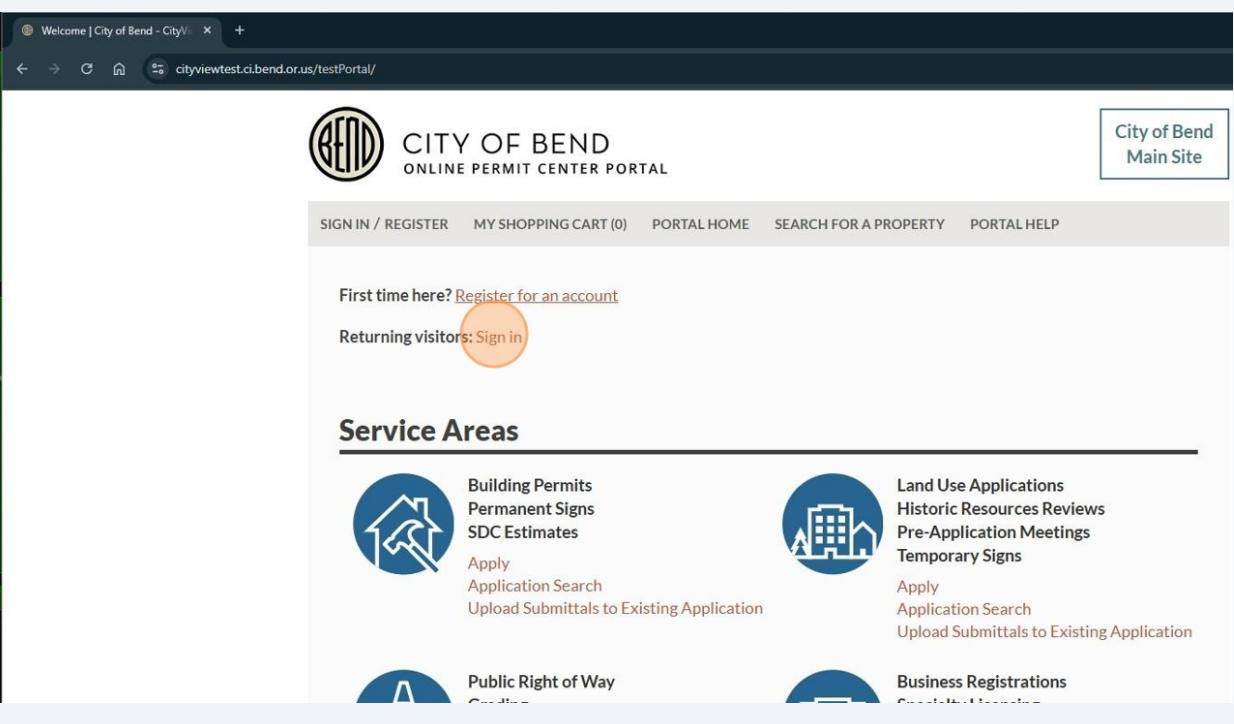


Submitting Annual Stormwater Maintenance Annual Inspection Documentation.

1

First sign in to your portal account. If you do not have a portal account, you may register and create a new account. These are the instructions on how to register: <https://www.bendoregon.gov/home/showpublisheddocument/47859/637389545465000000>

Please reach out to stormwater@bendoregon.gov or permitcenter@bendoregon.gov to be added to the agreement application to complete the following steps.



Welcome | City of Bend - CityView

cityviewtest.ci.bend.or.us/testPortal/

CITY OF BEND
ONLINE PERMIT CENTER PORTAL

SIGN IN / REGISTER MY SHOPPING CART (0) PORTAL HOME SEARCH FOR A PROPERTY PORTAL HELP

First time here? [Register for an account](#)

Returning visitors: [Sign in](#)

Service Areas

 Building Permits Permanent Signs SDC Estimates Apply Application Search Upload Submittals to Existing Application	 Land Use Applications Historic Resources Reviews Pre-Application Meetings Temporary Signs Apply Application Search Upload Submittals to Existing Application
 Public Right of Way Get Started	 Business Registrations Get Started

2 Click "Login" after entering your login credentials.

With an account, you will be able to do more with the Online Permit Center. You can register an account to submit new applications, access application tracking, request inspections and make payments online.

Sign In 

Email Address:^{*}

Password:^{*}

[Forgot your password?](#)

Login

Register a New Account 

If you do not have an account, please click on [Register](#) to create one.

3 After logging in, navigate to My Items.

>Welcome | City of Bend - CityView  

cityviewtest.ci.bend.or.us/testPortal/

 CITY OF BEND
ONLINE PERMIT CENTER PORTAL

City of Bend
Main Site

Welcome Kaitlin Ikenberry

SIGN OUT MY ACCOUNT **MY ITEMS** MY SHOPPING CART (0) PORTAL HOME SEARCH FOR A PROPERTY PORTAL HELP

Service Areas



Building Permits
Permanent Signs
SDC Estimates
Apply
Request an Inspection
Application Search
Upload Submittals to Existing Application



Land Use Applications
Historic Resources Reviews
Pre-Application Meetings
Temporary Signs
Apply
Application Search
Upload Submittals to Existing Application



Public Right of Way
Grading
Agreements & Housing Incentives
Apply
Request an Inspection
Application Search



Business Registrations
Specialty Licensing
Apply
Business Search
Upload Submittals to Existing Application
Submit Excise Tax

4 Locate My ROW (or right of way), Grading, Infrastructure, Agreement or Housing Incentive applications line item towards the bottom. Click to Expand.

Note: You can collapse and expand individual sections by clicking the header of the section you wish to collapse or expand.

- My Business Registration & Specialty License Application (14) 
- My Code Enforcement Complaints (8) 
- My Contractor Registration or Qualified Contractor License Applications (2) 
- My Building Permit, Permanent Sign & SDC Estimate Applications (60) 
- My Special Event, Noise Variance or Fire Inspection Request Applications (7) 
- My ROW, Grading, Infrastructure, Agreement or Housing Incentive Applications (46)  
- My Planning, Historic, Pre-App Meeting Applications & Temporary Signs (5) 
- Engineering - Capital Improvement Projects (7) 
- My Upcoming Inspections (11) 

5 Locate your agreement application number and click on the application number.

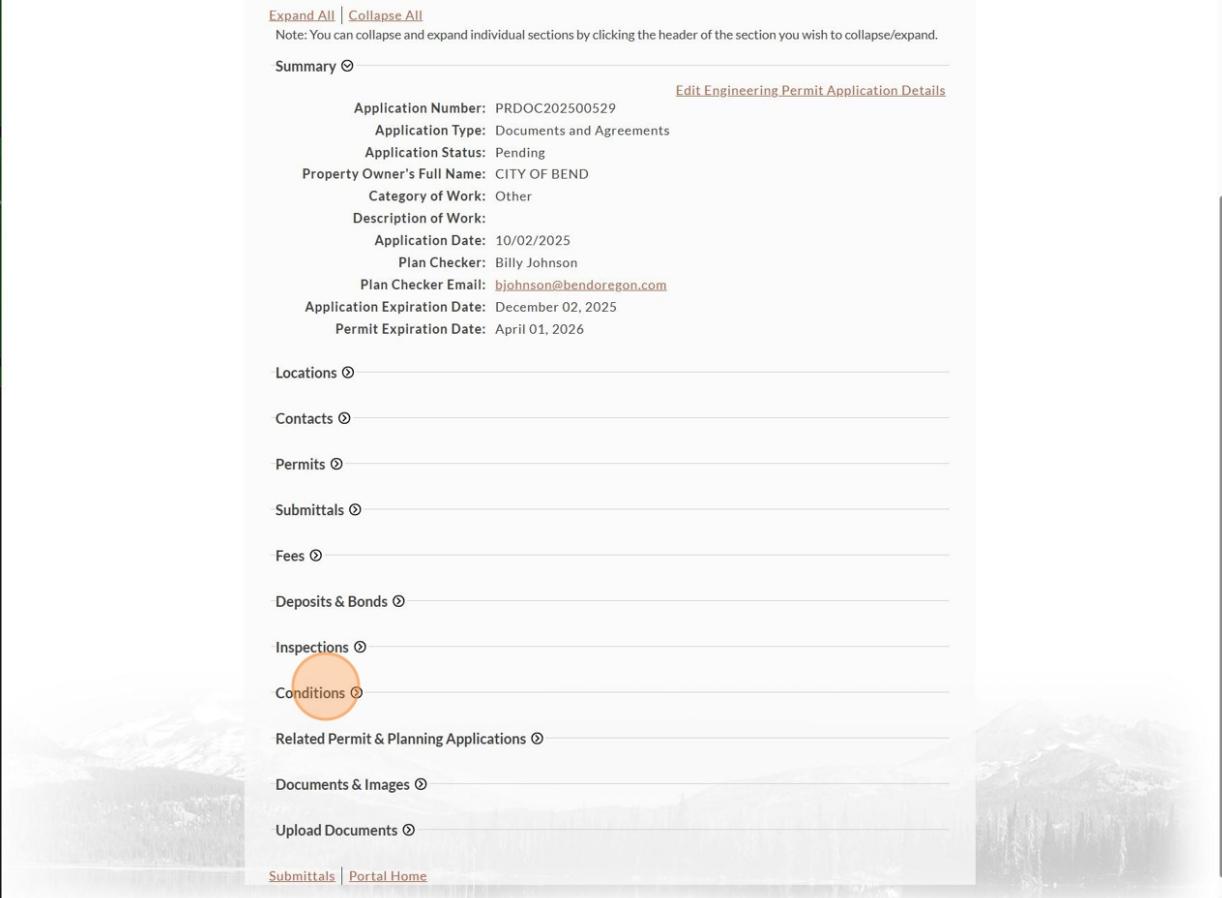
- My Contractor Registration or Qualified Contractor License Applications (2) 
- My Building Permit, Permanent Sign & SDC Estimate Applications (60) 
- My Special Event, Noise Variance or Fire Inspection Request Applications (7) 
- My ROW, Grading, Infrastructure, Agreement or Housing Incentive Applications (46)  

Filter Applications:
Show Active (39 of 46) 

Application Number	Address	Type	Status	Date Created
PRDOC202500529	710 NW WALL ST, BEND, OR 97703	Documents and Agreements	Pending	10/02/2025
<u>Description:</u>				
Add A Revision or Deferred Submittal		View Open Conditions	Upload Submittals	
PRINE202500528	710 NW WALL ST, BEND, OR 97703	Infrastructure	Permit(s) Issued	10/02/2025
<u>Description:</u> Test				
Add A Revision or Deferred Submittal		View Open Conditions		
PRDOC202500454	710 NW WALL ST, BEND, OR 97703	Documents and Agreements	Pending	07/11/2025
<u>Description:</u> rt				
Add A Revision or Deferred Submittal		Upload Submittals		

6

While in the application status page of the agreement, scroll down until you find the conditions item and expand.



Expand All | Collapse All
Note: You can collapse and expand individual sections by clicking the header of the section you wish to collapse/expand.

[Edit Engineering Permit Application Details](#)

Summary ⊕

Application Number: PRDOC202500529
Application Type: Documents and Agreements
Application Status: Pending
Property Owner's Full Name: CITY OF BEND
Category of Work: Other
Description of Work:
Application Date: 10/02/2025
Plan Checker: Billy Johnson
Plan Checker Email: bjohnson@bendoregon.com
Application Expiration Date: December 02, 2025
Permit Expiration Date: April 01, 2026

Locations ⊕

Contacts ⊕

Permits ⊕

Submittals ⊕

Fees ⊕

Deposits & Bonds ⊕

Inspections ⊕

Conditions ⊕

Related Permit & Planning Applications ⊕

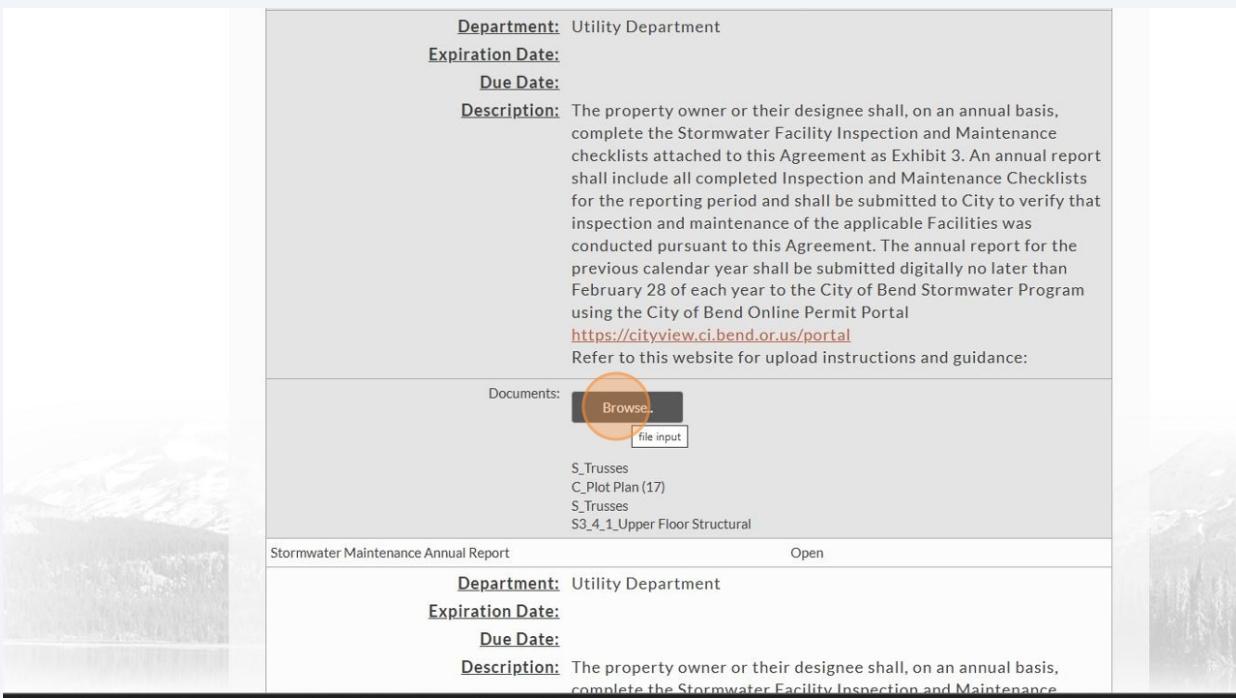
Documents & Images ⊕

Upload Documents ⊕

[Submittals](#) | [Portal Home](#)

7

Locate the condition for uploading to the Stormwater Maintenance Annual Report. Click browse to select a document.



Department: Utility Department
Expiration Date:
Due Date:
Description: The property owner or their designee shall, on an annual basis, complete the Stormwater Facility Inspection and Maintenance checklists attached to this Agreement as Exhibit 3. An annual report shall include all completed Inspection and Maintenance Checklists for the reporting period and shall be submitted to City to verify that inspection and maintenance of the applicable Facilities was conducted pursuant to this Agreement. The annual report for the previous calendar year shall be submitted digitally no later than February 28 of each year to the City of Bend Stormwater Program using the City of Bend Online Permit Portal
<https://cityview.ci.bend.or.us/portal>
Refer to this website for upload instructions and guidance:

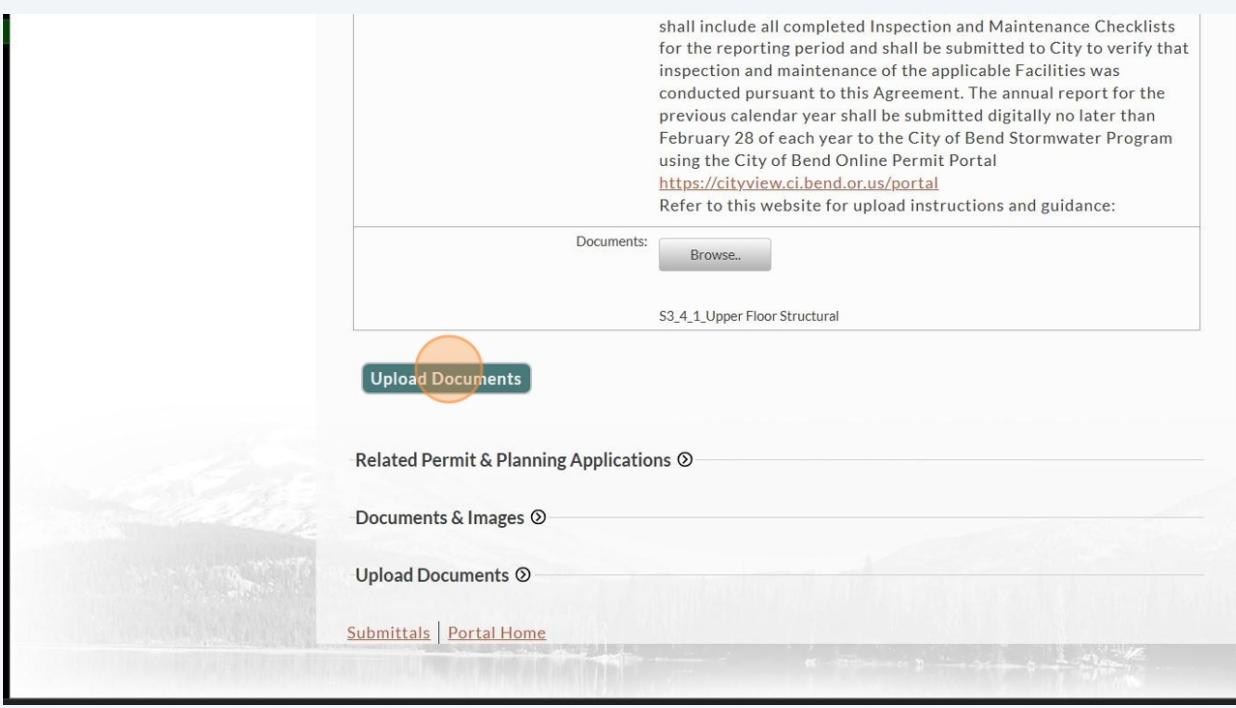
Documents: file input

S_Trusses
C_Plot Plan (17)
S_Trusses
S3_4_1_Upper Floor Structural

Stormwater Maintenance Annual Report	Open
Department: Utility Department Expiration Date: Due Date: Description: The property owner or their designee shall, on an annual basis, complete the Stormwater Facility Inspection and Maintenance	

8

Upload documents.



shall include all completed Inspection and Maintenance Checklists for the reporting period and shall be submitted to City to verify that inspection and maintenance of the applicable Facilities was conducted pursuant to this Agreement. The annual report for the previous calendar year shall be submitted digitally no later than February 28 of each year to the City of Bend Stormwater Program using the City of Bend Online Permit Portal
<https://cityview.ci.bend.or.us/portal>
Refer to this website for upload instructions and guidance:

Documents:

S3_4_1_Upper Floor Structural

Upload Documents

Related Permit & Planning Applications 

Documents & Images 

Upload Documents 

[Submittals](#) | [Portal Home](#)

9 Click OK when uploads are completed.

The City of Bend staff will review your documentation and reach out with any questions or further information regarding your Stormwater Maintenance Report.

