



Private Stormwater Facility

Annual Inspection and Maintenance Checklist

Property Address:	PRDOC Agreement #:
Owner/Responsible Party:	Inspector:
Inspector Phone:	Inspector Email:
Inspection Date:	Inspector Signature:

Private Stormwater Facility Checklists

Catch Basins

Number of Catch Basins: _____	Maintenance Needed?	Comments
Debris and Sediment (Sediment accumulation >12")	☐ Yes ☐ No ☐ N/A	
Damaged Pipes (Broken or needing repair)	☐ Yes ☐ No ☐ N/A	
Joints Between Basin/Pipe Section (Roots entering system)	☐ Yes ☐ No ☐ N/A	
Structure (Cracks > 1/2")	☐ Yes ☐ No ☐ N/A	
Contaminants & Pollutants (Oil, Gas, Trash, or other contaminants)	☐ Yes ☐ No ☐ N/A	
Cover (Missing, cracked, broken)	☐ Yes ☐ No ☐ N/A	

Sediment Manhole

Number of Sediment Manhole: _____	Maintenance Needed?	Comments
Debris and Sediment (Visible accumulation in basin, inlet & outlet)	☐ Yes ☐ No ☐ N/A	
Damaged Pipes (Broken or needing repair)	☐ Yes ☐ No ☐ N/A	
Joints Between Basin/Pipe Section (Separated/ Roots)	☐ Yes ☐ No ☐ N/A	
Structure (Cracks > 1/2")	☐ Yes ☐ No ☐ N/A	
Contaminants & Pollutants (Oil, Gas, Trash, or other contaminants)	☐ Yes ☐ No ☐ N/A	
Cover (Missing, cracked, broken)	☐ Yes ☐ No ☐ N/A	
Ladder (Unsafe, cracks, missing)	☐ Yes ☐ No ☐ N/A	

Conveyance Systems (Pipes and Ditches)

For all Pipes	Maintenance Needed?	Comments
Sediment and Debris (>20% of pipe diameter or opening)	☐ Yes ☐ No ☐ N/A	
Vegetation (Reduces free movement of water through pipes)	☐ Yes ☐ No ☐ N/A	
Damage (>50% deterioration of section or dent blocking >20% flow)	☐ Yes ☐ No ☐ N/A	
For Open Ditches	Maintenance Needed?	Comments
Trash and debris accumulated in basin/ visual evidence of dumping	☐ Yes ☐ No ☐ N/A	
Sediment accumulation (>20% of design depth)	☐ Yes ☐ No ☐ N/A	
Vegetation (Reduces free movement of water through ditches)	☐ Yes ☐ No ☐ N/A	
Erosion Damage (erosion >2" deep to slopes and channel bottom)	☐ Yes ☐ No ☐ N/A	
Rock lining (out of place or missing, native soil visible below rock lining)	☐ Yes ☐ No ☐ N/A	

Private Stormwater Facility Checklists (Continued)

Drywell/Drill Hole

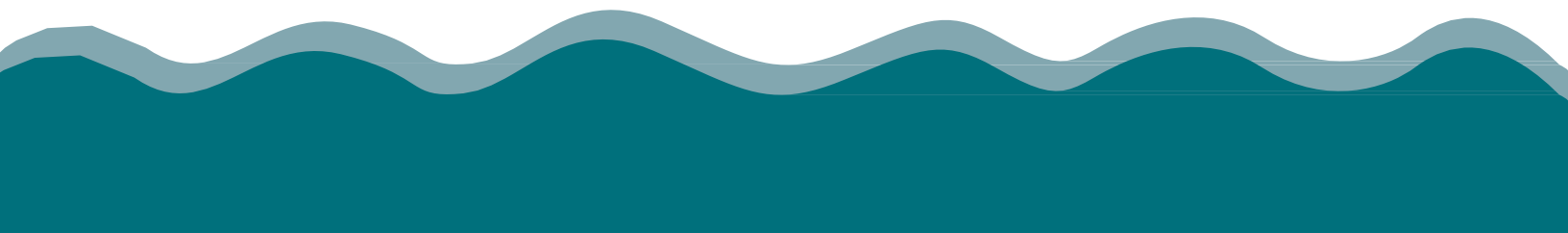
Number of Drywells/Drillholes: _____	Maintenance Needed?	Comments
Debris and Sediment (Sediment accumulation >12")	☐ Yes ☐ No ☐ N/A	
Damaged Pipes (Broken or needing repair)	☐ Yes ☐ No ☐ N/A	
Vegetation (Roots entering system)	☐ Yes ☐ No ☐ N/A	
Structure (Cracks > 1/2")	☐ Yes ☐ No ☐ N/A	
Contaminants & Pollutants (Oil, Gas, Trash, or other contaminants)	☐ Yes ☐ No ☐ N/A	
Cover (Missing, cracked, broken)	☐ Yes ☐ No ☐ N/A	
Drainage (Drains <72hrs)	☐ Yes ☐ No ☐ N/A	
Mosquito Vector Breeding (Standing water)	☐ Yes ☐ No ☐ N/A	

Bioretention/Infiltration ("Swales")

Number of Bioretention/Infiltration Facilities: _____	Maintenance Needed?	Comments
Debris and Sediment (Visible accumulation in basin, inlet & outlet)	☐ Yes ☐ No ☐ N/A	
Damaged Pipes (Broken or needing repair)	☐ Yes ☐ No ☐ N/A	
Vegetation (Overgrowth, noxious weeds)	☐ Yes ☐ No ☐ N/A	
Erosion (Visible erosion on side slopes and facility bottom)	☐ Yes ☐ No ☐ N/A	
Contaminants & Pollutants (Oil, Gas, Trash, or other contaminants)	☐ Yes ☐ No ☐ N/A	
Trash/Debris (Visible accumulation)	☐ Yes ☐ No ☐ N/A	
Tree/Brush Growth & Hazard Trees (Excess growth or dead/diseased)	☐ Yes ☐ No ☐ N/A	
Mosquito Vector Breeding (Standing water, drain <72hrs)	☐ Yes ☐ No ☐ N/A	

Porous Pavement

Number of Paved Areas: _____	Maintenance Needed?	Comments
Debris, Organic Matter & Sediment (Pavement clogging)	☐ Yes ☐ No ☐ N/A	
Contaminants & Pollutants (Oil, Gas, Trash, or other contaminants)	☐ Yes ☐ No ☐ N/A	
Erosion (Soil from adjacent landscape)	☐ Yes ☐ No ☐ N/A	
Overflow Devices (Trash and debris)	☐ Yes ☐ No ☐ N/A	
Vegetation (Adjacent plantings creating maintenance issue)	☐ Yes ☐ No ☐ N/A	
Structural Components (Cracks, heaving, pavement deterioration)	☐ Yes ☐ No ☐ N/A	
Filter Medium (For Pavers: Aggregate loss or settling)	☐ Yes ☐ No ☐ N/A	



Additional Resources

City of Bend Stormwater
Maintenance Agreements



[bendoregon.gov/stormwateragreements](https://www.bendoregon.gov/stormwateragreements)

City of Bend
Standards and Specifications



[https://www.bendoregon.gov/government/
departments/engineering/standards-and-
specifications](https://www.bendoregon.gov/government/departments/engineering/standards-and-specifications)



CITY OF BEND
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