

Infrastructure Advisory Committee (IAC) Meeting Summary		January 9, 2012	
		3:00- 5:00	
		City of Bend, Boyd Acres Training Room	
Committee Chair: Frank Turek		Note taker: Adele McAfee	
In Attendance: Committee Members: Andy High, Casey Roats, Nancy Loveland, Ray Auerbach, Frank Turek James Gattey, Tom Stutheit COB Staff: Tom Hickmann, Jeff England, Paul Rheault, Jon Skidmore, Sonia Andrews, Patrick Griffiths			
<i>Meeting Summary</i>			
Agenda item: IAC Business		Presenter: Chair Frank Turek	
<p>Chair, Frank Turek called the meeting to order and established a quorum.</p> <p>Mr. Turek added the approval of the minutes 10/10/11 to the agenda. Committee member Nan Loveland made the motion to accept the minutes as presented. Committee member Ray Auerbach seconded. Motion passed.</p> <p>Mr. Turek added the discussion on the Water PFP to the agenda. He wanted to check with the committee to see if anyone changed their mind on the recommendations the IAC gave to council regarding the Surface Water Improvement. This may be raised at the next council meeting during the Water PFP discussion.</p>			
Agenda item:	City of Bend Water PFP	Presenter:	Tom Hickmann P.E.
<p>City Engineer Tom Hickmann updated the committee on the current status of the Water PFP. The City of Bend Planning Commission passed the Water PFP adding that they were not making a statement for or against the Surface Water Project.</p> <p>The UGB is embroiled in the discussion. There must be an approved water master plan to move forward with Goal 11.</p> <p>In the future, the water master plan should be added to the IAC agenda for discussion.</p>			
Agenda item: Surface Water Project Update		Presenter: Tom Hickmann P. E.	
<p>Mr. Hickmann updated the committee on the Surface Water Improvement Project. He stated the city sent a letter to the State requesting a modified schedule on the LT2 compliance date. The city requested the state put the city under administrative order.</p> <p>All seven councilors agree on keeping the dual water source. The analysis would be started with that objective.</p> <p>The city has been meeting with some of the surface water project opposition to find some common ground. This has not been successful.</p> <p>The Environmental Assessment (EA) has been completed. This was a collaborative effort with the USFS and ODFW. The study found that the project does not have impact but is a benefit to the fisheries. The assessment did not include the impact if the project was not done. The temperature impacts are well within acceptable ranges.</p> <p>Mr. Turek requested the EA Executive Summary be sent to the committee.</p> <p>USFS and ODFW may grant a waiver to the city from building a fish ladder.</p>			

Agenda Item : Revised IAC Schedule	Presenter: Tom Hickmann P. E.
<p>Mr. Hickmann explained that staff has a priority to lock down issues and not continue to change the IAC agenda.</p> <p>Another factor in pulling agenda items is that there are time constraints on limited staff. Mr. Hickmann stated he would rather pull an agenda item, than come to the meeting unprepared.</p> <p>Committee member Jim Gattey opined that materials that are sent out in preparation for meetings are not the information that he needs. Mr. Hickmann said that if the committee feels that have not been given adequate information to come to a recommendation/decision then they go to council stating that fact. Staff makes every effort to provide the committee with everything they need.</p> <p>A discussion ensued regarding the upcoming water rate and extra strength charge discussion that are slated on the IAC schedule.</p>	
Agenda item: Reprioritization of Council Goals (related to water rates)	Presenter: Tom Hickmann P. E.
<p>The committee reviewed the existing goals. Based on the discussion the committee will recommend the existing goals to be changed to the following:</p> <ol style="list-style-type: none"> 1 Sufficient and Stable Revenue - It is essential that rates are sufficient to generate stable revenues required to support operations and maintenance, maintain and develop necessary capital infrastructure and conform to the City financial policies. 2 Establish Predicable rates- The rates must be reasonable and not vulnerable to annual fluctuations. 3 Equity - Equity will be established with implementing a 400 CF Allowance to a Zero Allowance which distinguishes the residential, commercial and industrial customers. 4 Promote Water conservation - The IAC understands the importance of water conservation but is aware that there are other rate methodologies and ordinances to achieve this goal yet still provide revenue stability. 5 Administratively Manageable- Industry Standard is trending towards implementation of a budget based rate structure which has been proven to provide stable revenue and promote conservation. However, this is not an implemental goal and it is prudent to stay with the current accounting system. This objective was moved down the priority list <p>The committee removed the following council objectives:</p> <ol style="list-style-type: none"> 1 Cost of service based on industry standards - The IAC identified this as an implementation goal and not an objective. It is a means of establishing sufficient and stable revenue, predictable rates, and equity (Objectives 1,2 & 3) 2 The committee agrees that these programs are important to meet the community needs, however, this should not be part of the rate study priority. <p>The committee agreed that this will be the roadmap in deciding the water rate recommendation</p>	

Meeting adjourned at 5:11 PM