



# MEETING MINUTES

## Landmarks Commission

Tuesday, April 21, 2026, 6:00 p.m. Monthly Meeting

The hybrid meeting started at 6:00 p.m., in-person and online. The public was invited to watch online at: [Landmarks Commission | City of Bend](#)

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***Minutes shall be prepared with sufficient detail to meet their intended uses. Verbatim minutes are not required.***

### 1. Call to Order/Roll Call:

Commissioner Coughlin called the meeting to order at approximately 6:05 p.m. and conducted roll call.

#### **Voting Commissioners:**

- Andy Coughlin (Chair)
- Jim Figurski (Vice Chair)
- Kathy Nagel Hood (attended virtually)
- Tom Schmidt (attended virtually)
- Heidi Slaybaugh

#### **Alternate Commissioners:**

- Sean Quinlivan (Excused)
- Frances Mann

**Commissioners Present:** All Commissioners were present except Sean Quinlivan who was excused.

**City Councilor Present:** Councilor Platt (attended virtually)

**Staff Present:** Cathleen Carr, Lead Planning Technician and Heidi Kennedy, Senior Planner

### 2. Visitors: General comments and questions from the public. (Topics not on the agenda)

No comments from the general public were received. However, Andy Coughlin brought up the recent activity regarding the traffic diverters in the Old Town Neighborhood and raised concerns. There was general discussion among the Commissioners. Staff indicated that there is a planned presentation regarding the Bikeway project planned for the next month's Landmarks Commission meeting.



The Commission made a motion to have staff write a memo to the City of Bend Public Works Department requesting the City follow the Bend Preservation Code requirements with regards Section 10.20.100 which states that any capital improvement project administered by the City in or adjacent to a designated historical district, building, or site shall be submitted to the Landmarks Commission during the design phase of the project so that any issues raised by the Commission may be addressed. The motion was made by Heidi Slaybaugh and seconded by Jim Figurski. All those present voted to approve the motion.

### 3. Quasi-Judicial Public Hearing:

#### 3.1. PLHIS20260013

**Property Location:** 234 NW Delaware Avenue

**Request:** Historic Review major alteration application including the request to construct a 213 square foot addition to the main dwelling on the property. No changes are proposed to the existing Accessory Dwelling Unit (ADU) on the property. (Type III Historic Review - Landmarks Commission Public Hearing)

**Staff:** Heidi Kennedy, AICP Senior Planner, [hkennedy@bendoregon.gov](mailto:hkennedy@bendoregon.gov)

Chair Coughlin convened the hearing at 6:05 p.m. and read the public hearing preliminary statement. Chair Coughlin asked Commissioners if they had any prehearing exparte contacts, biases or conflicts of interest to declare. Commissioner Kathy Nagel Hood declared that she had visited the site. Commissioner Coughlin declared that he lives about one block away and has walked by the site many times. No other Commissioners had anything to declare. No one in the audience challenged any Commissioners.

Senior Planner Heidi Kennedy gave her presentation. Staff recommended denial of the proposal as submitted. Following the presentation, there were no questions for staff from the Commissioners.

Matt Hogstad – Norman Building and Design, applicant provided testimony in support of the application request.

Kevin Easgan – Black Diamond Science LLC, property owner, provided additional testimony and background in support of the application.

Parker Trewin, owner of 225 NW Delaware, provided testimony in support of the application request in person. No other testimony was received during the public testimony portion of the hearing either online or in person.

Commissioners asked the applicant and owner several questions.

Chair Coughlin closed the public hearing at approximately 6: 45 p.m. and the Commissioners deliberated. Commissioners had several questions for applicant and the property owner. The Commission concurred with the staff recommendations in general and were also sympathetic to the livability concerns raised by the applicant. They encouraged the owner to redesign their project and bring back another application that focuses on



preservation and minimizing any alterations to the front façade of the home. However, the Commission found that the applicable preservation standards were not met with the proposed application. Commissioner Figurski made a motion to deny PLHIS20250013 as proposed. Commissioner Slaybaugh seconded the motion Commissioner Coughlin conducted a roll call vote of the motion. All Commissioners approved the motion. Commissioner Mann did not vote as an Alternate Commissioner.

**4. Approval of Minutes:** February 17, 2026 Draft Minutes.

Commissioner Mann made a motion to approve draft minutes as presented. Commissioner Figurski seconded the motion. Commissioner Slaybaugh asked for the date of the meeting to be included on the first page. All other Commissioners present approved the minutes with the inclusion of the meeting date on the first page.

**5. Communications:**

**5.1. Reports from Landmarks Commissioners.**

Commissioner Slaybaugh mentioned that the Oregon Heritage Conference is the following week. Staff and two Commissioners will be attending. Also, the May Preservation Month kickoff is May 1 in conjunction with First Friday event in downtown Bend.

Staff shared examples of the postcards recently mailed to all historic property owners that provided information and details regarding the Bend Preservation Code and other historic resources available to property owners. The cost of the educational postcards is covered by Historic grant funds.

**6. Adjourn:** The meeting was adjourned at approximately 7:30 p.m.

Commissioner Coughlin made a motion to adjourn.



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