

## **Frequently Asked Questions (FAQs) as of 11/09/2023**

- 1) *(in the Affordable Housing Development application) in section G.10 Financial information, do leveraged funds include just subsidy funds or all funding sources that are committed?*

Leveraged funds include all funds applied for and committed other than the funding requested in this application.

- 2) *I would like to confirm that DPA is still applied for through the Affordable Housing Development Program, not the Public Service Program. The text under the AHDP reads, "This award can be used to acquire land, develop the land, construct homes, or rehabilitate housing", and does not list down payment or buyer assistance.*

Yes, Homebuyer Assistance (DPA) is still applied for through the Affordable Housing Development Program application.

- 3) *I just wanted to make sure I was reading this right. The total funds for social services is \$96,600 and this amount would be split between multiple organizations. Is that correct?*

Yes, this is correct.

- 4) *According to the (training) webinar, income and household size verification were required. However, according to Oregon Food Bank, we cannot collect this information.*

From [What about one-time benefits provided at a food bank or a community event w - HUD Exchange](#):

"Many times, it is impractical, if not downright impossible, to secure income verification from the beneficiaries of certain CDBG activities. This is particularly true of public service activities, like food banks, where donated food is made available for individuals and families, often have little or no ongoing client relationship between the beneficiary and the provider. Grantees must use their best judgment in funding agencies providing these services and should at least ensure that they have a written policy on self-certifications and that a majority of the types of services being provided do not depend on self-certifications. Grantees may also find it useful to explore other ways of meeting a national objective, such as "Low and Moderate Clientele (LMC) nature and location" or "LMC presumed benefit" would offer a more reliable path toward documentation."

The City of Bend requires awardees to have a policy that explains income verification processes and collection of basic client demographics. If the project is awarded funding, City staff may offer technical support for compliance with this requirement.