

**Task Force Workshop**

DATE/TIME: April 29, 2014

LOCATION: HDR Engineering, 805 SW Industrial Way, Suite 4, Bend, Oregon

INVITEES: City of Bend: Nick Arnis, Robin LewisHDR: Stephanie SerpicoSERA: Matt ArnoldDKS: Chris MaciejewskiTask Force: Jason Adams, Marshall Greene, David Gurule, John Kelly, Brian Potwin, Joanne Richter, Stacey Stemach, Al Tozer, Garrett Wales, Nicole Weathers**Bring your own lunch**

TIME	AGENDA ITEM	Facilitator
11:00 – 11:05	Welcome	Serpico
11:05 – 11:30	Discuss background of the intersection of Galveston and Harmon and the goals from the previous Task Force that resulted in a roundabout solution. <ul style="list-style-type: none"> <li>Provide a gateway treatment entering Galveston</li> <li>Provide continuous circulation along Galveston between Harmon and 14<sup>th</sup> Street allowing U-turns.</li> <li>Improve access by eliminating restrictions</li> <li>Improve pedestrian and bicycle crossing facilities</li> </ul>	Tozar
11:30 – 12:00	Opportunities, Constraints and Issues map <ul style="list-style-type: none"> <li>Identify/Confirm the problem we are trying to solve at the intersections.</li> <li>Identify goals and objectives of the intersection improvements</li> <li>Review existing traffic flow and restrictions</li> </ul>	Arnold
12:00 – 12:30	Review graphics of potential solutions and operations <ul style="list-style-type: none"> <li>Full roundabout</li> <li>Mini-roundabout</li> <li>Median (turn restrictions – similar to existing)</li> </ul>	Maciejewski
12:30 – 12:45	Identify other possible solutions to analyze	Serpico
12:45 – 1:00	Next steps: Review action items and decisions Next Task Force Meeting – May 13 – May 15 <ul style="list-style-type: none"> <li>Review traffic results of 2 lane vs 3 lane</li> <li>Review roadway cross sections again</li> <li>Review intersection results</li> </ul>	Serpico

**Open Action Items**

Date	Action	Responsible	Comments
01/30/14	Check to see if bicycle data was collected and separated in east/west direction.	Chris	Provide information if available.
12/05/13 01/30/14	Set up a public work session	Stephanie	To occur after the next task force workshop

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## Task Force Workshop

### Decisions:

Date	Decision
12/05/13	Al Tozer was nominated as Chair.
12/05/13	Tom Atkins was appointed to the Task Force. Keep the Task Force at 11 members.
12/05/13	On upcoming agendas, list the members of the Task Force who cannot.
12/05/13	Voting structure – see charter for process.
01/30/14	Work sessions will be held at night for 2 ½ to 3 hours.

### Completed Action Items:

Date	Action	Responsible	Comments/Date
01/30/14	Update vision/goals and evaluation criteria with comments	Steph/Matt	Emailed to task force 02/06/14
12/05/13	Set up SharePoint site for project	Stephanie	Completed 12/18/14
12/05/13	Develop a schedule with a tentative construction date.	Steph/Nick	Completed 01/27/14
12/05/13	Distribute goals/objectives/evaluation criteria	Stephanie	Completed 01/27/14
12/05/13	Set up cross section workshop in January	Stephanie	Held 01/27/14
11/06/13	Contact Marshall about his interest in joining the task force.	Jason	Marshall has accepted to join – 11/6/13
11/06/13	Contact John and Brian about interest in joining task force.	Nick	Brian and John confirmed 11/7/13
11/06/13	Set up next Task Force meeting	Stephanie	Held 12/05/2013
11/06/13	Send out scope of work for project and draft schedule	Stephanie	Completed 11/7/13