



Building Safety Division
City of Bend
(541) 388-5580
building@bendoregon.gov
710 NW Wall Street, Bend OR 97703

This submittal form is to be completed as part of your application with the City of Bend. *Download this form before completing fillable fields*, then upload with your application through the Online Permit Center at www.bendoregon.gov/permitcenter.

ARCHITECTURAL BARRIER REMOVAL IMPLEMENTATION SUBMITTAL REQUIREMENTS

All plans and documents shall be completed by a Licensed Design Professional.

Forms and Documents Required

- Completed Construction Permit Application
- Completed Architectural Barrier Building Survey (this is to be completed by a licensed Design Professional). An Architectural Barrier Building Survey shall be provided for each structure on site
- Completed, signed and notarized Architectural Barrier Removal Implementation Agreement

Accessibility Improvement Plans

Site Plan:

- Property lines, adjacent street names, North arrow and drawing scale
- All existing and proposed structures
- Landscaped areas
- Parking lot layout including location of ADA parking spaces
- Show all pedestrian routes and amenities on site
- Identify accessible route throughout the site to all structures, mailboxes, any facilities and accessible route to public way
- Site plan shall be keyed to identify existing accessibility barriers
- Keyed items shall identify deficiencies
- A time frame as to when each deficient item is to be completed



Accommodation Information for People with Disabilities

To obtain this information in an alternate format such as Braille, large print, electronic formats, etc. please contact the Building Safety Division at building@bendoregon.gov or (541) 388-5580; Relay Users Dial 7-1-1.

Floor Plan:

- A floor plan of each level shall be provided for the entire building (for multiple buildings on a site, floor plans shall be provided for each building)
- Specify use of each room
- Identify all exits
- Show locations of all walls, cabinets, fixed furniture and racking
- Show location and layout of existing restrooms
- Identify accessible routes within the building
- Floor plan shall be keyed to identify existing accessibility barriers
- Keyed items shall identify deficiencies
- A time frame as to when each deficient item is to be completed



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