

March 16, 2026

# CDBG Public Services (Food Banks) Activities in 2026-2027

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# Public Services Program Overview



# Funding Priorities



# National Objectives

- Federal regulations specify that all activities undertaken using CDBG funding must meet at least one of the following national objectives:
  - Benefit to low- and moderate-income ("LMI") persons,
  - Aid in the prevention or elimination of slums or blight, or
  - Meet a need having a particular urgency.



# History and Focused Direction for Public Services



Past CDBG application processes invited a broad range of necessary public services throughout Bend.



Recent federal executive orders and guidelines require public service CDBG awardees to collect new types of information from the people they serve.



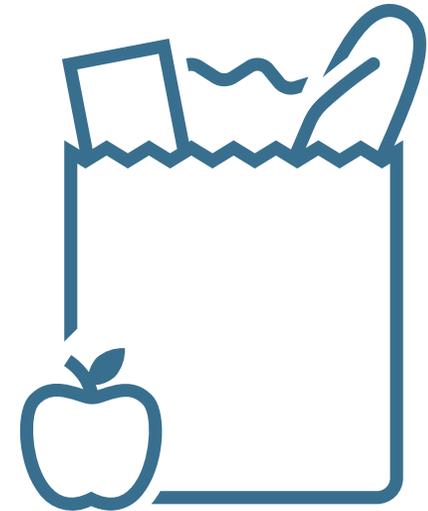
Ongoing litigation will determine whether public service CDBG awardees in Bend must collect such information from service recipients.



Pending resolution of the litigation, the City of Bend will pursue funding CDBG programs under guidelines that avoid imposing additional data collection requirements on public service awardees.

# Primary Objectives for 2026-2027 Program Year

- This 2026-2027 CDBG notice of funding opportunity is open only to public services projects, as recommended by the Affordable Housing Advisory Committee on February 24, 2026.
- Applications will be evaluated pursuant to the public services priorities established through the City of Bend Consolidated Plan, and are limited to the following types of applications:
  - Food banks
  - Community kitchens
  - Food pantries



# Area Benefit

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- To be considered as an area benefit, food banks, community kitchens, and food pantries primarily must benefit all residents of a specific geographic area in which at least 51% of the population is low- and moderate-income (LMI).
- City staff will provide guidance on whether an applicant's area qualifies under this criteria.



# Area Benefit, continued

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- The service must be available to everyone in the defined service area, not only to income-qualified individuals.
- Eligibility is based on the characteristics of the area, not on screening individual clients.
- The service area must be reasonable and defensible—for example, a neighborhood, census tract(s), or a clearly defined community area.
- HUD requires that the area be primarily residential and meet the LMI threshold using HUD's published data.

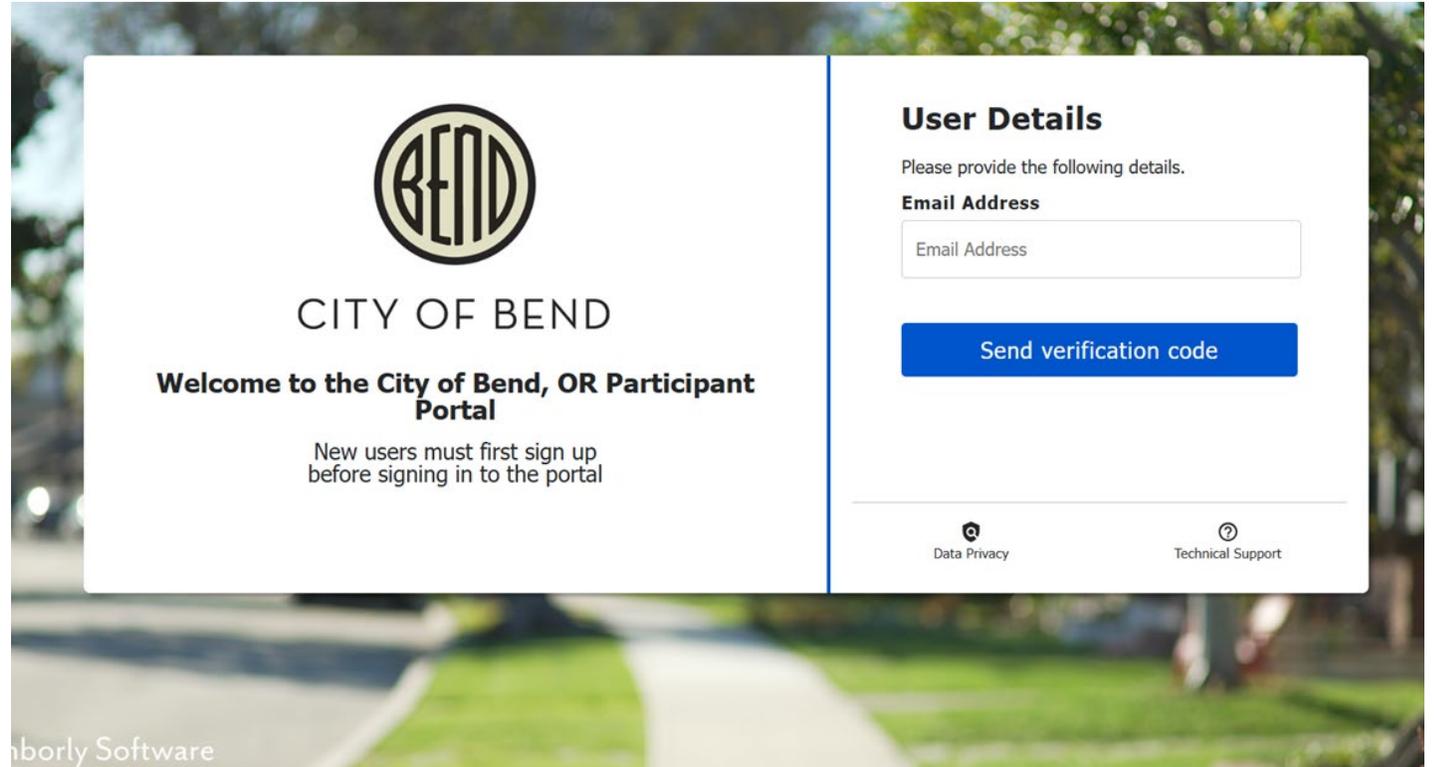


# Program Requirements



# CDBG Project – Application elements

- Project Summary
- Statement of the Work
- Time of Performance
- Project Schedule/Milestones
- Budget



The screenshot shows a registration page for the City of Bend, OR Participant Portal. The page is divided into two main sections. The left section features the City of Bend logo (a circular emblem with the word 'BEND' inside) and the text 'CITY OF BEND' and 'Welcome to the City of Bend, OR Participant Portal'. Below this, it states 'New users must first sign up before signing in to the portal'. The right section is titled 'User Details' and contains the instruction 'Please provide the following details.' followed by an 'Email Address' label and a text input field. Below the input field is a blue button labeled 'Send verification code'. At the bottom of the right section, there are two links: 'Data Privacy' with a shield icon and 'Technical Support' with a question mark icon. The background of the page is a blurred image of a park path. The text 'Embory Software' is visible in the bottom left corner of the screenshot.

# CDBG Project Records

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- National objectives
- Financial
- Progress reports
- Final report, including leverage information
- Records maintained for four (4) years after final payment and all other pending matters are closed.



# Measures, Outcomes, and Indicators

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- **Performance Measures**

- Creating suitable living environments

- **Outcomes**

- Availability/Accessibility (services, infrastructure, public services, public facilities, housing, or shelter available or accessible to LMI people)
- Sustainability (improving livability to persons of LMI)

- **Indicators**

- Leveraged funding
- Number of persons assisted
- Income levels of persons assisted
- Race, ethnicity, and disability data

# Reporting and Invoicing

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- Income verification for area benefit projects: client self-reporting
- Collect basic client demographics
  - Race, ethnicity, income level
- Total unduplicated number persons served with CDBG funds per month
- Invoicing for reimbursement monthly – evidence of expenditure



# Program Management - Standards

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- Internal Controls
- Accounting Records - All accounting records must be supported by source documentation
- Allowable Costs
- Loan Servicing
- Cash Depositories - Obtain information on bank ratings before depositing CDBG funds with financial institution



# Program Management – Internal controls

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- Organizational chart, definition of duties
- System of authorization and supervision
- Adequate separation of duties
- Hiring and compensation policies to ensure that staff qualifications are commensurate with job responsibilities
- Secure storage of accounting records in limited access areas
- Periodic review of financial records to actual assets and liabilities (reconciliation)
- A policy for personally identifiable information and how you protect it



# Program Management – Accounting standards

- Become familiar with 2 CFR 200 and audit requirements or exceptions
- Chart of accounts
- Cash receipts journal
- Cash disbursements journal
- Payroll journal
- General ledger
- Capacity requirement



# Program Management – Allowable costs

- **Specific to this application, eligible costs are those associated with the operation of a food bank, such as staff costs, supplies, utilities, maintenance, and insurance.**
- Necessary, reasonable, and directly related to the CDBG funding
- Authorized by the City of Bend
- Consistently treated expenditure
- Cost allocable to the CDBG
- Cost is net of all applicable credits – sub cannot make a profit from costs charged to CDBG
- Not prohibited under federal, state, or local laws or regulations



# Program Management – Ineligible costs

- Buildings used for the general conduct of government, general government expenses
- Purchase of construction equipment, personal property, furnishings, fixtures, or motor vehicles
- Operating and maintenance expenses
- New housing construction
- Income payments or the purchase of gift cards
- Cash payments / grants to individuals
- Car-related expenses, including gas cards, gas vouchers, car repairs
- Political activities



# Program Management – Monitoring

- The City of Bend will make site visits and review program files as necessary to fulfill that all CDBG funds under its oversight are used in accordance with all program requirements.



# Application details

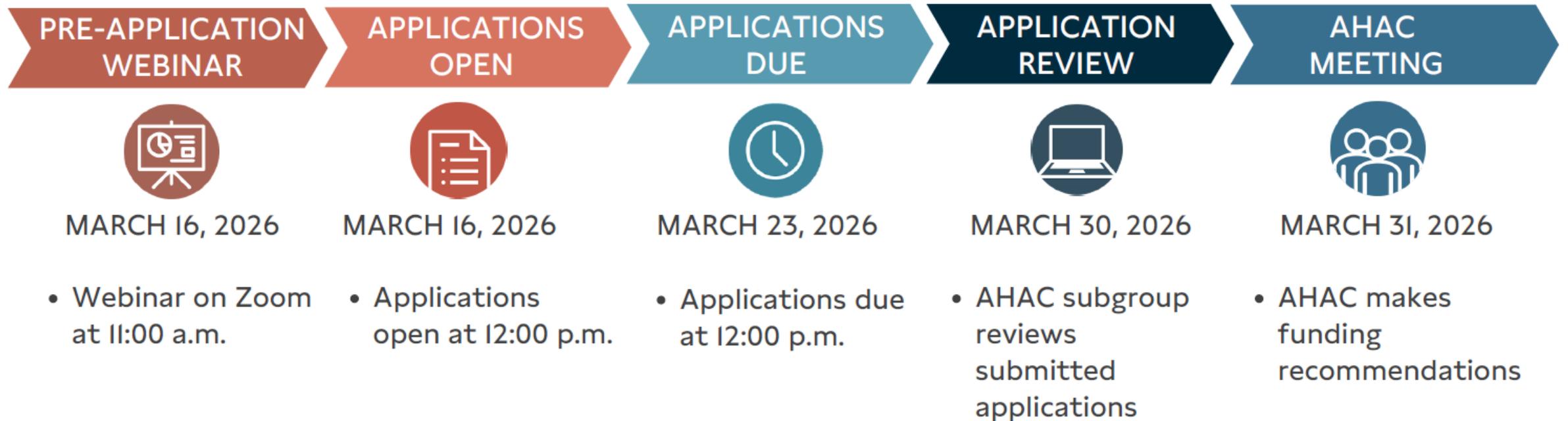
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# 2026 Program Funding Schedule

## CDBG PUBLIC SERVICES

LIMITED TO FOOD BANKS, COMMUNITY KITCHENS, AND FOOD PANTRIES



# Funding Opportunities – website updates



## Notice of Funding Opportunity (NOFO)

### Funding Availability

The City of Bend will soon be accepting Public Services applications for its Community Development Block Grant (CDBG) Program, with approximately \$90,000 available. Applications are limited to food banks, community kitchens, and food pantries and must benefit low- and moderate-income persons or households earning 80% of Area Median Income (AMI) or less.

In April 2026 the City intends to release another Notice of Funding Opportunity (NOFO) for the Affordable Housing Fund (AHF) for the development of affordable housing.

### Schedule

[2026 2027 Public Services CDBG Timeline](#)

### Pre-Application Webinar

Potential applicants are required to attend a pre-application training on March 16, 2026 at 11:00 A.M. Register to attend at [https://bendoregon-gov.zoom.us/webinar/register/WN\\_9Evz36cyT0CeHDz0fcyEoQ](https://bendoregon-gov.zoom.us/webinar/register/WN_9Evz36cyT0CeHDz0fcyEoQ)

A link to watch the recording and the presentation slides will be linked here after the meeting.

# Neighborly Online Application



A screenshot of a web browser showing the login page for the City of Bend Participant Portal. The browser's address bar displays 'portal.neighborlysoftware.com/BENDOR/Participant'. The page features the City of Bend logo (a circle with 'BEND' inside) and the text 'CITY OF BEND' and 'Welcome to the City of Bend, OR Participant Portal'. A message states: 'New users must first register their account before signing in to the portal'. On the right side, there are two tabs: 'Sign In' (selected) and 'Register'. Below the tabs are input fields for 'Email Address' and 'Password', a blue 'Sign in' button, and links for 'Forgot your password?' and 'Data Privacy'. The background of the page shows a scenic view of Bend, Oregon.

# Language Assistance Services & Accommodation Information for People with Disabilities

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## **Accommodation Information for People with Disabilities & Language Assistance Services**

You can obtain this information in alternate formats such as Braille, electronic format, etc. Free language assistance services are also available. Please email [accessibility@bendoregon.gov](mailto:accessibility@bendoregon.gov) or call 541-693-2198. Relay Users Dial 7-1-1. All requests are subject to vendor processing times and should be submitted 48-72 hours in advance of events.

## **Servicios de asistencia lingüística e información sobre alojamiento para personas con discapacidad**

Puede obtener esta información en formatos alternativos como Braille, formato electrónico, etc. También disponemos de servicios gratuitos de asistencia lingüística. Póngase en contacto en correo electrónico [accessibility@bendoregon.gov](mailto:accessibility@bendoregon.gov) o número de teléfono 541-693-2198. Los usuarios del servicio de retransmisión deben marcar el 7-1-1. Por favor, envíe sus solicitudes con 48-72 horas de antelación al evento; todas las solicitudes están sujetas a los tiempos de procesamiento del proveedor.