

## **CHARTER**

### **TEMPORARY COMMITTEE ON ELECTRIFICATION POLICY (TCEP)**

#### **SECTION 1: GOAL**

- A. Advise the Bend City Council in connection with its goal of encouraging the electrification of buildings in Bend as set forth in this Charter.

#### **SECTION 2: SCOPE**

- B. Work with staff to advise Council on the following topics:
  - a. Nonfinancial incentives to encourage electrification in buildings in Bend.
  - b. Financial incentives to encourage electrification in residential buildings, using the revenue from a proposed fee on natural gas appliances.
  - c. Potential exemptions from the proposed fee.

#### **SECTION 3: TEMPORARY COMMITTEE ON ELECTRIFICATION POLICY ROLE AND RESPONSIBILITIES:**

- A. The Temporary Committee on Electrification Policy will:
  - a. Consider data and information presented, weigh and discuss considerations, and deliberate to develop recommendations to the Bend City Council related to the Goal and only as provided in the Scope. The Committee will not provide recommendations to Council related to the development of the proposed fee on natural gas appliances.
  - b. Participate in stakeholder roundtable meetings to gain additional, specific input pertaining to the project goal and scope
  - c. Provide a forum for community input on the development of potential programs and incentives
  - d. Hold open, public meetings in accordance with Oregon Public Records Law, and operate in accordance with the law in all respects.
  - e. Respect a range of opinions, strive for consensus, and acknowledge points of mutual agreement. If consensus cannot be reached, a concurrence of a majority of Temporary Committee on Electrification Policy members present will be required to make recommendations to the City Council; and
  - f. Consider adopting procedures for its meetings and reports to the City Council
- B. The Temporary Committee on Electrification Policy will be composed of no more than nine (9) voting members as representatives from three other City advisory committees and three (3) ex officio (nonvoting) members that represent Bend's energy utilities as follows:

- a. Three members of the Bend Economic Development Advisory Board (BEDAB)
  - b. Three members of the Environment and Climate Committee (ECC)
  - c. Three members of the Affordable Housing Advisory Committee (AHAC)
  - d. One ex officio representative of Pacific Power
  - e. One ex officio representative of Central Electric Cooperative; and
  - f. One ex officio representative of Cascade Natural Gas
- C. The ex officio members may participate in Committee meetings to the extent of providing data and information regarding technologies, grid and other energy system implications, implementation considerations, and other related topics as needed. They may offer suggestions for the Committee to consider as input into their recommendations on incentives and exemptions. The ex officio members may not vote on any matters during Committee meetings.
- D. In addition to the members above, the City Council will select two City Councilors to serve liaison roles to the Committee. These individuals may participate in Committee meetings to the extent of offering input, answering questions, and providing guidance, but may not vote on any matters during Committee meetings.
- E. BEDAB, ECC, and AHAC will nominate three members from each of their committees. The Mayor, a City Councilor, and the City Manager will select the Committee's members and will designate two of the selected individuals as the chair and vice-chair. The individuals selected must be appointed by the Mayor with confirmation of the Council, anticipated to occur by Council motion at a City Council meeting in February 2026.
- F. The chair and the vice chair are expected to work closely with the City project team to advance the committee's goals.
- G. The Temporary Committee on Electrification Policy will be primarily supported by the City Manager's Office, but the City project team will include and involve staff throughout the City organization as needed (e.g. Legal, Community Development, Economic Development, Housing, Communications, others) on an as-needed basis.
- H. The City Council may follow the Committee's recommendations, change the recommendations, reject the recommendations, refer actions back to the Committee, or take any other action the Council deems appropriate. The Temporary Committee on Electrification Policy will be considered disbanded when the Council acts on its recommendations, or at any other time determined by the Council.

### SECTION 3: PROJECT TIMEFRAME

- a. The City Council intends the Temporary Committee on Electrification Policy to operate within the following timeframe:

- a. In February 2026, the City Council will appoint Committee members
- b. The Temporary Committee on Electrification Policy will meet at regular intervals between February 2026 and November 2026. If needed, the Committee may continue to meet depending on staff/Council direction.
- c. By May 31, 2026, the Temporary Committee on Electrification Policy will make recommendations on proposed nonfinancial incentives to the City Council, unless this timeline is modified by the Mayor and City Manager.
- d. By November 30, 2026, the Temporary Committee on Electrification Policy will make recommendations on proposed financial incentives and fee exemptions to the City Council, unless this timeline is modified by the Mayor and the City Manager.