

## BURA RESOLUTION NO. 170

### A RESOLUTION OF THE BEND URBAN RENEWAL AGENCY ESTABLISHING FEES

#### Findings

A. Pursuant to ORS 457.190(1), an urban renewal agency may accept funds from sources for the purposes of undertaking and carrying out urban renewal projects.

B. The Bend Urban Renewal Agency ("BURA") has entered into an intergovernmental agreement with the City of Bend for administrative and financial services (the "IGA"), and applying the City's fiscal policies, adopted by the City Council by resolution, to BURA. Pursuant to the IGA and the City's fiscal policies, BURA may establish fees by resolution for all services provided by BURA in the implementation of urban renewal efforts authorized under ORS 457.180. Pursuant to the City's fiscal policies, fees will be set at a level sufficient to recover the full cost of service.

C. The fees established by this resolution are for the purposes of undertaking and carrying out urban renewal projects.

Now, therefore, based on the above findings,

#### THE BEND URBAN RENEWAL RESOLVES AS FOLLOWS:

Section 1. The Fee Schedule for the Bend Urban Renewal Agency, attached as Exhibit A, is adopted.

Section 2. This Resolution and the fees established herein become effective immediately.

Adopted by motion of the Bend Urban Renewal Agency on October 1, 2025.

YES: Kebler, Franzosa, Méndez, Riley, Perkins, Norris, Platt

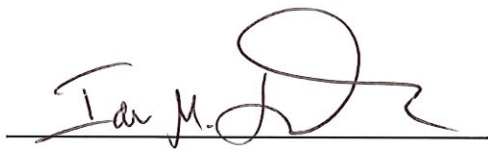
NO:

  
Mike Riley, Chair

ATTEST:

  
Ashley Bontje, City Recorder

Approved as to form:

A handwritten signature in dark ink, appearing to read "Ian M. Leitheiser", is written over a horizontal line.

Ian Leitheiser, City Attorney

**BURA RESOLUTION NO.**  
**EXHIBIT A**

**SECTION 1. INCENTIVE PROGRAMS**

**A. Tax Increment Assistance for Housing Affordability and Employment Growth**

	<b>Description</b>	<b>Cost</b>
A.1	Application Fee	\$650
A.2	Development Agreement	\$2,200
A.3	TIF Plan and Report Document Preparation (BURA Staff)	\$3,500
A.4	TIF Plan and Report Document Preparation (Consultant)	\$6,500
A.5	Public Notification Mail	Actual Cost of Mailing
A.6	Deschutes County Assessor Filing	Actual Cost of Assessor Filing
A.7	Annual Administrative Fee	Up to 3%

*If an administrative fee of 3% exceeds the reasonable cost of administering the assistance for a specific project, in BURA's sole discretion, a lesser fee may be applied as specified in the BURA-approved development agreement for the project.*

**B. Development Assistance Program**

	<b>Description</b>	<b>Cost</b>
B.1	Application Fee (total assistance requested under \$99,999)	\$0
B.1	Application Fee (total assistance requested over \$100,000)	\$650
B.3	Development Agreement (total assistance under \$99,999)	\$0
B.2	Development Agreement (total assistance over \$100,000)	\$2,200

**C. Affordable Housing Loan Program**

	<b>Description</b>	<b>Cost</b>
C.1	Loan Origination Fee	1% of Loan Amount