

4 THINGS TO KNOW

Inspections of City-Owned and Privately-Owned Hangars on Bend Municipal Airport Property

1. **Why does the City of Bend conduct inspections?** The City conducts hangar inspections to ensure the City of Bend Municipal Airport is in compliance with Federal Aviation Administration (“FAA”) Requirements, and to ensure all tenants are occupying their leased premises according to the terms of their lease agreements. During the COVID Pandemic, the City postponed hangar inspections, but will resume inspections beginning in October of 2024.
2. **What will the City review at an inspection of a leased premises?**
 - General condition and function of the interior and exterior of the building (roof, walls, floors, hangar doors and entry/exit doors)
 - General condition of the exterior premises (free of debris, pavement condition, painting/stripping, signage, etc.)
 - General upkeep, maintenance and safety practices at the facility
 - Condition and functioning of the HVAC system (if any)
 - Water, electrical and plumbing systems
 - Fire suppression systems
 - Hangar use, for aeronautical and nonaeronautical uses
3. **When are the Inspections held?** The City will resume biannual inspections in October of 2024 and anticipates conducting inspections in May and October of each year, thereafter. The first round of inspections are planned for the beginning of October 2024. Due to the large number of tenants and structures at the Bend Municipal Airport, the inspections will be staged in manageable groups of structures/premises, according to location at the airport. Prior to the start of the inspections, tenants will receive a minimum two-weeks (14 calendar days) advance notice of a forthcoming inspection. The City requests and prefers a tenant or tenant’s representative be present at an inspection but will conduct inspections without the tenant being present for any tenant no-show.
4. **Who will conduct the inspections?** City of Bend personnel, including but not limited to the: Airport Manager, Airport Facilities Maintenance Technician, Bend Fire & Rescue Fire Prevention staff, Facilities Manager, or Property & Lease Manager.



Accommodation Information for People with Disabilities To obtain this information in an alternate format such as Braille, large print, electronic formats, etc., please contact Misty Driggers, Sr. Admin Support Specialist, at mdriggers@bendoregon.gov or 541-322-6384. Relay Users Dial 7-1-1.

