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# MEETING MINUTES

## Environment and Climate Committee Meeting

**Location:**

City Hall  
710 NW Wall Street  
Bend, OR 97703

**Date:** 04/09/2026

**Time:** 11:00 a.m.

**Facilitator:** Megan Lee

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### 1. Call to order at 11:04 a.m. by roll call

Kavi Chokshi, Ken Davies, Nick Millar, Ray Hartwell, Rebecca Kay, Robyn Breynaert, Rory Isbell, Scott Nordquist

Absent: Amy Leedham, Laura Tabor, Neil Baunsgard

### 2. Approval of Meeting Minutes

04/09/2026 ECC Meeting Minutes

Approved with no additions or corrections.

### 3. Public Comment (2 minutes each)

*Visitors can use "Raise Hand" feature when prompted to provide public comment.*

### 4. Council Updates

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Councilor Norris (ECC liaison) provided an update on recent City Council meeting. Key highlights included:

- Minor updates to the Transportation Plan, including road maintenance
- Upcoming May 22 work session on electrification
- Annual water conservation efforts, including the 100 Years of Water campaign
- Ongoing drought concerns and summer monitoring
- In-conduit hydropower and resiliency efforts, including monitoring at the Outback facility



- Discussion of public assembly and potential public arts venue; consultant reviewing potential locations and options
- May 6: Meeting on economic improvement districts and activating the central district, and discussion of short-term rentals
- May 13: Review of capital transportation improvement projects (including Hawthorne Bridge), discussion of transient lodging tax use and wildfire presentation from Fire Chief

## **5. Staff Updates | Cassie Lacy, Senior Management Analyst**

Lacy provided staff updates. She welcomed Rebecca Kay as a new ECC member and shared updates on the City's electrification policy. She noted that a policy roundtable was held on April 22 and that the first reading of the ordinance, along with a public hearing, is scheduled for June 3. Lee mentioned the "Go Electric!" workshop on June 24, which will focus on weatherization for income-qualified households.

## **6. CCAP Work Plan – Waste Reduction and Reuse Ideas | All**

Lacy introduced a discussion on the Climate and Community Action Plan (CCAP) work plan related to waste reduction and reuse. She explained that advancing initiatives in this area is part of the City's biennium work plan and emphasized the importance of understanding ECC priorities. She noted that the Climate Action Partner Grant program already supports a number of waste reduction and prevention projects.

Miriam Gordon from the Story of Stuff Project delivered a presentation titled "Serve Up Reuse: A Climate and Single-Use Plastic Solution," which provided context and ideas for advancing reuse systems at the local level. Committee discussion emphasized the importance of addressing consumption-based emissions and explored potential policy directions, including requirements for reusable serviceware at City events and possible construction and demolition waste policies. Members Kavi Chokshi, Robyn Breynaert, and Ray Hartwell expressed interest in forming a Materials and Waste Working Group to further advance this work.

The committee recessed at 12:06 p.m. and reconvened at 12:18 p.m.

## **7. Climate Pollution Fee Update | Cassie Lacy, Senior Management Analyst**

Lacy provided an update on the Climate Pollution Fee, summarizing direction from the April 22 electrification work session. She reported that the proposed approach includes no exemptions or discounts. Dual-fuel heating systems will be treated as new gas appliances, with fees adjusted based on relative energy use. The policy will apply to all structures governed by the Oregon Residential Specialty Code. The proposed effective date is April 1, 2027, with requirements for annual fee updates and reporting to the City Council each year. Lacy outlined key upcoming milestones, including the first reading and public hearing on June 3, a second reading on June 17, and implementation on April 1, 2027. Additional next steps include outreach to the development community from July through September focused on non-



monetary incentives, ECC development of incentive recommendations from August through October, and a Council work session in November or December to consider both financial and non-financial incentives.

**8. Small Business Assistance Grant Program | Megan Lee, Management Analyst**

Lee provided overview of program logistics, eligible projects and costs, eligible applicants, and clarified how this program differs from the Climate Action Partner Grant program.

**9. Energy Smart Resource Hub Update and Feedback | Megan Lee, Management Analyst**

Lee also provided an update on the Energy Smart Resource Hub, including a walkthrough of the Energy Smart Bend webpage. ECC members were invited to provide feedback via email.

**10. Agenda Review**

This agenda item was not discussed due to time constraints.

**11. Adjourned at 1:02 p.m.**

**Respectfully submitted,**

Megan Lee, Environment & Climate Management Analyst

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