, 24-hours per day. Contractor permits are available in daily, weekly, monthly, or annual increments.

### **Visitor permits** for residential parking permit holders are available as follows:

- **1-Day Visitor Permit:** a one-day visitor permit is available for the fee set forth in the City of Bend Fee Resolution and is valid for any 24- hour period from the issue date and time and is valid within the permit zone it is issued for.
- A parker can use 1 day visitor passes for a maximum of three (3) consecutive days.
- **14-day Visitor Permit:** a 14-day visitor permit is available for the fee set forth in the City of Bend Fee Resolution and is valid for any 14- day period from the issue date and time and is valid within the permit zone it is issued for.

## PARKING AREAS AND ZONES MAP



## PARKING DISTRICT PERMIT APPLICATION; ISSUANCE.

### Monthly Parking Permits application process:

- Application must be made in a form promulgated by the City's Parking Services Division Manager for that purpose, which shall include the following:
- The applicant's name, telephone number, and address.
- Vehicle information including license plate, make, model, and color.
- Two (2) vehicles can be added to each monthly parking permit including reduced rate permits.
- Payment of the fee set in the City's Fee Resolution

### Reduced Parking Permits.

Reduced parking permit rates are available for the following groups:

#### In-District Employers

Income Qualified Employees of downtown businesses

#### Reduced Rates for Employer Accounts

Group discounts are available for businesses in Parking Districts that purchase ten or more permits on a monthly basis for employees, to encourage owners and employees to utilize monthly parking permits. The cost of each permit is 75% the rate established in the Fee Resolution adopted by City Council.

An employer account in the City of Bend's online parking system is required to purchase group-rate parking permits for employees. Employers that purchase and provide parking permits to their employees have access to employer permit accounts to administer all their parking permits. It is the responsibility of the account holder to maintain and update permits and related vehicle information.

#### *Income- Qualified Reduced Price Parking Permit*

Reduced cost monthly permits are available to people who park within the Downtown Parking District and whose household income is 50% of area median income (AMI) or less ("Very Low Income"), based on the then-current AMI for the Bend-Redmond Metropolitan Statistical Area, as established by the federal Department of Housing and Urban Development. The cost of each permit for a qualified applicant is 50% the rate established in the Fee Resolution adopted by City Council.

#### *Downtown Bend Resident Reduced Price Parking Permit*

Monthly parking permit for residents of downtown Bend are available in all permit areas at a reduced rate as set forth in the City of Bend Fee Resolution.

In addition to the parking permit application process outlined in above under "*Monthly Parking Permits application process*," proof that the applicant resides in the Downtown Parking District is required in the form of:

A valid Oregon driver's license showing the applicant's current residential address within the Downtown Parking District; or

Proof of residency showing the applicant's address within the Downtown Parking District (e.g., lease, utility bill, etc.).

#### **Display of Permit.**

All parking permits within the Downtown Parking District are issued as virtual permits, except residential permits. No physical permit or decal is needed to display the permit.

#### **Enforcement.**

Enforcement shall be as provided in the Bend Municipal Code and policies promulgated by the City Manager.

Until December 31, 2025, enforcement shall be through the procedures outlined in BC Chapters 6.25 and 6.30.

On and after January 1, 2026, enforcement shall be through the procedures described in the Bend Municipal Code, as applicable.

#### **Revocation.**

All parking permits are subject to revocation if the permitted vehicle is found in violation of permit requirements.

All parking permits are subject to revocation if the permitted vehicle is found to have five (5) or more outstanding parking violations with the City of Bend, in addition to any other fines or penalties, including immobilization, at the sole discretion of the City and subject to any other applicable ordinances, laws, or policies.

In the case of permit revocation, a notice will be issued five (5) days prior to the revocation, informing the permit holder of the upcoming revocation and offering the opportunity to the permit holder to remedy the violation.

A permit holder whose permit has been revoked is able to apply for a new permit once all violations that led to the revocation have been resolved.

The revocation of a permit also revokes all associated temporary, visitor or guest permits.



CITY OF BEND

## **PARKING MANAGEMENT PLAN: MCKAY PARKING DISTRICT**

### **PURPOSE**

This Parking Management Plan for the McKay Parking District establishes the location, parking tools and strategies, and other specific rules or regulations governing parking of vehicles in the McKay Parking District.

The McKay Parking District (MKPD) is intended to manage parking capacity through the use of time-limited parking restrictions and parking permits for people parking for residential and business uses within the MKPD, as well as users of McKay Park and the Bend Whitewater Park, both park facilities owned and maintained by the Bend Park and Recreation District. Limited on-street and off-street parking at McKay Park and the Bend Whitewater Park and surrounding blocks often lead to increased parking demand for park users, as well as people parking for residential and business access. Time-restricted and permitted parking enables the City to reduce hazardous traffic conditions resulting from high demand for limited parking spaces; to promote efficiency in the maintenance of those streets in clean and safe conditions; and to preserve traffic safety and the safety of children, pedestrians, and other users of the rights-of-way.

This Parking Management Plan is adopted pursuant to Bend Municipal Code Section 6.20.020, which authorizes Parking Management Plans to be adopted for Council-approved Parking Districts.

The Parking Management Plan for the McKay Parking District is adopted by resolution and does not materially change the pre-existing codified McKay Parking District.

### **PARKING MANAGEMENT PLAN**

**Parking District Name:** McKay Parking District

**Type of District:** Residential, Commercial, Recreational

**Boundaries:** McKay Parking District encompasses all public streets, alleys, parking lots and sidewalks listed below and as shown on the map following the boundary description:

SW Commerce Avenue from SW Columbia Street to NW Allen Road; SW Shevlin Hixon Drive from SW Columbia Street to SW Simpson Avenue; SW Bradbury Drive from SW Shevlin Hixon Drive to SW Simpson Avenue; SW Allen Road; and SW Crowell Way.

## DISTRICT MAP



## On-Street Parking Strategies:

### Compliance with Other Laws

A parking permit issued pursuant to the Bend Municipal Code and this Policy does not excuse compliance with any other provisions of state law or City Code relating to parking including but not limited to parking meter payment, "no parking" signs, over-length vehicles, and/or restricted parking for persons with disabilities.

## PARKING REGULATIONS

### Parking Permits

One permit shall be available for each vehicle owned by a resident or registered at the residential address or owned and/or used by each owner or employee of any business within a parking



district (maximum of one vehicle per employee), as well as for short-term rental guests and contractors/service providers for residences and businesses within the parking district. Applications and application procedures shall be provided by the City Manager or designee. Fees for such permits and renewals will be established by the City Council in the City's fee resolution. No permit shall be issued unless the applicable fee has been paid.

1. Parking permits in the McKay district will be available on an annual basis. All annual parking permits are valid for the parking district for which the permit is issued and expire on December 31 of the calendar year in which issued. Permits are not prorated and are not transferable. A permit may be renewed by filing an application pursuant to this section and paying the applicable fee. A renewal permit application shall be reviewed and approved in accordance with this section; provided, that a person who has had a permit revoked shall not be reissued a permit for a period of two years from the date of revocation.
  - a. The renewal period for parking permits shall begin on November 1 and end on January 31 of the following year. If a permit is not renewed by January 31, the holder of the permit may apply for a new permit for the calendar year and shall pay the required application fee.
2. No parking permit shall be issued to a person who is neither a resident nor associated with a business within the parking district for which an application is made.
3. A holder of a parking permit who is no longer a resident of or associated with a business in the parking district for which a permit was issued no longer qualifies for a parking permit. The holder shall surrender the permit to the parking official. Use of a permit when the holder is no longer a resident of or associated with a business in the parking district is a parking offense subject to citation.
4. Issuance of a parking permit does not guarantee or reserve a parking space within a parking district. A parking permit does not authorize the standing or parking of any motor vehicle in any place or during any time when the stopping, standing, or parking of motor vehicles is prohibited or set aside for specified motor vehicle types. The issuance of a permit shall not excuse the holder from compliance with any traffic regulation.
5. Whenever the holder of a parking permit is not in compliance with one or more of the applicable provisions of the policy controlling the issuance or renewal of permits, the City may direct the permit holder to surrender the permit or present evidence that the permit has been removed from the motor vehicle.
6. Until its expiration, surrender or revocation, a parking permit shall remain valid for the length of time the holder continues to reside or own and/or operate a business within the parking district.
7. A parking permit shall be valid only in the parking district for which it was issued.
8. In addition to the penalties provided for violation of this section, the City Manager or designee shall revoke the parking permit of any individual found to have committed three or more violations of this section within any preceding 12-month period. The City Manager or designee shall provide written notification to such person by certified mail, return receipt requested, revoking the permit and ordering the surrender of such permit to the City. Failure to surrender a revoked permit when ordered to do so constitutes a separate violation of this section, and a signed return receipt shall be prima facie evidence of the delivery of the notice to surrender the permit.

Within the McKay Parking District, parking is allowed under the following conditions:

- Residential permit: All days of the week, Sunday through Saturday, 24hours per day
- Signed locations:
  - 4 – hour parking only areas

## **PARKING DISTRICT PERMIT APPLICATION; ISSUANCE**

Any resident of or business owner within the McKay Parking District may submit an application for up to one residential parking permit for each vehicle owned and registered at the residential or business address in a form promulgated by the parking services division manager for that purpose, which shall include the following:

- The applicant's name, telephone number, and the applicant's residential or business address within the McKay Parking District.
- Proof that the applicant is a resident of the McKay Parking District in the form of:
- A valid Oregon driver's license, showing the applicant's current residential address within the parking district; or
- Proof of residency showing the applicant's address within the parking district (i.e., lease, utility bill, etc.).

For business owners within the McKay Parking District:

- Proof that the applicant is a business owner in the parking district in the form of:
- A true and correct copy of a valid certificate of occupancy of the applicant's business establishment within the parking district; or
- A recent utility bill showing the applicant's business address within the parking district.

Upon submission of a complete application for a permit and payment of the fee prescribed in the City Fee Resolution, an applicant shall receive no more than one parking permit for each vehicle owned and registered to a residential or business establishment address described in the application.

No permit shall be issued to any applicant that is a habitual parking offender under Section 6.25.045 of the Bend Municipal Code.

### **Permits.**

Motor vehicles with a permit issued under this article may park anywhere in the McKay Parking District during the days and times as established in this policy or City code.

### **Display of Permit.**

#### **Residential Parking Permits**

Residential parking permits within a parking district are issued as virtual permits. No decal is needed to display the permit.

Temporary or Visitor permits are issued as virtual permits. No decal is needed to display the permit.

If a non-virtual permit is requested, it shall be conspicuously displayed upon a motor vehicle to be easily visible to any person passing the vehicle on the street or sidewalk while the vehicle is parked in an area designated for parking by permit in a parking district. Any failure to display a permit shall create a presumption that no permit exists.

**Enforcement.**

Enforcement shall be as provided in the Bend Municipal Code and policies promulgated by the City Manager.

Until December 31, 2025, enforcement shall be through the procedures outlined in BC Chapters 6.25 and 6.30.

On and after January 1, 2026, enforcement shall be through the procedures described in the Bend Municipal Code, as applicable.



CITY OF BEND

## **PARKING MANAGEMENT PLAN: OLD BEND PARKING BENEFIT DISTRICT**

### **PURPOSE**

Parking Benefit Districts are intended to reduce hazardous traffic conditions resulting from the use of streets within areas zoned primarily for residential uses for the parking of vehicles by persons attending nearby recreational or commercial facilities, events, or districts; to protect the residential and commercial users along the streets from polluted air, excessive noise, and trash and refuse caused by entry of such vehicles; to protect residents, businesses, customers, and guests of those areas from unreasonable burdens in gaining access to their residences, businesses, or accommodations; to preserve the character of those areas as primarily residential areas; to promote efficiency in the maintenance of those streets in a clean and safe condition; to preserve the value of property in those areas; and to preserve the safety of children and other pedestrians and traffic safety.

A parking benefit district means a defined area within which parking may be restricted by signs or require parking permits, fees for which will be established by Council by resolution, in which a portion of revenues from permit sales and citations is allocated for projects supportive of parking and pedestrian infrastructure within the district boundary.

This Parking Management Plan is adopted pursuant to Bend Municipal Code Section 6.20.020, which authorizes Parking Management Plans to be adopted for Council-approved Parking Districts.

The Parking Management Plan for the Old Bend Parking Benefit District is adopted by resolution and does not materially change the pre-existing codified Old Bend Parking Benefit District.

### **PARKING MANAGEMENT PLAN**

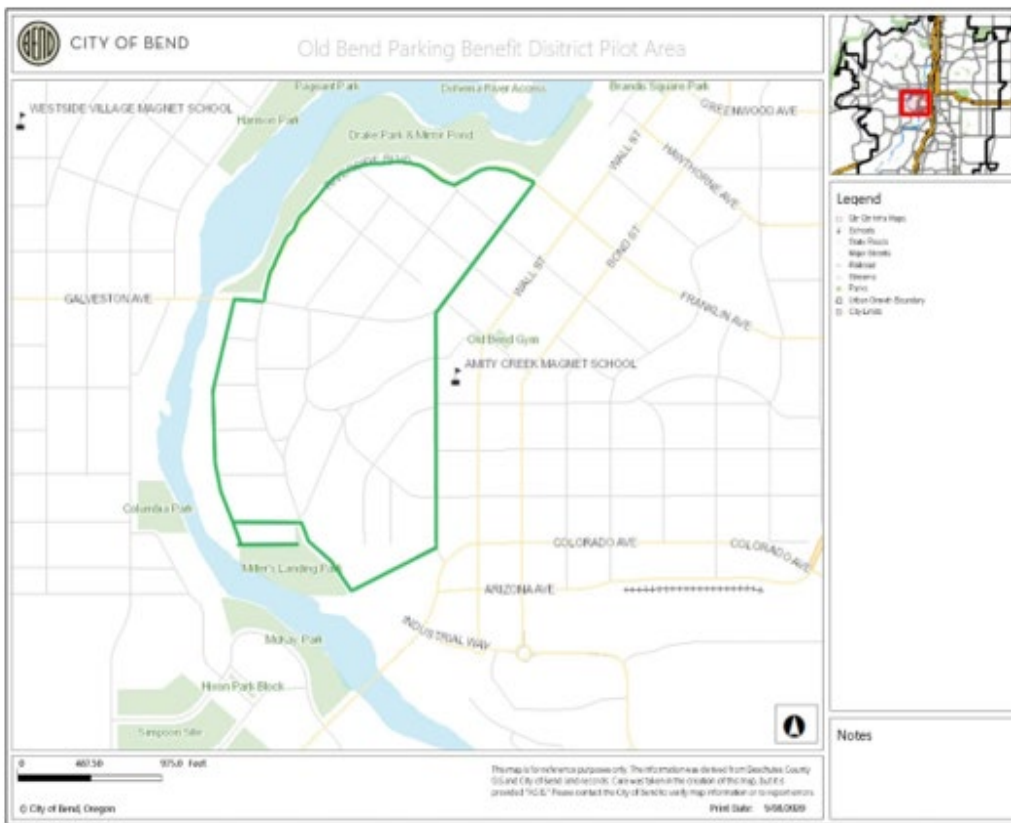
**Parking District Name:** Old Bend Parking Benefit District

**Type of District:** Parking Benefit District

**Boundaries:** Old Bend Neighborhood Parking Benefit District (OBNPBD) encompasses all public streets, alleys, parking lots and sidewalks within the following boundary description and as shown on the map following the boundary description:

Beginning in the north at the corner of NW Riverside Boulevard and Broadway Street, then following the east side of NW Riverside Boulevard to the west and south until the corner of NW Riverfront Street, then going south on NW Riverfront Street to Miller's Landing Park, then turning west following NW Riverfront Street to the corner of NW Riverfront Street and NW Riverside Boulevard, then turning southeast onto NW Riverside Boulevard, then turning northeast onto NW Carlon Avenue to the corner of NW Broadway Street and NW Carlon Avenue, then turning north onto NW Broadway Street to the corner of NW Broadway Street and NW Tumalo Avenue, then following both sides of NW Broadway Street north to the point of beginning.

## DISTRICT MAP



## ON-STREET PARKING STRATEGIES:

### Compliance with Other Laws

A parking permit issued pursuant to this Policy does not excuse compliance with any other provisions of state law or the Bend Code relating to parking, including but not limited to, parking meter payment, "no parking" signs, and restricted parking for persons with disabilities.

The City manager shall cause to be erected signs indicating the required permits or limitations on parking throughout the OBNPBD.

Within an established Parking Benefit District, parking is allowed for all motor vehicles (cars, trucks, SUVs, motorcycles, and RVs) under the following conditions:

- With a valid parking permit. The types of parking permits are listed below in this policy.

- Without a valid permit consistent with posted time limits.

### **Parking Permits**

1. A permit issued under this Policy authorizes motor vehicles including cars, trucks, SUVs, motorcycles and RVs, with the exception of un-motorized trailers, to park in designated areas restricted to permit parking in a Parking Benefit District during the days and times as established in this Policy or City Code.
2. One permit shall be available for each vehicle owned by a resident or registered at the residential address or owned and/or used by each owner or employee of any business within the OBNPBD (maximum of one vehicle per employee), as well as for short-term rental guests and contractors/service providers for residences and businesses within the OBNPBD. Applications and application procedures shall be provided by the City Manager or designee. Fees for such permits and renewals will be established by the City Council in the City's fee resolution. No permit shall be issued unless the applicable fee has been paid.
3. All parking permits expire the last day of the calendar year in which the permit is issued. Permits are not prorated and are not transferable. A permit may be renewed by filing an application pursuant to this section and paying the applicable fee. A renewal permit application shall be reviewed and approved in accordance with this section; provided, that a person who has had a permit revoked shall not be reissued a permit for a period of two years from the date of revocation.
4. The renewal period for parking permits shall begin on November 1 and end on January 31 of the following year. If a permit is not renewed by January 31, the holder of the permit may apply for a new permit for the calendar year and shall pay the required application fee.
5. No parking permit shall be issued to a person who is neither a resident nor associated with a business within the OBNPBD.
6. A holder of a parking permit who is no longer a resident of or associated with business in the OBNPBD no longer qualifies for a parking permit. The holder shall surrender the permit to the parking official. Use of a permit when the holder is no longer a resident of or associated with business in the OBNPBD is a parking offense subject to citation.
7. Issuance of a parking permit does not guarantee or reserve a parking space within a Parking Benefit District. A parking permit issued pursuant to this chapter does not authorize the standing or parking of any motor vehicle in any place or during any time when the stopping, standing, or parking of motor vehicles is prohibited or set aside for specified motor vehicle types. The issuance of a permit shall not excuse the observance of any traffic regulation.
8. Whenever the holder of a parking permit is not in compliance with one or more of the applicable provisions of the policy controlling the issuance or renewal of permits, the City may direct the permit holder to surrender the permit or present evidence that the permit has been removed from the motor vehicle.
9. Until its expiration, surrender or revocation, a parking permit shall remain valid for the length of time the holder continues to reside or own and/or operate a business within the OBNPBD.
10. A parking permit issued under this section shall be valid only in the OBNPBD.



11. In addition to the penalties provided for violation of this section, the City Manager or designee shall revoke the parking permit of any individual found to have committed three or more violations of this section within any preceding 12-month period. This City Manager or designee shall provide written notification to such person by certified mail, return receipt requested, revoking the permit and ordering the surrender of such permit to the City. Failure to surrender a revoked permit when ordered to do so constitutes a separate violation of this section, and a signed return receipt shall be prima facie evidence of the delivery of the notice to surrender the permit.

### **Fees**

1. Fees and revenue from the OBNPBD shall be first used for administrative costs; then the remaining funds shall be split between parking supportive projects in the OBNPBD and the Parking Services Division Fund. Additional private or public funds may be combined to fund projects under this section, but no project may be initiated until at least \$50,000 has been allocated for projects under this section.
2. In the event that the OBNPBD is terminated, any fees and revenues generated that have not been expended shall be transferred to the Parking Services Division Fund.

## **PARKING DISTRICT PERMIT APPLICATION; ISSUANCE**

There are five types of parking permits available in a Parking Benefit District: (A) residential; (B) business; (C) visitor; (D) short-term rental; and (E) contractors/service providers for residences and businesses. Such parking permits will be available to persons who meet the criteria set forth in this Policy and the Bend Municipal Code.

### **Residential Permits**

Any person who resides in a Parking Benefit District or owns a vehicle registered at a residential address in a Parking Benefit District may submit an application for one residential parking permit for each vehicle owned or leased by such person in a form promulgated by the City for that purpose, which shall include the following:

- The applicant's name, telephone number, and the residential address within the Parking Benefit District.
- Proof that the applicant resides in the Parking District in the form of:
- A valid Oregon driver's license showing the applicant's current residential address within the Parking District; or
- Proof of residency showing the applicant's address within the Parking District (e.g., lease, utility bill, etc.).

### **Business Permits**

Any person who owns or is employed by a business in the Parking Benefit District may apply for one business parking permit for each vehicle owned or leased by such person in a form promulgated by the City for that purpose, which shall include the following:

The applicant's name, telephone number, and the business address within the Parking Benefit District.

Proof that the applicant is a business owner or employee in the Parking Benefit District in the form of:

- A valid certificate of occupancy of the applicant's business within the Parking District; or
- A recent utility bill showing the applicant's business address within the Parking District.
- For employees, proof of employment.

### **Visitor Permits**

Holders of an active residential permit can purchase a visitor permit in the online permit portal for the fee as specified in the City's fee schedule.

### **Short-Term Rental Permits**

Owners or managers of short-term rentals ("STR") within a Parking Benefit District may apply for a number of parking permits based on the maximum STR occupancy provided for in the STR licenses as follows: (1) for maximum STR occupancy up to and including four persons, one STR permit; (2) for maximum STR occupancy at or above five persons, two STR permits. Proof of valid STR license is required.

### **Construction/Business Services**

Construction and other businesses servicing residences or businesses within the Parking Benefit District may apply and pay for up to one construction or business service parking permit per vehicle used to provide services within the Parking District.

The following proof is required:

- The applicant's name, telephone number, and at least one residential address within the Parking Benefit District at which services are being provided.
- A valid and non-expired business license

Upon submission of a complete application for a permit and payment of the fee prescribed in the City Fee Resolution, an applicant shall receive no more than one parking permit for each vehicle affiliated with the residential or business address described in the application.

Permit applications take approximately seven business days to process. It is the responsibility of the applicant to apply for a parking permit at least seven days in advance.

No permit shall be issued to any applicant that is a habitual parking offender under Section 6.25.045 of the Bend Municipal Code.

## **PERMIT VALIDITY**

Parking Benefit District Permits are valid as follows:

- Residential, Business, and STR Permits. Residential permits expire on the last day of the calendar year in which the permit is issued. Permits are not prorated and are not transferable.
- Visitor Permits. Visitor permits will be valid for a period of up to fourteen (14) consecutive days.
- Construction/Business Services. Construction/business services permits will be available in daily, weekly, or monthly increments.
- A parking permit is valid all days of the week, Sunday through Saturday, 24-hours per day.
- Renewal: A permit may be renewed by filing an application pursuant to this Policy and paying the applicable fee. A renewal permit application shall be reviewed and approved in accordance with this Policy.

- A person who has had a permit revoked shall not be reissued a permit for a period of two years from the date of revocation.

### **Display of Permit**

All parking permits in a Parking Benefit District are virtual. License plates of vehicles registered under any permit function as parking permits.

Residential, non-residential, and visitor permits will be assigned to a single vehicle. The permit may be transferred. It is the responsibility of the permit holder to update the license plate information in the online permit system to show the active vehicle using the permit. Changes made to permit information take approximately seven business days to process. It is the responsibility of the permit holder to make permit changes at least seven days in advance.

Any residential permit holder within a Parking Benefit District may purchase a physical visitor permit at the Parking Management office. All physical permits must be conspicuously displayed in a vehicle so as to be easily visible to any person passing the vehicle on the street or sidewalk while the vehicle is parked in an area designated for parking by permit in a Parking Benefit District. Any failure to display a physical permit shall create a presumption that no permit exists when a physical permit is issued.

Contractor/service and STR permits can be transferred among vehicles but only one vehicle may be active on a single permit at any given time. It is the responsibility of the permit holder to update the license plate information in the online permit system to show the active vehicle using the permit.

### **Enforcement**

Enforcement shall be as provided in the Bend Municipal Code and policies promulgated by the City Manager.

Until December 31, 2025, enforcement shall be through the procedures outlined in BC Chapters 6.25 and 6.30.

On and after January 1, 2026, enforcement shall be through the procedures described in the Bend Municipal Code, as applicable.

### **Revocation**

- All Parking permits may be subject to revocation if the permitted vehicle is found in violation of permit requirements.
- Residential and business parking permits shall expire and terminate when the holder of the parking permit is no longer a resident of or associated with a business in the Parking Benefit District and no longer qualifies for a parking permit.
- All Parking permits may be subject to revocation if the permitted vehicle is found to have five (5) or more outstanding parking violations with the city of Bend.
- In the case of permit revocation, a notice will be issued five (5) days prior to the revocation, informing the permit holder of the upcoming revocation and offering the opportunity to the permit holder to remedy the violation.
- A permit holder whose permit has been revoked is able to apply for a new permit once all violations that led to the revocation have been resolved.

# **OBNPBD ADVISORY COMMITTEE**

## **Committee Created.**

An OBNPBD Committee is created to provide feedback to the City Manager and City staff on issues relating to the OBNPBD, including:

- recommendation to staff on potential projects to be funded with revenue generated from the OBNPBD,
- the timing and order of such projects, and
- the allocation and management of permits.

The City Manager and City staff will make recommendations to City Council on projects to be funded, based on the input of the OBNPBD Advisory Committee and other information the City Manager deems relevant. Under Bend Code Section 1.20.015 (1) the intent is that the Committee is an advisory group to the City Manager and staff, not City Council, and is not subject to Public Meetings Law

## **Members; Chair.**

- The Committee shall consist of five (5) members.
- The members shall be business owners and residents within the OBNPBD who have an interest in the parking issues affecting the OBNPBD and who are at least 18 years of age. A majority of the members shall be residents of the OBNPBD. The members shall be appointed by the City Manager. The Committee shall designate a committee chair and vice-chair at the first committee meeting.
  - The staff support for the Committee may be provided by:
  - The City's Parking Services Division Manager or their designee, who shall also serve as secretary to the committee.
  - The City of Bend Neighborhood Liaison.
  - Other such staff as needed for Committee business and as directed by the City Manager.

## **Terms of Members; Dissolution of Committee.**

- The Committee shall disband no sooner than the date the Parking District is discontinued, if applicable. Committee members may be reappointed at the discretion of the City Manager, on an annual basis for one-year terms, or until the Committee is disbanded by the City Manager.
- If a Committee member moves from or is no longer a business owner within the OBNPBD or fails to attend three meetings without excuse prior to the 31st day of December of any calendar year that member's position shall become vacant.
- A vacancy shall be filled for the unexpired term by appointment by the City Manager.
- Compensation. The members of the committee shall serve without compensation.

## **Meetings; Quorum.**

- The Committee shall meet at least five times at the call of the Committee Chair and City Manager. Fewer meetings may be called if the business of the Committee can be accomplished at the discretion of the City Manager.

- A majority of the Committee constitutes a quorum for the transaction of business; however, in the event of a vacancy on the committee, a majority of the remaining members of the Committee constitutes a quorum.
- The provisions of this chapter shall be enforced through the procedures outlined in BC Chapters 6.25 and 6.30.