



CITY OF BEND

# Fleet Efficiency Targets

## Policy No. SU-0001

### City Manager Administrative Policy

Bend Code Chapter 1.30.005 provides for 'City Manager Authority to Adopt Administrative Regulations, Policies and Guidelines.' All regulations, policies and guidelines adopted by the City Manager shall be consistent with the City of Bend Charter, the Bend Code, and council ordinances.

The following policy conforms to the above stated standards.

Authorized by City Manager:

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A handwritten signature of "Eric King" enclosed in a blue rectangular box.

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Eric King, City Manager

Reviewed by Legal Counsel:

Signed by:

A handwritten signature of "Ian Leitheiser" enclosed in a blue rectangular box.

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Ian Leitheiser, City Attorney

Dated: 8/4/2025

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Policy No. SU-0001

Adopted: 08/04/2025

Owner: Fleet Management Department; Fleet Director

Revised:

Revision No.

## **I. Purpose**

The purpose of this Policy is to provide guidelines and targets to promote sustainable and efficient use of City of Bend fleet vehicles by City of Bend employees.

## **II. Policy Statement**

It is the City of Bend's policy to actively work towards reducing the City's vehicle emissions, environmental impact, operating costs, and dependence on fossil fuels. As such, City of Bend employees shall operate City of Bend fleet vehicles with efficiency in mind, prioritizing the use of electric or hybrid vehicles, limiting vehicle idle time and choosing R99 renewable diesel when available.

## **III. Scope**

This Policy applies to all City of Bend elected officials, employees, individuals working at the City of Bend through an employment agency, and other individuals authorized to use City vehicles/equipment, referred to as "City employees" or "employees". Emergency response vehicles are excluded from this policy.

## **IV. Policy Terms & Provisions**

### **A. Commitment to Sustainability Goals**

The City of Bend is committed to environmentally sustainable practices with the use of City fleet vehicles/equipment. Reducing the combustion of fossil fuels will reduce airborne sulfur dioxides, particulate matter, carbon monoxide, and other toxic air pollutants. These pollutants are known to cause respiratory or nervous system damage as well as cancer and other health problems. In addition, environmentally sustainable practices support the City Council's climate goals by reducing greenhouse gas emissions from our fleet.

Presently, the City of Bend Fleet Management Department manages about 850 fleet vehicles/equipment. Of this total amount, about 600 of those assets run on either unleaded gasoline or blends of bio-diesel fuel.

### **B. Vehicle Idle Reduction**

1. Industry analyses estimate that reducing idle time can reduce fuel consumption by approximately 12%. The City of Bend purchases about 230,000 gallons of fuel per year, which translates to approximately 28,000 gallons per year in potential fuel cost and consumption savings with a reduction of idle time.

During general use, employees shall reduce idling of City fleet vehicles/equipment whenever possible to improve engine life, reduce fuel costs, reduce vehicle emissions, and improve health and safety of employees and City of Bend residents.

- a. Idle time of diesel and gasoline-powered vehicles/equipment shall be limited to no more than 5 minutes during warm-up.
- b. Idle time shall also be limited to no more than 5 minutes when vehicles/equipment are restarted after a prolonged period of shut down, as it is a similar condition to initial shift warm-up.
- c. When vehicles/equipment are stopped for a foreseeable period of time, assets shall not unnecessarily idle more than 5 minutes.
- d. Vehicles/equipment making frequent or multiple stops shall not idle more than 5 minutes.
- e. Appropriate cool-down time of diesel vehicles/equipment prior to shutting them off shall not exceed 5 minutes.

2. Idle times will be monitored and reported to Department Heads by the Fleet Director at a regular cadence to track and promote a reduction of idle time within the department. Departments shall work towards a target goal of 80% of assigned assets not exceeding the 5-minute idle time.
3. The City of Bend acknowledges that non-general use and other circumstances may not support a limited idle time, therefore the following scenarios are exceptions to the above idle times:
  - a. Circumstances where the following may be compromised if the engine in any motor vehicle is turned off: the health and safety of City employees; the safe and efficient use of vehicles and tools; or the wise use of City resources.
  - b. Situations where engine power is necessary for an associated power need such as, but not limited to, electrical or hydraulic power generation, inverter or tool use, hoist, winch, lift gate or boom operation.
  - c. Exceeding any idle limit for the purpose of defogging, defrosting, or de-icing windows. Idling must end once fog, frost, or ice conditions have been eliminated. When window ice or frost conditions are present, ice or frost shall be removed from windows with a scraper.
  - d. Idling a vehicle for up to 15 minutes for the purpose of getting warm and/or dry if indoor accommodations are not available in the immediate work area. Adequate ventilation must be present.

e. Testing, servicing, or inspecting City vehicles or equipment by repair staff.

### C. R99 Renewable Diesel

R99 renewable diesel is a diesel substitute made from non-petroleum sources like vegetable oils and animal fats. It can be used in any diesel engine without modifications. The City of Bend is committed to pursuing alternative fueling options to reduce dependency on fossil fuels and promote clean air.

When available, City employees shall choose R99 renewable diesel for diesel-powered City fleet vehicles and equipment. Diesel types used by employees will be tracked and reported to Department Heads by the Fleet Director at a regular cadence to track and promote the use of R99 renewable diesel within the department. Departments shall work towards a target goal of using R99 renewable diesel at least 80% of the time.



#### **Language Assistance Services & Accommodation Information for People with Disabilities**

You can obtain this information in alternate formats such as Braille, electronic format, etc. Free language assistance services are also available. Please contact Rick Albeck at [ralbeck@bendoregon.gov](mailto:ralbeck@bendoregon.gov) or 541-317-3023. Relay Users Dial 7-1-1.



#### **Servicios de asistencia lingüística e información sobre alojamiento para personas con discapacidad**

Puede obtener esta información en formatos alternativos como Braille, formato electrónico, etc. También disponemos de servicios gratuitos de asistencia lingüística. Póngase en contacto con Rick Albeck en [ralbeck@bendoregon.gov](mailto:ralbeck@bendoregon.gov) o 541-317-3023. Los usuarios del servicio de retransmisión deben marcar el 7-1-1.